



AGENDA

Regular Meeting of Community Advisory Committee San Diego Community Power (SDCP)

January 11, 2024
5:30 p.m.

City of San Diego Metropolitan Operations Complex (MOC II) Auditorium
9192 Topaz Way, San Diego, CA 92123

Alternate Location:
7354 Eads Avenue, San Diego, CA 92037

The meeting will be held in person at the above date, time and location. Community Advisory Committee (CAC) Members and members of the public may attend in person. Under certain circumstances, CAC Members may also attend and participate in the meeting virtually pursuant to the Brown Act (Gov. Code § 54953). As a convenience to the public, SDCP provides a call-in option and internet-based option for members of the public to virtually observe and provide public comments at its meetings. Additional details on in-person and virtual public participation are below. Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a CAC Member is attending the meeting virtually pursuant to certain provisions of the Brown Act.

Note: Any member of the public may provide comments to the Community Advisory Committee (CAC) on any agenda item. When providing comments to the CAC, it is requested that you provide your name and city of residence for the record. Commenters are requested to address their comments to the CAC as a whole through the Chair. Comments may be provided in one of the following manners:

1. Providing Oral Comments During Meeting. Anyone attending in person desiring to address the CAC is asked to fill out a speaker's slip and present it to the CAC Chair or the Secretary. To provide remote comments during the meeting, join the Zoom meeting by computer, mobile phone, or dial-in number. On Zoom video conference by computer or mobile phone, use the "Raise Hand" feature. This will notify the moderator that you wish to speak during a specific item on the agenda or during non-agenda Public Comment. Members of the public will not be shown on video but will be able to speak when called upon. If joining the meeting using the Zoom dial-in number, you can raise your hand by pressing *9. Comments will be limited to three (3) minutes.
2. Written Comments. Written public comments must be submitted prior to the start of the meeting by using this ([web comment form](#)). Please indicate a specific agenda item when submitting your comment. All written comments received prior to the meeting will be provided to the CAC members in writing. In the discretion of the Chair, the first ten (10) submitted comments shall be stated into the record of the meeting. Comments read at the

meeting will be limited to the first 400 words. Comments received after the start of the meeting will be collected, sent to the CAC members in writing, and be part of the public record.

If you have anything that you wish to be distributed to the CAC, please provide it via xcrespo@sdcommunitypower.org, who will distribute the information to the Members.

The public may participate using the following remote options:

Teleconference Meeting Webinar

<https://zoom.us/j/93647500600>

Telephone (Audio Only)

(669) 900-6833 or (253) 215-8782 | Webinar ID: 936 4750 0600

WELCOME

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

SPECIAL PRESENTATIONS AND INTRODUCTIONS

ITEMS TO BE WITHDRAWN OR REORDERED ON THE AGENDA

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Opportunity for members of the public to address the CAC on any items not on the agenda but within the jurisdiction of the CAC. Members of the public may provide a comment in either manner described above.

CONSENT CALENDAR

All matters are approved by one motion without discussion unless a CAC member requests a specific item to be removed from the Consent Calendar for discussion. A member of the public may comment on any item on the Consent Calendar in either manner described above.

- 1. Approval of December 7, 2023 CAC Meeting Minutes**
- 2. Update on Marketing, Public Relations, and Government Affairs**
- 3. Update on Customer Operations**

4. Update on Regulatory and Legislative Affairs

REGULAR AGENDA

The following items call for discussion or action by the CAC.

5. Presentation on the Update on 2024 Projected Rate Changes

Recommendation: Receive and File presentation on the Update on 2024 Projected Rate Changes

6. Update on Flex Load Strategy

Recommendation: Receive and File Update on Flex Load Strategy

7. Community & Equity Ad-Hoc End of Committee Report

Recommendation: Receive and File the Community & Equity Ad-Hoc End of Committee Report

8. Programs Ad-Hoc End of Committee Report

Recommendation: Receive and File the Programs Ad-Hoc End of Committee Report

9. Discussion of the Creation of New Ad-Hoc Committees

Recommendation: Discuss the Creation of New Ad-Hoc Committees and Approve Any

10. Approval of Amendments to the CAC Scope of Work

Recommendation: Recommend Board Approval of Amendments to the CAC Scope of Work

11. Approval of Amendments to the CAC Policies and Procedures

Recommendation: Recommend Board Approval of Amendments to the CAC Policies and Procedures

12. Update on 2024 CAC Work Plan

Recommendation: Receive and File the Update on the 2024 CAC Work Plan

DISCUSSION OF POTENTIAL AGENDA ITEMS FOR BOARD OF DIRECTORS MEETINGS

There are two ways that the CAC may bring items to the attention of the Board:

1. *Standing Board Agenda Item: CAC Report. The CAC report may be a standing item on the Board agenda, in which the CAC Chair or CEO reports on updates related to a*

recent CAC meeting. Consistent with the Brown Act, items raised during the CAC report may not result in extended discussion or action by the Board unless agendaized for a future meeting.

- 2. Suggesting Board Agenda Items: The CAC may suggest agenda items for a Board of Directors meeting agenda. Such agenda items would allow extended discussion or action by the Board. These must have prior approval of the SDCP Chief Executive Officer and the Chair of the Board of Directors to be added onto the agenda. If approval is provided, staff must be given at least 5 days before the date of the Board meeting to work with the CAC to draft any memos and materials necessary.*

COMMITTEE MEMBER ANNOUNCEMENTS

Committee Members may briefly provide information to other members and the public. There is to be no discussion or action taken on comments made by Committee Members unless authorized by law.

ADJOURNMENT

Availability of Committee Documents

Copies of the agenda and agenda packet are available at <https://sdcommunitypower.org/resources/meeting-notes/>. Late-arriving documents related to a CAC meeting item which are distributed to a majority of the Members prior to or during the CAC meeting are available for public review as required by law. Public records, including agenda-related documents, can instead be requested electronically at info@sdcommunitypower.org or by mail to SDCP at PO Box 12716, San Diego, CA 92112. The documents may also be posted at the above website. Such public records are also available for inspection, by appointment, at San Diego Community Power, 2305 Historic Decatur Road, Suite 200, San Diego, CA 92106. Please contact info@sdcommunitypower.org to arrange an appointment.



**COMMUNITY ADVISORY COMMITTEE
SAN DIEGO COMMUNITY POWER (SDCP)**

City of San Diego Metropolitan Operations Complex (MOC II) Auditorium
9192 Topaz Way
San Diego, CA 92123

MINUTES
December 7, 2023

The Committee minutes are prepared and ordered to correspond to the Committee Agenda. Agenda Items can be taken out of order during the meeting.

The Agenda Items were considered in the order presented.

WELCOME

Chair Vasilakis called the meeting to order at 5:33 p.m.

Committee Member Hammond (Encinitas) announced she was attending virtually under the just cause provision of AB 2449 and there were no individuals over the age of 18 present in the room with her.

Secretary Cazares (La Mesa) announced she was attending virtually under the just cause provision of AB 2449 and there were no individuals over the age of 18 present in the room with her.

ROLL CALL

PRESENT:

Committee Member Sclafani (Chula Vista);
Committee Member Jahns (Encinitas) (arrived at 5:36 p.m.),
Committee Member Hammond (Encinitas),
Committee Member Sandoval (Imperial Beach)
Committee Member Cazares (La Mesa)
Committee Member Castañeda (National City) (arrived at 5:39 p.m.),
Committee Member Emerson (National City),
Committee Member Price (City of San Diego),
Committee Member Andersen (County of San Diego)

Vice Chair Harris (La Mesa),
Chair Vasilakis (City of San Diego)

ABSENT: Committee Member Scofield (Chula Vista) and Committee Member Webb (Imperial Beach)

VACANT: Seat 12 (County of San Diego)

Also Present: Chief Executive Officer (“CEO”) Burns, Chief Operating Officer (“COO”) Clark, Chief Financial Officer (“CFO”)/Treasurer Washington, and General Council Baron.

PLEDGE OF ALLEGIANCE

Vice Chair Harris led the Pledge of Allegiance.

LAND ACKNOWLEDGMENT

Chair Vasilakis (City of San Diego) acknowledged the Kumeyaay Nation and all the original stewards of the land.

SPECIAL PRESENTATIONS AND INTRODUCTIONS

Chair Vasilakis introduced Committee Member Sandoval, (Imperial Beach) as the new member on the CAC.

New Employee: Isabela Krall, Contract Management Associate.

ITEMS TO BE WITHDRAWN OR REORDERED ON THE AGENDA

There were no items withdrawn or reordered on the agenda.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no public comments.

CONSENT CALENDAR

(Items 1 through 4)

ACTION: Motioned by Vice Chair Harris and seconded by Committee Member Anderson to approve Consent Calendar Items 1 through 3. The motion carried by the following vote:

Vote: 11-2

Yes:	Committee Member Sclafani (Chula Vista), Committee Member Jahns (Encinitas), Committee Member Hammond (Encinitas), Committee Member Sandoval (Imperial Beach), Committee Member Cazares (La Mesa), Committee Member Castañeda (National City), Committee Member Emerson (National City), Committee Member Price (City of San Diego), Committee Member Andersen (County of San Diego), Vice Chair Harris (La Mesa), Chair Vasilakis (City of San Diego)
No:	None
Absent:	Committee Member Scofield (Chula Vista) and Committee Member Webb (Imperial Beach)
Abstained:	None

1. Approval of November 9, 2023 CAC Meeting Minutes

Approved.

2. Update on Marketing, Public Relations, and Government Affairs

Received and filed.

3. Update on Customer Operations

Received and filed.

REGULAR AGENDA

4. Update on Regulatory and Legislative Affairs

Stephen Gunder, Senior Regulatory Analyst, Aisha Cervantes-Cissna, Senior Policy Manager, Laura Fernandez, Director of Regulatory & Legislative Affairs, Senior Policy Manager, and Lucas Utoah, Senior Director of Data Analytics and Customer Operations, provided an update on the Regulatory and Legislative Affairs.

Following Committee questions and comments, no action was taken.

5. Update on Local Distributed Infill Plan

Morgan Adam, Senior Local Renewable Development Manager, provided an update on the Local Distributed Infill Plan.

Following Committee questions and comments, no action was taken.

Update on Energy Education and Online Marketplace

Victoria Abrenicia, Program Associates and Nelson Lomeli, Program Manager, provided an update on Energy Education and Online Marketplace.

Following Committee questions and comments, no action was taken.

6. Review of SDCP's Conflict of Interest Policy and Ethical Conduct

Jen Lebaron, Director of Public Affairs, provided a review of the SDCP's Conflict of Interest Policy and Ethical Conduct Policy.

Committee Member questions and comments ensured.

ACTION: Motioned by Committee Member Price, seconded by Committee Member Castaneda, to approve the San Diego. The motion carried by the following vote:

Vote: 11-2

Yes:	Committee Member Sclafani (Chula Vista), Committee Member Jahns (Encinitas), Committee Member Hammond (Encinitas), Committee Member Sandoval (Imperial Beach), Committee Member Cazares (La Mesa), Committee Member Castañeda (National City), Committee Member Emerson (National City), Committee Member Price (City of San Diego), Committee Member Andersen (County of San Diego), Vice Chair Harris (La Mesa), Chair Vasilakis (City of San Diego)
No:	None

Absent: Committee Member Scofield (Chula Vista) and Committee Member Webb (Imperial Beach)
Abstained: None

7. Update on 2024 Rate & Power Charge Indifference Adjustment (PCIA) Projected Changes

Aaron Lu, Senior Rates and Strategy Analyst, and Lucan Utouh, Senior Director of Data Analytics and Customer Operations, provided an update on the 2024 Rate and Power Charge Indifference Adjustment Projected Changes.

Following Committee questions and comments, no action was taken.

8. Updates from Programs and Community & Equity Ad-Hoc Committees

David Harris, Community & Equity Ad-Hoc Committee Chair and Committee Member Emersen, provided an update on the efforts and progress of the Community and Equity Ad Hoc Committee.

Following Committee questions and comments, no action was taken.

9. Update on CAC Work Plan Update Progress

Xiomalys Crespo, Community Engagement Manager, provided an update on the efforts and progress of the Community and Equity Ad Hoc Subcommittee.

Following Committee questions and comments, no action was taken.

10. Approval of 2024 CAC Regular Meeting Calendar

Xiomalys Crespo, Community Engagement Manager, provided an update on the efforts and progress of the Community and Equity Ad Hoc Subcommittee.

Committee Member questions and comments ensued.

ACTION: Motioned by Committee Member Price, seconded by Committee Member Castaneda, to approve the 2024 CAC Regular Meeting Calendar. The motion carried by the following vote:

Vote: 11-2

Yes: Committee Member Sclafani (Chula Vista), Committee Member Jahns (Encinitas), Committee Member Hammond (Encinitas), Committee Member Sandoval (Imperial Beach), Committee Member Cazares (La Mesa), Committee Member Castañeda (National City), Committee Member Emerson (National City), Committee Member Price (City of San Diego), Committee Member Andersen (County of San Diego), Vice Chair Harris (La Mesa), Chair Vasilakis (City of San Diego)
No: None
Absent: Committee Member Scofield (Chula Vista) and Committee Member Webb (Imperial Beach)
Abstained: None

DISCUSSION OF POTENTIAL AGENDA ITEMS FOR BOARD OF DIRECTORS MEETINGS

None.

COMMITTEE MEMBER ANNOUNCEMENTS

None.

ADJOURNMENT

Chair Vasilakis adjourned the meeting at 8:00 p.m.

Deborah Harrington,
Temporary Clerk of the Board

SAN DIEGO COMMUNITY POWER

Staff Report – Item 2

To: San Diego Community Power Community Advisory Committee

From: Jen Lebron, Director of Public Affairs

Via: Karin Burns, Chief Executive Officer

Subject: Marketing, Public Relations, and Government Affairs

Date: January 11, 2024

RECOMMENDATION

Receive and file update on marketing, public relations, and government affairs activities for San Diego Community Power (SDCP).

BACKGROUND

SDCP has engaged in a variety of public relations, marketing, community outreach, and local government affairs activities to drive awareness, spark community engagement, and maintain high customer enrollment.

ANALYSIS AND DISCUSSION

SDCP's Public Affairs Department has been participating in events across our member agencies as it aims to increase general awareness and answer questions in a friendly, helpful manner.

Recent and Upcoming Public Engagement Events

Imperial Beach City Council
La Mesa Library
Business for Good
National City Community Breakfast
North Park Library
Imperial Beach Library
Mission Valley Library
Surfrider Imperial Beach Cleanup
Spring Valley Library
Chula Vista Chamber of Commerce
Ocean Beach Beach Cleanup
National City Library
Jackie Robinson Family YMCA Dr. Martin Luther King Jr. Human Dignity Award Breakfast

Martin Luther King, Jr. Parade and Festival
San Diego Business Summit
Spring Valley Library
Imperial Beach Collaborative
Sun Coast Farmer's Market
Cleantech Forum North America
University Heights Library
City Heights Library

Marketing, Communications and Outreach

SDCP is strategically planning marketing, communications and outreach activities as it prepares to announce the 2024 rates and the launch of several customer-focused programs later this year.

The Public Affairs team has been working diligently behind the scenes to support programmatic efforts including the launch of "Solar for Our Communities" green tariff programs, a recently launched electrification education hub, and updating information around the soon-to-be determined 2024 rates. The Public Affairs team is working closely with internal and external stakeholders to encourage participation in programs and leveraging relationships with community partners to amplify our marketing and outreach efforts.

SDCP is in regular communication with regional media in the spirit of transparency and openness with the goal of providing factual, timely information to the public at large. Over the past several months, SDCP has engaged with reporters to provide information about the greater energy landscape in California and update them on our organization's activities.

The Public Affairs team will continue to develop new strategies, processes and capacity over the next several months to conduct more community outreach, expand marketing and brand awareness efforts, and provide timely, accurate information across multiple channels.

SDCP has ramped up its efforts to connect with local leaders. SDCP staff attended the Imperial Beach City Council meeting to provide an update on its activities since customers were enrolled in 2022. Staff have also been enhancing coordination with member agency staff and meeting with the leadership of sovereign tribal nations.

AD-HOC COMMITTEE AND/OR SUBCOMMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS



N/A



SAN DIEGO COMMUNITY POWER
Staff Report – Item 3

To: San Diego Community Power Community Advisory Committee

From: Lucas Utouh, Senior Director of Data Analytics and Customer Operations

Via: Karin Burns, Chief Executive Officer

Subject: Update on Customer Operations

Date: January 11, 2024

RECOMMENDATION

Receive and file an update on various customer operations.

BACKGROUND

Staff will provide regular updates to the Community Advisory Committee centered around tracking opt actions (i.e., opt outs, opt ups and opt downs) as well as customer engagement metrics. The following is a brief overview of items pertaining to customer operations.

ANALYSIS AND DISCUSSION

A) Mass Enrollment Update

Phase 4:

Mass enrollment for our Non-Net Energy Metering (NEM) customers in National City and Unincorporated County of San Diego is officially complete as of May 2023. As of January 1, 2024, SDCP is serving a cumulative total count of **939,617** active accounts correlating to **1,096,877** meters. There are **162,366** active accounts already enrolled in Unincorporated County of San Diego and **18,769** in National City.

Accounts on Net Energy Metering (NEM) within Phase 4 in National City and County of San Diego began enrollment into SDCP service in April 2023 and will continue through March 2024, coinciding with customers' true up month. Enrolled customers will receive 2 post enrollment notices through the mail at their mailing address on file within 60 days of their account switching over to SDCP service.

B) Customer Participation Tracking

Staff and Calpine have worked together to create a reporting summary of customer actions to opt out of SDCP service, opt up to Power100, or opt down from Power100 to PowerOn. The below charts summarize these actions accordingly as of December 18th, 2023:

I. Total Opt Outs - Including Active and Inactive

- **Active** - accounts still active at same premise
- **Inactive** - accounts that have moved out, or premise is terminated

Opt Outs by Jurisdiction	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
City of San Diego	1,077	19,278	1,042	543	945	313	168	119	23,483
County of San Diego			6,920	2,667	2,119	809	524	403	13,441
City of Chula Vista	266	3,472	244	102	242	83	44	27	4,480
City of Encinitas	66	1,886	94	31	70	18	10	3	2,178
City of La Mesa	85	1,272	77	30	77	29	12	7	1,588
City of Imperial Beach	32	345	27	6	38	11	12	3	474
National City			137	69	44	14	9	3	276
Total	1,526	26,253	8,541	3,448	3,535	1,277	779	565	45,920

Opt Outs by Class Code	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Residential	36	25,717	7,717	3,091	3,272	1,207	725	530	42,291
Commercial/Industrial	1,490	536	824	357	263	70	54	35	3,629
Total	1,526	26,253	8,541	3,448	3,535	1,277	779	565	45,920

Opt Outs by Reason	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Dislike being automatically enrolled	203	7,214	2,754	1,056	924	345	193	130	12,819
Rate or additional cost concerns	6	7,754	1,693	792	1,385	466	271	213	12,578
Decline to provide	227	3,596	1,397	435	343	149	113	64	6,324
Other	818	2,653	706	393	244	86	56	43	4,999
Existing relationship with the utility	2	2,394	1,005	393	305	116	81	50	4,346
Concerns about government-run power agency	24	1,496	503	213	151	37	26	30	2,480
Service or billing concerns	6	724	262	108	151	63	34	28	1,376
Have grid reliability concerns	1	292	169	46	19	10	1	6	544
Rate or Cost Concerns	233								233
Concerns about lack of equivalent CCA programs		132	53	12	13	5	4	1	220
Have renewable Energy Reliability Concerns	6								6
Total	1,526	26,253	8,541	3,448	3,535	1,277	779	565	45,920

Opt Outs by Method	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Web	327	14,353	5,202	1,837	1,647	646	396	345	24,752
Customer Service Rep (CSR)	1,098	7,002	1,846	876	966	329	194	124	12,434
Interactive Voice Response (IVR)	101	4,899	1,493	735	922	302	189	96	8,737
Total	1,526	26,253	8,541	3,448	3,535	1,277	779	565	45,920

**Historical opt outs including inactive accounts as of 12/18/2023.*

II. Opt Ups to Power 100 - Including Active and Inactive

Opt Ups by Jurisdiction	2021	2022	2023 Q1	2023 Q2	2023 Q4	2023-10	2023-11	2023-12	Total
City of San Diego	3,163	2,868	181	114	107	33	26	11	6,490
City of Chula Vista	701	168	18	15	15	4	2	1	924
City of La Mesa	148	118	6	5	2	3	2		284
County of San Diego			48	91	38	9	9	5	200
City of Imperial Beach	60	29		1	9		1		100
City of Encinitas	18	1	1						20
National City			1	9		1			11
Total	4,090	3,184	255	235	171	50	40	17	8,028

Opt Ups by Class Code	2021	2022	2023 Q1	2023 Q2	2023 Q4	2023-10	2023-11	2023-12	Total
Commercial/Industrial	4,087	290	74	99	40	5	11	2	4,596
Residential	3	2,895	181	136	131	45	29	15	3,433
Total	4,090	3,184	255	235	171	50	40	17	8,028

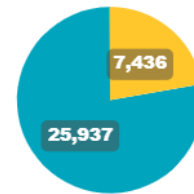
Opt Ups by Method	2021	2022	2023 Q1	2023 Q2	2023 Q4	2023-10	2023-11	2023-12	Total
Customer Service Rep (CSR)	4,059	1,369	97	118	54	15	15	2	5,717
Web	27	1,738	137	100	101	26	19	10	2,156
Interactive Voice Response (IVR)	4	81	21	17	16	9	6	5	159
Total	4,090	3,184	255	235	171	50	40	17	8,028

Current Active Power100 Accounts

Active Power100 Accounts

TownOrTerritory	Count
City of Encinitas	25,937
City of San Diego	6,027
City of Chula Vista	878
City of La Mesa	254
County of San Diego	188
City of Imperial Beach	79
City of National City	10
Total	33,373

Active Power100 Opt vs Defaulted



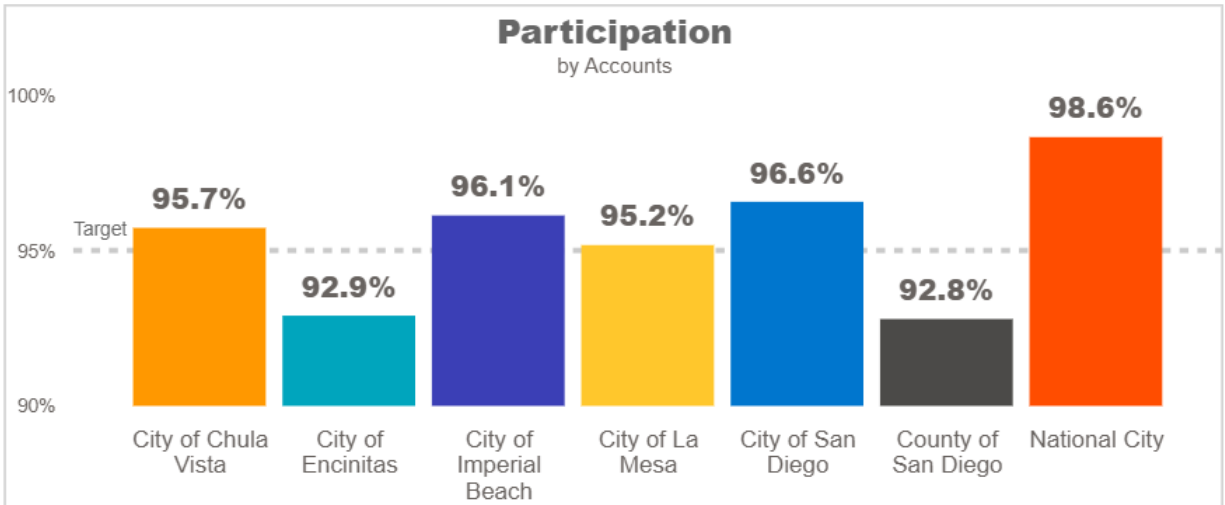
● Encinitas Defaulted ● Opted Up

III. Opt Downs from Power100 - Including Active and Inactive

Opt Downs by Jurisdiction	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
City of Encinitas	35	425	27	17	20	2	2	1	529
City of San Diego		26	5	5	1	2			39
City of Chula Vista		1	3			1			5
County of San Diego			1	1	2	1			5
City of La Mesa		2							2
City of Imperial Beach		1							1
Total	35	455	36	23	23	6	2	1	581

Opt Downs by Class Code	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Residential		433	36	15	22	6	2	1	515
Commercial/Industrial	35	22		8	1				66
Total	35	455	36	23	23	6	2	1	581

Opt Downs by Method	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Customer Service Rep (CSR)	31	305	21	19	15	3	1	1	396
Web		124	13	4	7	3	1		152
Interactive Voice Response (IVR)	4	26	2		1				33
Total	35	455	36	23	23	6	2	1	581



Jurisdiction	Active	Eligible	Opt Outs	Participation
City of Chula Vista	93,414	97,585	4,171	95.7%
City of Encinitas	26,454	28,475	2,021	92.9%
City of Imperial Beach	10,515	10,939	424	96.1%
City of La Mesa	28,014	29,435	1,421	95.2%
City of San Diego	599,680	621,014	21,334	96.6%
County of San Diego	159,382	185,178	13,345	92.8%
National City	18,710	19,317	262	98.6%
Total	936,169	991,943	42,978	95.7%

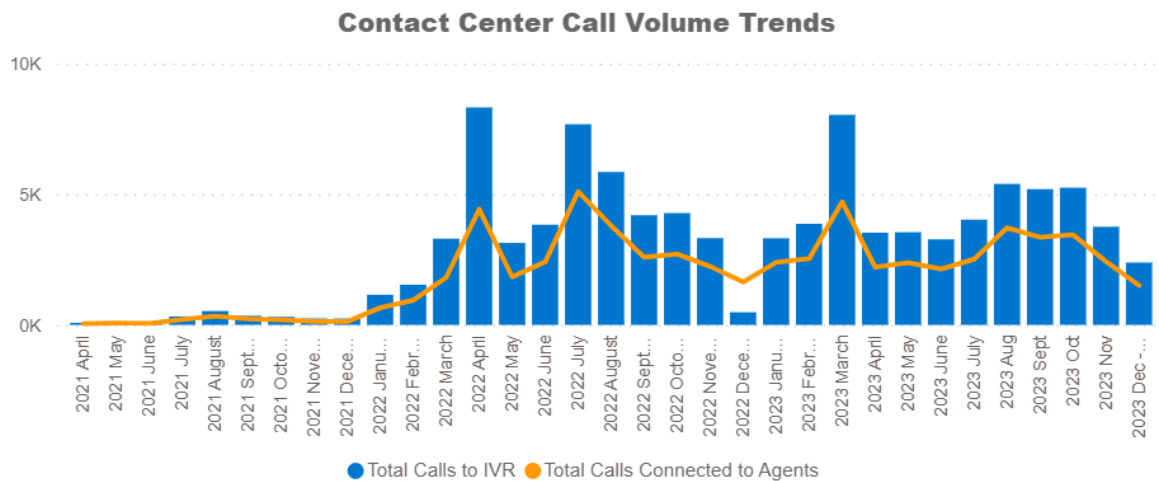
Phase 4 mass enrollment process in National City and Unincorporated County of San Diego for Non-Net Energy Metering (NEM) customers is officially completed as of May 2023. The participation rate for this new phase is fluid and will change as we continue with our enrollment of Net Energy Metering (NEM) customers from April 2023 through March 2024. In the interim, we are reporting on the opt outs and eligible accounts associated with the phase based on those accounts that we have noticed for enrollment on a rolling basis as of the reporting month.

C) Contact Center Metrics

With the transition to winter rates effective as of November 1st, call volumes have decreased as expected. We anticipate a relatively steady call volume during the winter period during the last months of our Phase 4 mass enrollment.

The chart below summarizes contact made by customers into our Contact Center broken down by month through December 18th, 2023:

V. Contact Center Metrics

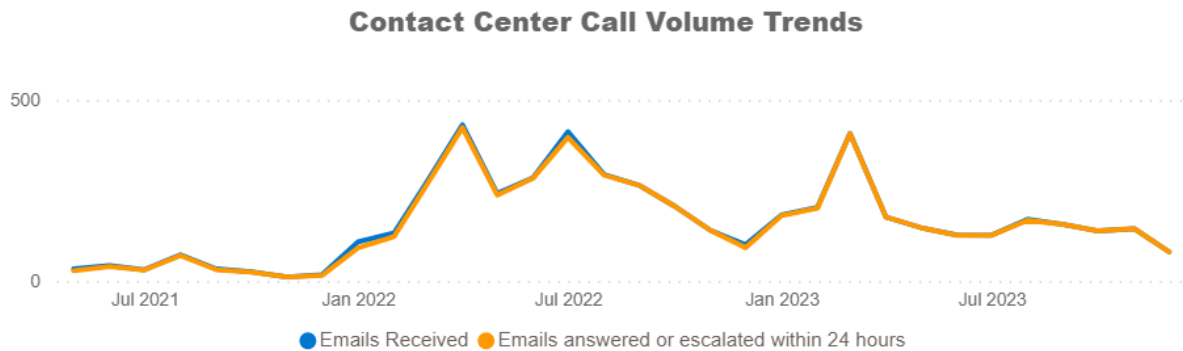


Interactive Voice Response (IVR) and Service Level Agreement (SLA) Metrics

	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Total Calls to IVR	2,289	47,118	15,229	10,356	14,628	5,253	3,758	2,386	101,017
Total Calls Connected to Agents	1,401	30,174	9,641	6,735	9,589	3,451	2,423	1,510	64,924
Avg Seconds to Answer	20	12	8	3	7	16	5	8	12
Avg Call Duration (Minutes)	8.5	9.8	9.4	9.5	10.3	9.7	9.0	9.0	9.4
Calls Answered within 60 Seconds (75% SLA)	96.23%	95.50%	96.80%	99.69%	97.22%	92.73%	98.97%	97.15%	96.42%
Abandon Rate	0.57%	0.36%	0.26%	0.00%	0.17%	0.78%	0.16%	0.00%	0.35%

Similar to other CCAs' service territories, we are anticipating the trend of our customers calling into our Contact Center's Interactive Voice Response (IVR) system tree and being able to self-serve their opt actions using the recorded prompts as well as utilizing our website for processing opt actions to continue accounting for over 60% of all instances. The remaining portion of customer calls are connected to our Customer Service Representatives to answer additional questions, assist with account support, or submit opt actions.

D) Customer Service Email Trends



Customer Service Emails

	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	2023-12	Total
Emails Received	272	2,894	795	453	455	139	145	81	5,234
Emails answered or escalated within 24 hours	257	2,821	790	452	452	139	145	81	5,137
Completion (%)	94%	96%	99%	100%	99%	100%	100%	100%	97%

As of this latest reporting month, we still have a total of 13 Dedicated Customer Service Representatives staffed at our Contact Center and 2 Supervisors. Our robust Quality Assurance (QA) procedures are firmly in place to ensure that our customers are getting a world-class customer experience when they contact us.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

N/A



SAN DIEGO COMMUNITY POWER Staff Report – Item 4

To: San Diego Community Power Community Advisory Committee

From: Laura Fernandez, Director of Regulatory & Legislative Affairs
Aisha Cissna, Senior Policy Manager
Patrick Welch, Senior Legislative Manager
Stephen Gunther, Senior Regulatory Analyst

Via: Karin Burns, Chief Executive Officer

Subject: Update on Regulatory and Legislative Affairs

Date: January 11, 2024

RECOMMENDATIONS

Receive and file the update on regulatory and legislative affairs.

BACKGROUND

Staff will provide regular updates to the Community Advisory Committee regarding SDCP's regulatory and legislative engagement.

ANALYSIS AND DISCUSSION

A) Regulatory Updates

Final Decision Granting Petition for Modification of Decision (D.)22-05-015 on Modified Cost Allocation Mechanism (MCAM)

As noted during the December 2023 meeting of the Community Advisory Committee, the California Public Utilities Commission (CPUC) was scheduled to vote on a Proposed Decision Granting a Petition for Modification of Decision (D.)22-05-015 on Modified Cost Allocation Mechanism (MCAM) on December 14, 2023. For a detailed background, [see the regulatory and legislative update of the staff report on pages 18-21](#).

On December 14, 2023, the CPUC voted to adopt the Proposed Decision, making it final, which was the desired outcome for SDCP. The [Final Decision](#) allows SDCP to purchase an additional ~36 MW of system resource adequacy (RA) capacity at a fair price set at the Market Price Benchmark beginning for 2025 RA requirements and continuing throughout the life of the contracts, thus saving ratepayers tens of millions of dollars in avoided costs.

Final Decision Conditionally Approving Extended Operations at Diablo Canyon Nuclear Power Plant Pursuant to Senate Bill 846

On December 14, 2023, the CPUC adopted a [Final Decision](#) directing and authorizing extended operations at Diablo Canyon Nuclear Power Plant (DCPP) until October 31, 2029 (Unit 1) and October 31, 2030 (Unit 2), pursuant to Senate Bill (SB) 846. DCPP is owned and operated by Pacific Gas and Electric (PG&E) with a combined generation capacity of 2,240 megawatts (MW).

The Decision outlines several conditions to the approval of extended operations as well as other related processes and considerations. Relevant to SDCP, the Decision allocates the costs and benefits of extended DCPP operations among all load-serving entities (LSE) subject to the Commission's jurisdiction.

- The process for allocating costs to the LSEs within each IOU's territory shall use the Cost Allocation Mechanism (CAM), as recommended by CalCCA and others, using the 12-month coincident demand methodology.
- The Commission finds it fair and reasonable to **allocate Resource Adequacy (RA) benefits** in the same manner as eligible costs (via CAM).
 - This decision recognizes that extending the RA credits for a 2,300 MW resource such as DCPP may have impacts on the RA market and, potentially, the Planning Reserve Margin established for LSEs in a future RA proceeding.
 - RA benefits are allocated to each IOU on the basis of 12-month coincident peak demand, then among each large IOU's LSEs.
 - RA benefits shall be allocated to LSEs as a load decrement using a process that mirrors the CAM process.
- PG&E shall offer to LSEs that are paying for extended operations of DCPP the **ability to use their share of DCPP's GHG-free attributes for their power content label**.
 - The existing process for voluntarily offering the GHG attributes of certain resources to LSEs, as adopted in D.22-06-066, should be used as a model.

B) Federal Activities Report

On Tuesday, December 13, 2023, San Diego Representative Mike Levin introduced the Clean Electricity and Transmission Acceleration (CETA) Act as H.R. 6747. Rep. Levin co-chairs the House Sustainable Energy and Environment Coalition Clean Energy Deployment Task Force. SDCP has endorsed CETA, and [the press release](#) introducing the legislation featured a quote from SDCP CEO Karin Burns, who said that



the bill will “strengthen grid reliability and enable projects that will reduce greenhouse gas emissions from the energy sector.”

CETA focuses on improving the deployment of long-distance transmission power lines to connect more renewable energy resources to the grid. It does this through a number of mechanisms, including a 30% transmission investment tax credit and improvements to interregional transmission planning. It also seeks to promote development of renewable energy projects on federal lands, with revenues going to conservation efforts. Finally, the bill would establish a national offshore wind permitting target and seeks to improve community engagement by, for example, requiring that agencies complete community impacts reports.

CETA is endorsed by 74 Democrats. There aren’t any Republican co-sponsors. The legislation has been referred to nine committees.

C) State Legislative Activities Update

The Legislature convened for the 2024 legislative year on January 3. Legislators have until February 16 to introduce new bills. The session ends at midnight on August 31. This will be the first full year of leadership for new Assembly Speaker Robert Rivas, who recently replaced Assemblymember Anthony Rendon after he served in the post for seven years. Just before the new year, Speaker Rivas exercised his power to shape the membership of important committees; he replaced Assemblymember Eduardo Garcia with Assemblymember Cottie Petrie Norris as chair of the Assembly Utilities & Energy Committee. She represents the Irvine area and has not authored any energy related legislation in her time in elected office. The State Senate will also soon be under new leadership. In February, Senator Mike McGuire will replace Senator Toni Atkins as pro Tem (she terms out in 2024). Senator McGuire has not announced if he will make any committee assignment changes.

Governor Newsom is expected to introduce his January budget proposal on or before January 10. This is a constitutionally required action and sets the stage for six months of legislative debate about the state’s finances and associated policies. This is expected to be a tough budget year. The Legislative Analyst Office estimated the state could face a \$68 billion deficit, meaning legislators and the Governor will have to pick which programs to cut. This could include clean energy and reliability programs, such as the Strategic Reliability Reserve. The Governor also uses the budget process to put forward major policy initiatives. At this point it is unclear what, if any, proposals he has planned for energy issues. Last year he proposed central procurement as part of the budget process.

AD-HOC COMMITTEE AND/OR SUBCOMMITTEE REVIEW

N/A

FISCAL IMPACT



N/A

ATTACHMENTS

N/A





SAN DIEGO COMMUNITY POWER Staff Report – Item 5

To: San Diego Community Power Community Advisory Committee

From: Aaron Lu, Senior Rates and Strategy Analyst
Tim Manglicmot, Senior Finance Manager
Lucas Utouh, Senior Director of Data Analytics and Customer Operations

Via: Karin Burns, Chief Executive Officer

Subject: Presentation on the Update on SDCP's 2024 Projected Rate Changes

Date: January 11, 2024

RECOMMENDATION

Receive and file a presentation on the update on SDCP's 2024 projected rate changes.

BACKGROUND

As San Diego Community Power (SDCP) prepares to develop and propose rates for 2024, it is critical to understand current San Diego Gas and Electric (SDG&E) generation and the Power Charge Indifference Adjustment (PCIA) rates – as both SDG&E bundled and PCIA rates play a role in the SDCP rate setting process, particularly as it relates to SDCP's competitiveness. SDCP's Board of Directors last adjusted SDCP generation rates on January 23, 2023, and those rates came into effect as of February 1, 2023. Staff will be proposing SDCP's 2024 rates for the Board of Directors' review, deliberation, and approval during the January board meeting which will be held on January 18, 2024.

ANALYSIS AND DISCUSSION

Rate Setting Process

SDCP will establish 2024 rates sufficient to recover all costs related to operations of our program and the Board of Directors has the ultimate responsibility for setting the electric generation rates for SDCP's customers. The Chief Executive Officer, in cooperation with Staff and appropriate advisors, consultants, and committees of the Board, is responsible for developing proposed rates for the Board to consider before finalization. For SDCP to be fiscally sustainable, the final approved rates should, at a minimum, meet the annual revenue requirements developed by SDCP, including any reserves or coverage requirements set forth in policy and/or loan covenants/debt service. The Board has the

flexibility to consider rate adjustments, provided that the overall revenue requirement is achieved.

In alignment with the Rate Development Policy, adopted by the Board of Directors on November 17, 2022, SDCP considers the following objectives in its rate setting framework:

- Cost Recovery,
- Reserves,
- Rate Competitiveness and Customer Value,
- Rate Stability,
- Equity Among Customers,
- Rate Structure Simplicity and Comparability,
- Transparency,
- Avoidance of Cost Shifting, and
- Cost of Service.

Additionally, per previous Board direction, SDCP staff will, if possible, recommend rates that remain competitive with SDG&E service.

It is important to note rates are made up of several components, only one of which SDCP has control over, i.e., SDCP's generation rate. The chart below is an example of a current rate tariff composition for a residential customer to illustrate the various components that affect rates and make up a total customer bill. Staff tracks the changes to the PCIA rate, as it is the above market cost of power associated with SDG&E's portfolio that both SDG&E's bundled customers and SDCP's customers, who have departed SDG&E commodity service, pay and can affect SDCP's overall headroom or competitiveness. Above market refers to expenditures for generation resources that cannot be fully recovered through sales of these resources at current market prices.

Time of Use – TOUDR-Residential

Residential: TOUDR	SDG&E 44.5% Renewable	SDCP PowerOn 54.9% Renewable + 5% Carbon Free	SDCP Power100 100% Renewable
Generation Rate (\$/kWh)	\$0.15454	\$0.17602	\$0.18353
SDG&E Delivery Rate (\$/kWh)	\$0.25571	\$0.25571	\$0.25571
SDG&E PCIA (\$/kWh)	\$0.04439	\$0.01687	\$0.01687
Franchise Fees (\$/%)	\$0.00376	\$0.00376	\$0.00376
Total Electricity Cost (\$/kWh)	\$0.45840	\$0.45236	\$0.45987
Average Monthly Bill (\$)	\$182.90	\$180.49	\$183.49

Average Monthly Usage: 399 kWh

Rates current as of February 1, 2023

2023 – 2024 Rates Timeline

SDCP, like most Community Choice Aggregators (CCAs), usually adjusts rates annually or in response to utility rate adjustments. There is a very narrow window of time between

when SDG&E sets their 2024 rates and when SDCP needs updated rates available for 2024. The expected schedule for SDCP's rate setting is as follows:

- May 15, 2023: SDG&E's 2024 Energy Resource Recovery Account (ERRA) forecast application was filed.
- October 13, 2023: SDG&E's Updated 2024 ERRA forecast application was filed.
- December 14, 2023: SDCP staff briefed its Board of Directors and the Community Advisory Committee of SDG&E's 2024 projected and PCIA rates changes. Concurrently, the CPUC approved SDG&E's 2024 ERRA application.
- December 29, 2023: SDG&E filed Advice Letter 4344-E: Consolidated Filing to Implement January 1, 2024 Electric Rates.
- January 1, 2024: SDG&E's effective date of implementation of its delivery and generation rates as well as the PCIA.
- January 11, 2024: SDCP staff presentation on SDCP's 2024 projected rate changes to the Finance Risk Management and Community Advisory committees.
- January 18, 2024: SDCP Board adopts 2024 rates, effective on February 1, 2024.

2024 Bundled & PCIA Rates Projections

Based on SDG&E's October 2023 Updated 2024 forecast application, their projected bundled system average rates were expected to decrease by approximately 4.7% as of January 1, 2024. This translates to a decrease of approximately 8.5% to the underlying SDG&E's generation rates. However, in November 2023, SDG&E filed a regulatory account update advice letter which adjusted their projected bundled system average rates downwards by approximately 10.8% as of January 1, 2024. This translates to a decrease of approximately 16.9% to the underlying SDG&E's generation rates. Finally, SDG&E submitted its Consolidated Filing to Implement January 1, 2024 Electric Rates on December 29, 2023 which adjusted their projected bundled system average rates downwards by approximately 18% as of January 1, 2024. This translates to a decrease of approximately 23% to the underlying SDG&E's generation rates.

These details are articulated in the table below:

SDG&E Generation Rates		October-23				November-23				December-23			
Rate Group	Current (\$/kWh)	Proposed (\$/kWh)	Difference	% Difference	Proposed (\$/kWh)	Difference	% Difference	Proposed (\$/kWh)	Difference	% Difference	Proposed (\$/kWh)	Difference	% Difference
Residential	0.197	0.180	-0.02	-8.6%	0.164	-0.03	-16.8%	0.151	-0.05	-23.0%			
Small Commercial	0.174	0.160	-0.01	-8.4%	0.139	-0.04	-20.4%	0.128	-0.05	-26.3%			
Medium & Large C&I	0.204	0.185	-0.02	-9.1%	0.170	-0.03	-16.6%	0.158	-0.05	-22.6%			
Agriculture	0.146	0.134	-0.01	-8.2%	0.121	-0.02	-17.0%	0.112	-0.03	-23.0%			
Streetlighting	0.129	0.117	-0.01	-8.8%	0.107	-0.02	-16.7%	0.091	-0.04	-29.1%			
System Total	0.195	0.178	-0.02	-8.5%	0.162	-0.03	-16.9%	0.150	-0.04	-23.0%			

SDG&E attributes the decreasing electric generation energy costs in 2024 primarily to decreasing electricity purchasing costs. Actualization of balancing account projections and projected increases in load may also contribute to the generation rate decrease.

Based on our high-level analysis, SDCP is expecting to see an approximately 46% increase in PCIA rates for Vintage Year 2020 (Phase 1 & 2 customers), 48% reduction for Vintage Year 2021 (Phase 3 customers), and 46% reduction for Vintage Year 2022 (Phase 4 customers), as depicted in the SDG&E PCIA Rates table below. SDG&E's rate decreases and PCIA rate changes are effective as of January 1, 2024.

SDG&E PCIA Rates			December-23									
Rate Group	Current (\$/kWh)			Proposed (\$/kWh)			Difference			% Difference		
	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA	PCIA
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage	Vintage
Residential	-0.00116	0.01687	0.04437	-0.00055	0.00697	0.02329	0.00061	-0.00990	-0.02108	53%	-59%	-48%
Small Commercial	-0.00081	0.02584	0.04774	-0.00054	0.01252	0.02765	0.00027	-0.01332	-0.02009	33%	-52%	-42%
Medium & Large C&I	-0.00162	0.02871	0.05483	-0.00170	0.01630	0.03790	-0.00008	-0.01241	-0.01693	-5%	-43%	-31%
Agriculture	-0.00081	0.02264	0.04184	-0.00060	0.00774	0.01735	0.00021	-0.01490	-0.02449	26%	-66%	-59%
Streetlighting	-0.00070	0.02099	0.03873	-0.00029	0.00924	0.02024	0.00041	-0.01175	-0.01849	59%	-56%	-48%
System Total	-0.00137	0.02048	0.04657	-0.00074	0.01055	0.02529	0.00063	-0.00993	-0.02128	46%	-48%	-46%

2024 Rate Setting Mechanics

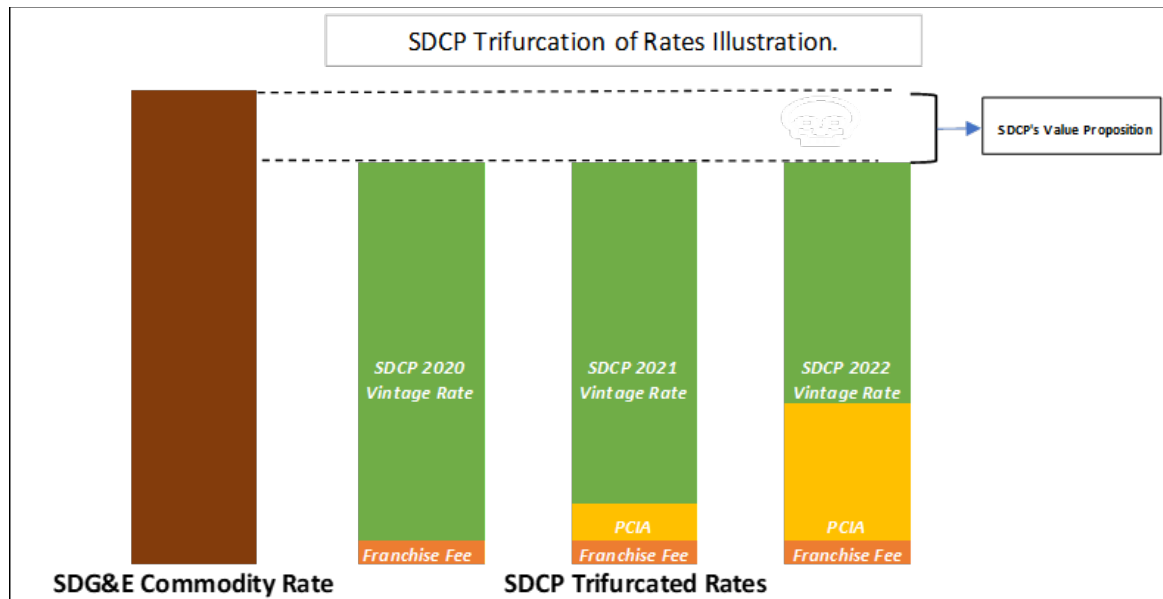
In accordance with SDG&E's definition of load transfer from bundled service to SDCP's service per Schedule CCA-CRS, our Phase 1 and 2 customers' Vintage Year is 2020, our Phase 3 customers' Vintage Year is 2021, and our Phase 4 customers' Vintage Year is 2022. Vintaging denotes the year during which SDG&E recognizes the transition of our customers from bundled service into our service and creates a mechanism for the assessment of PCIA rate.

Next Steps

Staff is in the process of analyzing this information to synthesize and recommend SDCP specific rate changes that are reflective of all the inputs articulated in CPUC's decision(s). Staff expects to present rates to the SDCP Board for adoption at the January 18, 2024 meeting that both meet the revenue and prudent reserve needs of SDCP as well as maintain value for our customers.

As a result of the substantial deltas expected between PCIA rates for Vintage Years 2020, 2021, and 2022, staff will also recommend to the Board to continue to trifurcate three sets of rates for 2024 during the January 2024 Board meeting. This trifurcation will maintain a fair, equitable, and balanced rate structure that does not create winners and losers across our customers with differing vintage years, as articulated below:





AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

N/A

SAN DIEGO COMMUNITY POWER

Staff Report – Item 6

To: San Diego Community Power Community Advisory Committee

From: Tim Treadwell, Senior Program Manager
Colin Santulli, Director of Programs

Subject: Flex Load Strategy Update

Date: January 11, 2024

RECOMMENDATION

Receive and file the update on SDCP's Flex Load Strategy.

BACKGROUND

Load flexibility is a critical element of California's clean energy goals, as it supports decarbonization and grid reliability, while lowering costs and allowing for increased integration and use of renewable energy. Specifically, load flexibility can:

- Help align customer demand with the supply of clean energy, helping integrate new renewables onto the grid;
- Allow for the integration of new loads, while minimizing the requirement for additional generation and grid infrastructure; and
- Support electric reliability during extreme climate-induced events, such as extreme heat events and wildfire-induced transmission outages.

The California Public Utilities Commission (CPUC) and California Energy Commission (CEC) are actively working to realign the market around load flexibility and automated load shifting. These efforts include regulatory activities focused on dynamic rates and advanced demand flexibility, as well as Electric Program Investment Charge Program (EPIC)-funded research, Title 24 building code changes, appliance standards, and an updated load management standard for Community Choice Aggregators (CCAs) and other load serving entities (LSEs). In addition to its broader clean energy and grid resiliency value, load flexibility can also reduce the operating costs of CCAs by reducing the need to procure expensive on peak generation and by lowering the year ahead resource adequacy (RA) obligation.

Given this California's focus on load flexibility and the operational benefits it can provide to SDCP, Staff has developed a flexible load strategy to be implemented across a range

of programs. The strategy outlines target end use technologies, key points of integration with existing/planned programs, a proposed software architecture to drive device dispatch and control, as well as a framework to guide dispatch and device operations.

ANALYSIS AND DISCUSSION

Purpose and Goals

The goal of the flex load strategy is to design and deliver a portfolio of programs that maximizes the size and value of SDCP's flexible resource base. This will enable customer load optimization, delivering direct bill savings to participants, while reducing procurement risks and costs, and enabling lower rates for the broader community. Moreover, this approach will align our efforts with the broader policy goals of the state.

To achieve this goal, Staff developed a strategy that documented opportunities to incorporate load flexibility into program design, including DERMs/Aggregator agreements, qualified product lists (QPLs), and market integrations (e.g., CAISO), while minimizing impacts on participation requirements, costs, and complexity. Staff intends to design and implement a program portfolio that maximizes the flex load value of program participants, including procurement and implementation of required software systems (i.e., Distributed Energy Resource Management System or "DERMS") and integration with Power Services.

What is Load Flexibility?

Load Flexibility (also referred to as "Load Management," "Demand Management," and/or "Demand Flexibility") refers to the ability to adjust the power of an energy-consuming or -producing device or system to meet the operational needs of the grid or end-use customers. Flexible load technologies can shed energy usage during peak load periods (commonly referred to as "demand response" or "DR") or shift energy usage to times when the grid is less congested, prices are lower, or generation is cleaner.

Load flexibility is central to California's clean energy goals, supporting decarbonization and grid reliability, while lowering costs and allowing for increased use of renewables.

- Load flexibility can help align customer demand with the supply of clean energy, helping integrate new renewables onto the grid.
- New loads can be made flexible from the outset, minimizing the requirement for additional generation and grid infrastructure.
- Load flexibility can help maintain electric reliability during extreme climate-induced events, such as extreme heat events and wildfire-induced transmission outages.

Flexible load is operationalized through the integration and control of distributed energy resources (DERs). The California Energy Commission (CEC) defines DERs as:

"a diverse category of devices and technologies that interface with the electricity system at the distribution level, either directly connected to a distribution utility's

wires or on an end-use customer's premises. Examples include distributed generation and storage, electric vehicles and charging stations, and grid-interactive buildings, as well as demand response, flex loads, and energy efficiency strategies."

DERs can be found across SDCP's customer base, from residential and small businesses to large commercial, industrial, and institutional segments.

Program Portfolio and Integration Strategies

SDCP has several pilots and programs under development, including activities focused on energy efficiency, building electrification, managed electric vehicle charging, and energy storage. Each of these projects includes opportunities to incorporate load flexibility (Figure 1).

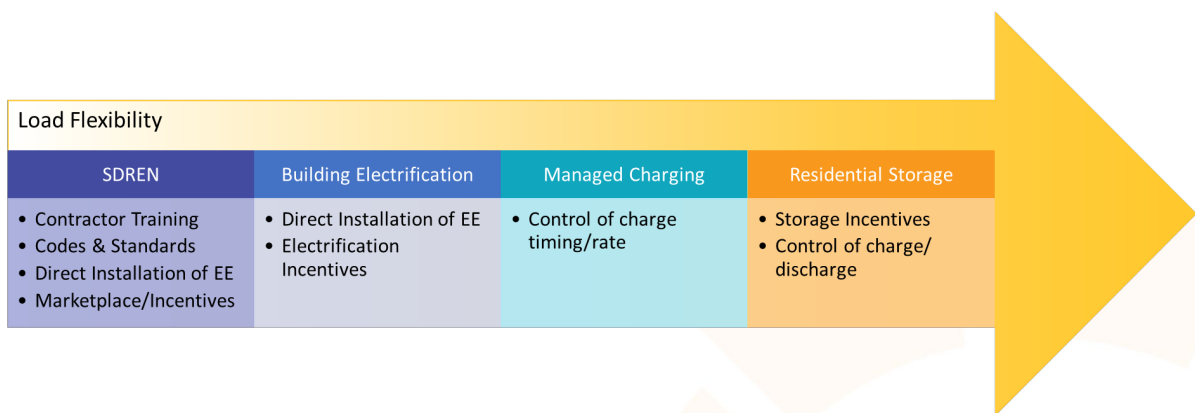


Figure 1 – Flexible load integration strategies that will be incorporated into SDCP's program portfolio.

As planning activities move forward, Staff will focus on integrating flex load strategies into program design and delivery (Figure 2). These strategies will ensure that programs deliver the technical and financial assistance needed by customers, contractors, code officials, equipment manufacturers (OEMs), and other market actors to select, install, integrate, and operate flexible load resources.

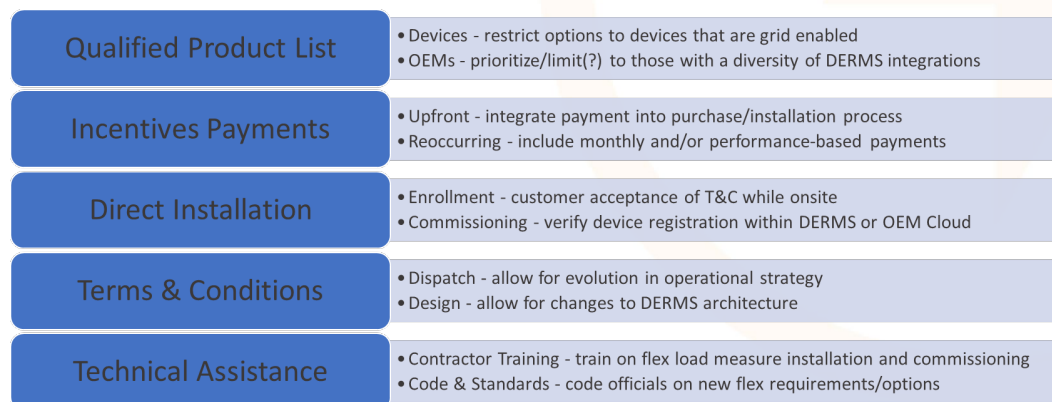


Figure 2 – Flexible load integration strategies that will be incorporated into SDCP’s program portfolio.

Distributed Energy Resource Management Systems (DERMS)

To support the integration and dispatch of customer DERs, SDCP plans to procure a Distributed Energy Resource Management Systems (DERMS). A DERMS is a software platform that incorporates various data points, such as weather, market/price data, and customer preferences, to optimize the operation of DERs in support of various grid services (Figure 3).

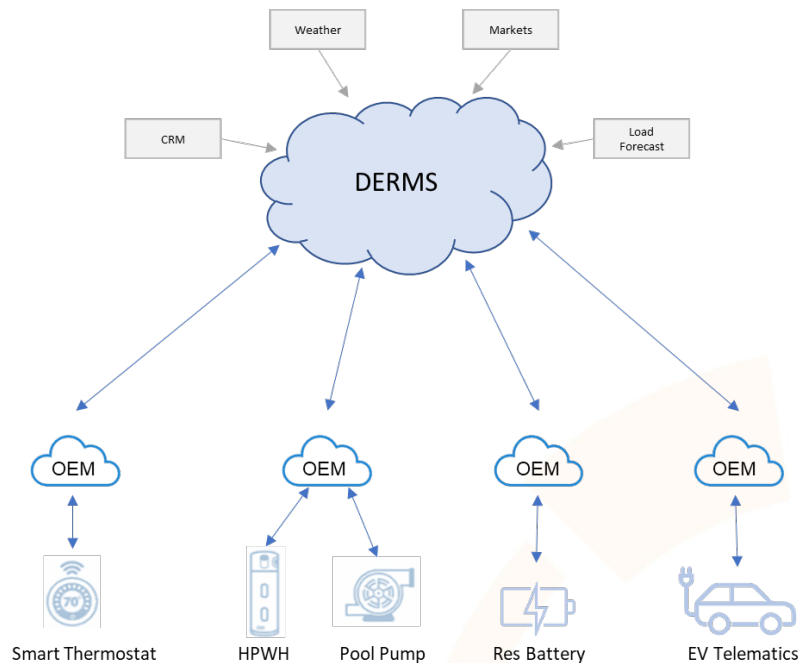


Figure 3 – Illustrative example of simplified Distributed Energy Resource Management (DERMS) architecture.

The selection and implementation of a DERMS is central to the flexible load strategy. Once operational, this system will allow SDCP to help customers reduce usage during high-cost on-peak periods, while managing portfolio-wide power procurement and resource adequacy costs and risk. The strategy calls for a three-phase rollout of DERMS capabilities, focused on minimizing costs and contracting risks, while at the same time building out infrastructure and operational expertise at a rate that will enable integration of the large-scale resource influx anticipated in 2025, with the launch of the SDREN and building electrification activities.

NEXT STEPS

Staff expect to begin the procurement process for the associated software architecture in late Q1 2024.

FISCAL IMPACT

N/A

ATTACHMENTS

N/A



SAN DIEGO COMMUNITY POWER
Staff Report – Item 9

To: San Diego Community Power Community Advisory Committee

From: Xiomalys Crespo, Community Engagement Manager

Via: Karin Burns, Chief Executive Officer

Subject: Discussion of the Creation of New Ad-Hoc Committees

Date: January 11, 2024

RECOMMENDATION

Discuss the creation of new ad-hoc committees and approve any.

BACKGROUND

Per Section 5.10.3 of the San Diego Community Power (SDCP) Joint Powers Authority (JPA) Agreement:

The primary purpose of the Community Advisory Committee shall be to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of the Authority.

As part of current Community Advisory Committee (CAC) Standard Operating Procedures, the CAC may create ad-hoc committees or subcommittees to address issues more in depth outside of CAC meetings and bring findings or recommendations back to the full CAC. Ad-Hoc committees are temporary committees appointed for a specific purpose, such as updating the CAC work plan or providing feedback on specific customer programs.

The CAC may establish temporary ad-hoc advisory committees that: (a) are composed of less than a quorum of the CAC, (b) have no continuing subject matter jurisdiction, and (c) have no meeting schedule fixed by motion or other formal action of the CAC. Such temporary ad-hoc committees are not subject to Brown Act noticing and meeting requirements.

The CAC Chair works to ensure all CAC members have a chance to participate on various groups as formed throughout the year by seeking volunteers to form ad-hoc committees, as necessary.

ANALYSIS AND DISCUSSION

With the Programs and Community & Equity Ad-Hoc Committees sunsetting at the beginning of January 2024, the CAC has an opportunity to discuss the need for any other ad-hoc committees and approve those it finds to have a specific purpose under a focused scope of work.

Unlike the CAC, which is a permanent, standing committee with defined responsibilities, ad-hoc committees are created so that CAC members with the appropriate expertise and/or experience may voluntarily provide feedback to SDCP staff on key issues and policies. Ad-hoc committees have no decision-making authority and serve in an advisory capacity to SDCP staff, the CAC, and the Board of Directors.

Ad-hoc committees shall be made up of no more than five (5) CAC members, less than a quorum of the CAC. Committees may choose a Chair from its members by a majority vote to facilitate meetings. Ad-hoc committees report to the CAC and provide monthly updates during regular CAC meetings.

Should the CAC decide to form an ad-hoc committee(s), staff will work with the CAC volunteers selected to set meeting frequency and procedures, objectives, timeline and duration, and a proposed scope of work.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

There is no fiscal impact associated with this update.

ATTACHMENTS

N/A

SAN DIEGO COMMUNITY POWER
Staff Report – Item 10

To: San Diego Community Power Community Advisory Committee

From: Xiomalys Crespo, Community Engagement Manager

Via: Karin Burns, Chief Executive Officer

Subject: Approval of Amendments to the CAC Scope of Work

Date: January 11, 2024

RECOMMENDATION

Recommend Board Approval of Amendments to the Community Advisory Committee (CAC) Scope of Work.

BACKGROUND

Per Section 5.10.3 of the San Diego Community Power (SDCP) Joint Powers Authority (JPA) Agreement:

The Board shall establish a Community Advisory Committee comprised of non-Board members. The primary purpose of the Community Advisory Committee shall be to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of the Authority. The Community Advisory Committee is advisory only, and shall not have decision-making authority, nor receive any delegation of authority from the Board of Directors.

ANALYSIS AND DISCUSSION

To provide specific guidance to CAC members on the roles and responsibilities of the CAC, staff is recommending amendments to the Scope of Work approved at the January 30, 2020 Board of Directors meeting and last amended during the August 26, 2021 meeting.

Concurrent to revisions to the annual CAC Work Plan and the Standard Operating Procedures, staff worked with CAC Ad-Hoc Committee members to revise the CAC Scope of Work to better capture member duties and clarify processes and authority. The proposed amendments include changing the time frame of the CAC Work Plan from fiscal years to calendar years to better track outcomes independent of member terms, streamlining language to clearly reflect SDCP's priority of justice, equity, diversity, and

inclusion and the CAC's equity overview focus, and specifying the role of members in representing all our member agencies.

AD-HOC COMMITTEE AND/OR SUBCOMMITTEE REVIEW

The Community and Equity Ad-Hoc Committee discussed potential amendments to the CAC Scope of Work during the November 6, 2023 and the December 4, 2023 meetings.

FISCAL IMPACT

There is no fiscal impact associated with this update.

ATTACHMENTS

Attachment A: Proposed Community Advisory Committee (CAC) Scope of Work (Redlined)

Attachment B: Proposed Community Advisory Committee (CAC) Scope of Work (Clean)



Community Advisory Committee

Scope of Work - **DRAFT**

Amended by the Board of Directors on [XXXX]

The purpose of the San Diego Community Power (SDCP) Community Advisory Committee (CAC) is to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP, as stated in section 5.10.3 of the SDCP Joint Powers Authority Agreement. This Scope of Work may be amended at the Board's discretion.

The CAC will, under the direction of the Board of Directors and authorized SDCP staff:

1. Provide a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP;
2. Elect CAC officers and define priorities and duties within its scope to ensure the Committee can operate independently and collaboratively, with limited support from SDCP staff;
3. Adopt a work plan at the start of every calendar year that aligns with the defined objectives and scope approved by the Board of Directors to assist in decision-making;
4. Assist the Board in identifying issues of concern and opportunities to educate community members about SDCP;
5. Provide monthly reports and quarterly updates to the Board of Directors with findings and recommendations as may be needed;
6. Represent the views, concerns, priorities, and needs of their member agencies and the larger community in comments and recommendations;
7. Incorporate language around equity, diversity, and inclusion in discussions as they relate to SDCP operations
8. Support the planning and engagement of community outreach events and special projects as appropriate; and
9. Inform community members of current SDCP rates, goals, and programs, and encourage participation in publicly noticed meetings.

Commented [XC1]: Last adopted & amended in August 2021

Commented [XC2]: Merged what was previously 3 and 4 into one.

Commented [XC3]: Previously: "Draft reports to the SDCP Board of Directors with findings and recommendations as maybe needed."

Commented [XC4]: Previously: "Represent the views of constituencies in comments and recommendations;"

Commented [XC5]: Previously: "Incorporate language around inclusion and diversity in discussions as they relate to SDCP operations."

Commented [XC6]: Previously: "Plan for and engage in community events and special projects as appropriate."

Commented [XC7]: Previously: "Serve as an information-channel back to their communities."



Community Advisory Committee

Scope of Work - **DRAFT**

Amended by the Board of Directors on ____ XXXX

The purpose of the San Diego Community Power (SDCP) Community Advisory Committee (CAC) is to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP, as stated in section 5.10.3 of the SDCP Joint Powers Authority Agreement. This Scope of Work may be amended at the Board's discretion.

The CAC will, under the direction of the Board of Directors and authorized SDCP staff:

1. Provide a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP;
2. Elect CAC officers and define priorities and duties within its scope to ensure the Committee can operate independently and collaboratively, with limited support from SDCP staff;
3. Adopt a work plan at the start of every calendar year that aligns with the defined objectives and scope approved by the Board of Directors to assist in decision-making;
4. Assist the Board in identifying issues of concern and opportunities to educate community members about SDCP;
5. Provide monthly reports and quarterly updates to the Board of Directors with findings and recommendations as may be needed;
6. Represent the views, concerns, priorities, and needs of their member agencies and the larger community in comments and recommendations;
7. Incorporate language around equity, diversity, and inclusion in discussions as they relate to SDCP operations
8. Support the planning and engagement of community outreach events and special projects as appropriate; and
9. Inform community members of current SDCP rates, goals, and programs, and encourage participation in publicly noticed meetings.

SAN DIEGO COMMUNITY POWER
Staff Report – Item 11

To: San Diego Community Power Community Advisory Committee

From: Xiomalys Crespo, Community Engagement Manager

Via: Karin Burns, Chief Executive Officer

Subject: Approval of Amendments to the CAC Policies and Procedures

Date: January 11, 2024

RECOMMENDATION

Recommend Board Approval of Amendments to the Community Advisory Committee (CAC) Policies and Procedures.

BACKGROUND

Per Section 5.10.3 of the San Diego Community Power (SDCP) Joint Powers Authority (JPA) Agreement:

The Board shall establish a Community Advisory Committee comprised of non-Board members. The primary purpose of the Community Advisory Committee shall be to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of the Authority. The Community Advisory Committee is advisory only, and shall not have decision-making authority, nor receive any delegation of authority from the Board of Directors. Each Party may nominate a committee member(s) and the Board shall determine the final selection of committee members, who should represent a diverse cross-section of interests, skills sets and geographic regions.

ANALYSIS AND DISCUSSION

Previously named “Standard Operating Procedures” and last discussed at the CAC during its July 8, 2022 regular meeting, the proposed amendments to the CAC Policies and Procedures are an effort to streamline and clarify guidance around compliance relating to CAC membership, meetings, and processes. Staff worked with SDCP’s legal counsel to create these changes, which are expected to enhance committee and meeting efficiency.

Of note, staff has included the Membership Terms and Criteria, a previously separate document, in the proposed Policies and Procedures to create a single document

relating to the policies, procedures, and membership of the CAC that members may more efficiently reference.

Additionally, recommended amendments include: consolidating various sections under new headings; outlining the member selection process; clarifying term duration after a vacancy is filled and term limits are reached; establishing the bylaws as meeting procedure unless otherwise provided in the Policies and Procedures; reaffirming that no items suggested during a regular meeting can be discussed unless included in the agenda; and adding Brown Act language regarding social media and email addresses.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

There is no fiscal impact associated with this update.

ATTACHMENTS

Attachment A: Proposed Changes to the Community Advisory Committee (CAC) Policies and Procedures (Redlined)

Attachment B: Proposed Community Advisory Committee (CAC) Policies and Procedures (Clean)

Community Advisory Committee

Policies and Procedures - DRAFT

The purpose of the San Diego Community Power (SDCP) Community Advisory Committee (CAC) is to advise the SDCP Board of Directors and provide a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP, as stated in section 5.10.3 of the SDCP Joint Powers Authority (JPA) Agreement. The CAC plays an important role in ensuring transparency, accountability, and effective community engagement within SDCP; the CAC is required to comply with the Ralph M. Brown Act (Brown Act), which requires all meetings of the CAC to be open and public.

This document provides policies and procedures on CAC membership, meetings, how the CAC will operate and interact with SDCP staff and the Board, and other matters.

I. Membership

A. Membership Criteria

The CAC shall consist of two (2) members from each member agency (currently a total of 14). This composition may be revisited by the Board if new member agencies are added to SDCP.

Members shall be residents, business owners, employees or representatives of a community-based organization located within one of the member agencies of SDCP. There shall be at least one (1) CAC member that is a renter within SDCP's service territory and one (1) that is a business owner.

SDCP aims to ensure a wide variety of perspectives and participation on the CAC, consistent with its core mission, vision, and principles.

Members commit to fulfilling the role and responsibilities outlined under these Policies and Procedure and the CAC's Scope of Work.

B. Selection Process

Each Board Director may nominate a committee member and the Board shall determine the final selection by a simple majority vote. When reviewing applicants for membership, the Board of Directors should seek to ensure that the CAC represents a diverse cross-section of interests and skills sets and should prioritize members, when feasible, from diverse social, economic, and racial backgrounds that are representative of all residents within the service territory of SDCP.

Applicants must be committed to attending regular CAC meetings and occasional SDCP Board meetings.

C. Term Limits

Members serve staggered three-year terms, with a limit of two (2) consecutive terms. If a member is appointed to serve a partial term for more than 18 months, that partial term will be considered a full term for purposes of this provision.

D. Resignation

CAC members may resign their position by sending a written resignation letter addressed to the Board of Directors or Board Secretary. The notice of resignation may specify a date on which the resignation will become effective. If a CAC member ceases to reside or do business within the member agency service area from which they were appointed, the member is deemed to have resigned their CAC membership.

E. Removal

CAC members may be removed by a majority vote of the Board of Directors should the Board determine that the member has failed to comply with these Policies and Procedures or for any other cause or no cause in the sole direction of the Board. If a member misses four (4) consecutive meetings, they may be removed by the Chair of the Board of Directors upon written notification from the Board Chair, unless excused for good cause by the Board Chair.

F. Vacancy

If at any time a vacancy occurs on the CAC, a replacement shall be appointed to serve the remainder of the former member's term.

II. Responsibilities of CAC Members

A. General Responsibilities

CAC Members will: (a) attend each meeting or inform SDCP staff and the CAC Chair if they will be late or absent; (b) prepare for meetings by reviewing information provided in advance, including agendas, minutes, staff reports, and attending briefings prior to the meeting; (c) commit to fostering a safe, respectful, and inclusive environment; (d) if requested, and where feasible, participate in sub- or ad-hoc work groups that may be established to cover specific topics; and (e) provide comments and questions during regular meetings that:

- Are consistent with the CAC Scope of Work, the published agenda, and the Brown Act;
- Represent the interests of the communities represented; and

- Contained to the allotted five (5) minutes per member, unless otherwise allowed by the CAC Chair.

B. Conflicts of Interest and Ethical Conduct

Members shall review and comply with SDCP's Conflict of Interest and Ethical Conduct Policy. Members are required to identify and manage conflicts of interest pursuant to the procedures and requirements in that policy and applicable law, including the Political Reform Act, Government Code section 1090, and regulations of the Fair Political Practices Commission.

C. Code of Conduct & Required Training and Reporting

Members must complete all required training and reporting associated with serving on the CAC, which includes, but is not limited to:

- Ethics Training, including training on the Brown Act and Public Records Act
- Sexual Harassment Prevention Training

III. Meetings

A. Structure and Frequency

Meetings of the CAC will comply with the Ralph M. Brown Act (Brown Act, Government Code § 54950, et seq.), will be conducted in person, and are subject to SDCP's Teleconferencing Policy.

CAC meetings, times, and location be determined by the CAC on a yearly basis in consultation with SDCP staff to ensure availability of meeting locations and staffing and consistency with meetings of the SDCP Board and other committees.

B. Quorum and Voting

The CAC will only conduct business when a quorum consisting of more than 50% of the appointed CAC members are present. The CAC may act by motions approved by a majority of the quorum present at a meeting. Motions resulting in a tie vote or less than a majority will represent a failed motion. The CAC will seek consensus where possible. Where consensus is not reached, the Chair will seek to communicate diverging views in delivery of the recommendation to the Board. Except as otherwise provided in these Policies and Procedures, SDCP's Bylaws will be used as a guide on meeting procedures, if applicable.

The CAC may take up to three (3), publicly noticed meeting recesses.

C. Required Attendance

CAC members must attend at least 50% of all yearly meetings. If a CAC member is absent for three (3) consecutive meetings, unless excused for good cause by the Chair of the Board, SDCP staff will contact the Member by phone or in writing and inform them of this provision. If the member misses a fourth (4th) consecutive meeting, they may be removed through a written notification from the Chair of the Board.

D. Public Comments

The public may provide public comments in accordance with the Brown Act and the published agenda. To ensure public comment is heard in a timely manner, the Chair will call on staff to acknowledge any public comments after presentations or staff discussion are concluded in a particular agenda item.

E. Adding Agenda Items to Community Advisory Committee Meetings

CAC members shall suggest agenda items be added to CAC meetings by communicating them to the Chair and the designated SDCP staff. This will create a streamlined process where the Chair and SDCP staff can collect these requests and discuss them for approval with the SDCP Chief Executive Officer or their designee.

F. Adding Agenda Items to Board of Directors Meetings

There are two ways that the CAC may bring items to the attention of the Board at a Board meeting:

1. Standing CAC Report

The CAC report may be a standing item on the Board agenda, in which the CAC Chair, CEO, or designated staff reports on updates related to a recent CAC meeting. Consistent with the Brown Act, items raised during the CAC report may not result in extended discussion or action by the Board unless agendaized for a future meeting.

2. Suggesting Board Agenda Items

The CAC may suggest agenda items for a Board of Directors meeting agenda by communicating with the CAC Chair and the designated SDCP staff, before and/or after a regular CAC meeting. If suggested during a regular meeting, there shall be no discussion or action by the CAC unless the item has been included on the CAC agenda. To be added to a Board agenda, items must have the approval of the SDCP Chief Executive Officer and the Chair of the Board of Directors. If approval is provided, staff must be given at least 5 business days before the date of the Board meeting to work with the CAC to draft any memos and materials necessary.

IV. CAC Officers

A. Chair

The Chair of the CAC will: (a) serve as the primary liaison and spokesperson for the CAC with SDCP staff and the Board of Directors; (b) support SDCP staff with setting the CAC agenda; (c) guide the CAC in developing an annual Work Plan consistent with the CAC Scope of Work and approved by the Board of Directors; (d) determine if meetings are required or if a meeting should be canceled; (e) lead and manage CAC meetings to ensure all CAC members and community members are heard, work to keep meetings to the allotted time, and manage public comments; (f) work with staff to determine a suitable meeting location and a recurring date and time; (g) represent the CAC at the Board of Directors to provide updates, submit information, or respond to Board requests; and (h) represent the CAC to other organizations or at events, as appropriate.

B. Vice-Chair

The Vice-Chair of the CAC will assume CAC Chair responsibilities in the event the Chair is absent from a meeting or otherwise unable to perform their duties.

C. Secretary

The Secretary of the CAC will take attendance and meeting notes and work with SDCP staff to distribute relevant information to members.

D. Election of Officers

Officers may be nominated or self-nominated and elected at every July meeting by a simple majority vote of the CAC. Each nomination requires a second. If there is only one nominee for a position, the CAC members will vote “yes” or “no” to elect the nominee. If there is more than one nominee for a position, the CAC will cast their votes by name until a nominee receives a majority vote. The terms will be for one (1) year or until a successor is elected, with the option for officers to be re-elected for up to three (3) terms. Representatives required for a singular function or service may be elected using the same procedures described above when the need arises, for a term defined by the singular function or service.

V. Responsibilities and Interactions with SDCP Staff

SDCP staff will: (a) create regular meeting agendas with the support of the CAC Chair; (b) notice regular meetings according to Brown Act requirements; (c) provide general support and respond to questions during regular meetings, as needed; and (d) communicate any CAC recommendations to the Board.

The CAC Chair is the primary liaison to SDCP staff for all matters related to the CAC. All communications shall be directed to the CAC Chair and the designated SDCP staff overseeing the CAC.

VI. Interacting with and Reporting to the SDCP Board of Directors

The CAC Chair is the primary liaison to SDCP staff and the Board for all matters related to the CAC. It should also be noted that the CAC Chair may also be called upon by the Board Chair to speak on various matters.

At the direction of the Chair of SDCP's Board of Directors, the CAC, via staff, shall provide monthly updates and quarterly reports during the regular meetings of the Board of Directors.

VII. Requesting Information to Support CAC Work

The CAC may make formal requests for information from SDCP staff in support of the CAC's annual work plan and agenda items, and SDCP staff shall make every reasonable effort to provide requested information in a timely fashion in order to allow the CAC to make the most informed decision possible.

Notwithstanding the foregoing, requests by the CAC for information and/or research will be channeled through the Chief Executive Officer, and any requests for information and/or research that entail substantial staff time or cost will be channeled through the Board for the Board's consideration and formal direction.

Independent of a formal request for information from the CAC, individual CAC members may request information, which will be provided in accordance with the California Public Records Act (PRA).

VIII. Creating Ad-Hoc or Subcommittees

The CAC may create ad-hoc committees or subcommittees to address issues more in depth outside of CAC meetings and bring findings or recommendations back to the full CAC.

Ad-Hoc committees are temporary committees appointed for a specific purpose, such as updating the work plan. The CAC may establish temporary ad hoc advisory committees that: (a) are composed of less than a quorum of the CAC, (b) have no continuing subject matter jurisdiction, and (c) have no meeting schedule fixed by motion or other formal action of the CAC. Such temporary ad-hoc committees are not subject to Brown Act noticing and meeting requirements.

Standing subcommittees are permanent subcommittees created to review long-term issues, such as rates or budget. Because meetings of such subcommittees must be publicly noticed and agendaized consistent with the Brown Act (and therefore require SDCP staff time), CAC requests to establish subcommittees are subject to Board approval and direction.

The CAC Chair will seek volunteers during a CAC regular meeting to form an ad-hoc or subcommittee. The CAC Chair will work to ensure all CAC members have a chance to participate on various groups as formed throughout the year.

IX. Creating and Updating the Work Plan

The CAC will adopt a Work Plan that aligns with the CAC Scope of Work approved by the Board of Directors. This shall be updated annually. The Work Plan shall be approved the Board.

X. Conducting Outreach and Representing SDCP to the Community

The CAC Chair may speak on SDCP matters to local community organizations with prior approval of staff. This includes the approval of talking points and presentation slides (if to be used). For other CAC members, they may speak as individual members of the CAC, but may not represent themselves as speaking on behalf of the CAC as a body or on behalf of SDCP as an entity. This may differ if there is a uniform decision made by the CAC on which its members can speak on behalf of the CAC as a whole and should be coordinated with SDCP staff.

The following are communications guidelines for the CAC members to adhere to:

A. Approved Messaging and Talking Points

Staff will provide talking points that are periodically updated as information evolves. These talking points are intended to guide conversations in the community so SDCP may speak from the same facts, while encouraging members to make them their own.

B. Media Inquiries

All media inquiries shall be forwarded to SDCP staff for vetting and confirmation of next steps.

C. Speaker Requests

CAC members are encouraged to invite SDCP staff to present at community events, alert staff of opportunities to participate in community events and/or to request for a CAC member to speak on behalf of SDCP in the community.

D. Conducting Outreach

To ensure a common and cohesive communications approach, CAC members shall serve as informational channels with the communities they represent while SDCP staff serves the primary function of outreach to various groups, with the support of the CAC. CAC members are expected to report information they receive from their communities to SDCP staff so that staff may provide accurate information.

E. Social Media

CAC members are encouraged to utilize their own social media accounts to reshare, repost, and comment on SDCP matters so the content is shared throughout their communities. Please note that, in compliance with the Brown Act, CAC members shall



not: (1) use social media to communicate with a majority of CAC members relating to CAC business; or (2) respond directly to another CAC member's communication, comment or post if the topic concerns CAC business (this includes liking, sharing, commenting, or otherwise reacting to another CAC member's communication, comment or post).

F. Email Addresses

CAC members may utilize non-SDCP issued email addresses when responding to external questions. Please note, however, that e-mails relating to the conduct of SDCP or CAC business may be subject to disclosure under the Public Records Act. To protect the CAC members' privacy, SDCP will not publicly share private email addresses unless consent is given or if required by the Public Records Act.

G. Communications with External Agencies

Section 5.10.3 of the SDCP JPA Agreement states that the CAC is an advisory body to the SDCP Board of Directors. Accordingly, the CAC shall not provide comments or similar communications on behalf of SDCP or the CAC to external agencies on its own. However, the CAC may provide recommendations on external matters for the Board to consider.

This provision does not limit or affect the right of individual members of the CAC to communicate with external agencies in their personal, non-CAC capacities.

Community Advisory Committee

Policies and Procedures - **DRAFT**

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CAC members may be removed by a majority vote of the Board of Directors should the Board determine that the member has failed to comply with these Policies and Procedures or for any other cause or no cause in the sole direction of the Board. If a member misses four (4) consecutive meetings, they may be removed by the Chair of the Board of Directors upon written notification from the Board Chair, unless excused for good cause by the Board Chair.

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- Are consistent with the CAC Scope of Work, the published agenda, and the Brown Act;
- Represent the interests of the communities represented; and

- Contained to the allotted five (5) minutes per member per item, unless otherwise allowed by the CAC Chair.

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B. Quorum and Voting

The CAC will only conduct business when a quorum consisting of more than 50% of the appointed CAC members are present. The CAC may act by motions approved by a majority of the quorum present at a meeting. Motions resulting in a tie vote or less than a majority will represent a failed motion. The CAC will seek consensus where possible. Where consensus is not reached, the Chair will seek to communicate diverging views in delivery of the recommendation to the Board. Except as otherwise provided in these Policies and Procedures, SDCP's Bylaws will be used as a guide on meeting procedures, if applicable.

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provision. If the member misses a fourth (4th) consecutive meeting, they may be removed through a written notification from the Chair of the Board.

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IV. CAC Officers

A. Chair

The Chair of the CAC will: (a) serve as the primary liaison and spokesperson for the CAC with SDCP staff and the Board of Directors; (b) support SDCP staff with setting the CAC agenda; (c) guide the CAC in developing an annual Work Plan consistent with the CAC

Scope of Work and approved by the Board of Directors; (d) determine if meetings are required or if a meeting should be canceled; (e) lead and manage CAC meetings to ensure all CAC members and community members are heard, work to keep meetings to the allotted time, and manage public comments; (f) work with staff to determine a suitable meeting location and a recurring date and time; (g) represent the CAC at the Board of Directors to provide updates, submit information, or respond to Board requests; and (h) represent the CAC within SDCP processes, to other organizations, or at events, as appropriate.

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The Secretary of the CAC will take attendance and meeting notes and work with SDCP staff to distribute relevant information to members.

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SDCP staff will: (a) create regular meeting agendas with the support of the CAC Chair; (b) notice regular meetings according to Brown Act requirements; (c) provide general support and respond to questions during regular meetings, as needed; and (d) communicate any CAC recommendations to the Board.

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The CAC may make formal requests for information from SDCP staff in support of the CAC's annual work plan and agenda items, and SDCP staff shall make every reasonable effort to provide requested information in a timely fashion in order to allow the CAC to make the most informed decision possible.

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Standing subcommittees are permanent subcommittees created to review long-term issues, such as rates or budget. Because meetings of such subcommittees must be publicly noticed and agendized consistent with the Brown Act (and therefore require SDCP staff time), CAC requests to establish subcommittees are subject to Board approval and direction.

The CAC Chair will seek volunteers during a CAC regular meeting to form an ad-hoc or subcommittee. The CAC Chair will work to ensure all CAC members have a chance to participate on various groups as formed throughout the year.

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X. Conducting Outreach and Representing SDCP to the Community

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E. Social Media

CAC members are encouraged to utilize their own social media accounts to reshare, repost, and comment on SDCP matters so the content is shared throughout their communities. Please note that, in compliance with the Brown Act, CAC members shall not: (1) use social media to communicate with a majority of CAC members relating to CAC business; or (2) respond directly to another CAC member's communication, comment or post if the topic concerns CAC business (this includes liking, sharing, commenting, or otherwise reacting to another CAC member's communication, comment or post).

F. Email Addresses

CAC members may utilize non-SDCP issued email addresses when responding to external questions. Please note, however, that e-mails relating to the conduct of SDCP or CAC business may be subject to disclosure under the Public Records Act. To protect the CAC members' privacy, SDCP will not publicly share private email addresses unless consent is given or if required by the Public Records Act.

G. Communications with External Agencies

Section 5.10.3 of the SDCP JPA Agreement states that the CAC is an advisory body to the SDCP Board of Directors. Accordingly, the CAC shall not provide comments or similar communications on behalf of SDCP or the CAC to external agencies on its own. However, the CAC may provide recommendations on external matters for the Board to consider.

This provision does not limit or affect the right of individual members of the CAC to communicate with external agencies in their personal, non-CAC capacities.

SAN DIEGO COMMUNITY POWER
Staff Report – Item 12

To: San Diego Community Power Community Advisory Committee

From: Xiomalys Crespo, Community Engagement Manager

Via: Karin Burns, Chief Executive Officer

Subject: Update on 2024 Community Advisory Committee (CAC) Work

Date: Plan January 11, 2024

RECOMMENDATION

Receive and file the update on the 2024 Community Advisory Committee (CAC) Work Plan.

BACKGROUND

Per Section 5.10.3 of the San Diego Community Power (SDCP) Joint Powers Authority (JPA) Agreement:

The Board shall establish a Community Advisory Committee comprised of non-Board members. The primary purpose of the Community Advisory Committee shall be to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of the Authority.

As part of the CAC Scope of Work that was amended by the Board of Directors at the August 2021 regular meeting: “the Community Advisory Committee will, under the direction of the SDCP Board of Directors and authorized SDCP staff... [a]dopt a work plan at the start of every fiscal year that aligns with the CAC Scope provided by the Board.”

In anticipating the process, and concurrent with revisions to the CAC Fiscal Year 2022-2023 Work Plan, staff worked with members to revise the CAC Scope of Work, pending Board Approval at its January 18, 2024 meeting, to change the time frame of the CAC Work Plan from fiscal years to calendar years. Staff leveraged the formation of the Community & Equity Ad-Hoc Committee to discuss the upcoming work plan.

ANALYSIS AND DISCUSSION

This update will provide an overview of the progress achieved towards updating the current work plan, as well as an opportunity for members to provide feedback and engage in discussion around the 2024 CAC Work Plan so that it may be approved as part of the consent calendar during the February 8, 2024 regular CAC meeting.

Proposed changes to the current workplan include: clarifying strategies under each focus to better track progress and outcomes; specifying proposed educational presentations; defining information-sharing protocols to activate member advocacy; deleting redundant areas of focus; updating areas of focus to reflect status of implementation; and adding Civic Engagement and Participation as an area of focus to explore and develop ways to increase participation at CAC meetings, leverage CAC members' networks, and foster CAC member turnover resiliency.

AD-HOC COMMITTEE AND/OR SUBCOMMITTEE REVIEW

The Community and Equity Ad-Hoc Committee has discussed components of the work plan update during the November 6, 2023 and December 4, 2023 meetings. At the time of this report, the Committee is also expected to review the final draft of the work plan at their January 8, 2024 meeting.

FISCAL IMPACT

There is no fiscal impact associated with this update.

ATTACHMENTS

Attachment A: Proposed Changes part of the 2024 Community Advisory Committee (CAC) Work Plan

Attachment B: Draft 2024 Community Advisory Committee (CAC) Work Plan

Focus	Description	Timing	Outcome	2024 Proposed Changes
Equity Overview	Prioritize justice, equity, diversity, and inclusion by working with the SDCP Board and Staff.	Year round	Ensure that the CAC provides input from an equity perspective on the tasks brought before them.	Clarify strategy to better track progress: <ul style="list-style-type: none"> Revise CAC key documents and SDCP policies and procedures brought before the CAC to ensure they promote equity. Review and provide input on Payment Assistance Programs Referral Strategy
CAC Educational Presentations	CAC members may invite and hold educational presentations to the wider CAC to assist in ongoing support to SDCP staff and the Board to achieve the mission, vision, core values, and goals of the agency.	Year round	Ensure CAC is knowledgeable of SDCP operations as well as external issues which may affect the organization.	Specify proposed presentations to better track progress: <ul style="list-style-type: none"> SDCP Orientation Training Battery Storage: Why is it important? Distributed Energy Resources Advancements in Geothermal Energy California Community Choice Association Finance & Rate Setting
Legislative / Public Policy / Regulatory	Bring forth news and advise the Board of legislative, public policy and regulatory issues that are brought forward by SDCP and/or identified by the SDCP Board as a priority. Make public comments at public meetings supporting SDCP positions on these issues.	Year round	Anticipate issues that may come up to SDCP by utilizing the CAC's connections to the community and make possible public comments on said issue if provided with talking points by SDCP staff.	Clarify strategies and information-sharing protocols to activate advocacy: <ul style="list-style-type: none"> Receive Legislative 101 Session Training Receive Quarterly Presentations on Legislative and Regulatory Activity CAC Secretary and SDCP Staff to determine and share time-sensitive developments to organize support from CAC members and their networks
Equitable, Inclusive and Sustainable Workforce Policy	Review and provide potential comments to the Board regarding having an equitable, inclusive and sustainable workforce policy.	Year round	Support staff in updating the Inclusive and Sustainable Workforce Policy.	Suggest dropping, as these is built into the Energy Bid Evaluation Criteria focus.

Focus	Description	Timing	Outcome	2024 Proposed Changes
Energy Bid Evaluation Criteria	Support and monitor the implementation of the revised Energy Bid Evaluation Criteria.	Year round	Support staff in implementing the Energy Bid Evaluation Criteria.	Clarify strategy to better track progress: <ul style="list-style-type: none"> Receive quarterly presentations and/or staff reports on the implementation and functioning of the revised Energy Bid Evaluation Criteria and overall Power Procurement Efforts.
Marketing and Communications Efforts	Support strategic outreach efforts to the community, including events, marketing, communication, and other activities.	Year round	Support SDCP staff in the strategic marketing and communication of agency activities.	Clarify strategies and information-sharing protocols to dispel inaccurate information: <ul style="list-style-type: none"> Receive Community-Member Communications Guide & Tool Kit Training Volunteer at SDCP outreach events and workshops Promote SDCP Programs (ie. Online Marketplace)
Power Procurement Efforts	Receive briefing and give comment on short-term and long-term procurement projects under consideration by the Board of Directors.	Year round	Support SDCP staff by providing input from a community perspective on short-term and long-term power procurement project.	Suggest dropping, as these updates are built into the Energy Bid Evaluation Criteria focus.
Community Power Plan Implementation	Assist staff in the implementation of the Community Power Plan, which informs what SDCP's long-term programmatic and local procurement outlook will be.	Year round	Ensure community input continues to be key in the development and implementation of CPP programs.	Clarify strategies, avenues, and roles in implementing the CPP: <ul style="list-style-type: none"> Approve the creation of a Programs-specific body of the CAC (ad-hoc/subcommittee) Receive quarterly updates and/or staff reports on pilot projects/CPP implementation at large Supporting workshops with member agencies to increase community engagement on CPP programmatic adoption including: <ul style="list-style-type: none"> Solar for Our Communities

Focus	Description	Timing	Outcome	2024 Proposed Changes
				<ul style="list-style-type: none"> ○ Regional Energy Network ○ Solar and Battery Storage Incentives
Staff and Board-Initiated Items	Provide recommendations on items as they are brought forward by SDCP staff and the Board.	Year round	Provide input and feedback as well as potential actions on miscellaneous items.	Suggest dropping, as this is part of the CAC's operating procedures. Adding it as a focus of the Work Plan may be redundant.
SDCP Orientation Training	Receive joint Board-CAC training on SDCP operations including but not limited to legislative, regulatory, finance, strategic direction, customer and data, power procurement, and CalCCA.	Q1 2023	Become aware of the intricate operations of SDCP in order to best provide advice that will further the mission, vision, and goals of the organization.	Suggest dropping, as this is an educational presentation included under that focus.
Solar for Our Communities	Provide input into the community outreach component of Solar for Our Communities (the Disadvantaged Communities Green Tariff and Community Solar Green Tariff programs).	Year round	Support staff by providing community input on the development of Solar for Our Communities.	Suggest dropping, as this is built under the Community Power Plan implementation focus.
2024 Proposed Additions				
Civic Engagement & Participation	Explore and develop ways to increase participation at CAC meetings, leverage CAC members' networks, and create an SDCP CAC member and volunteer recruitment pipeline.	Year round	Increase interest and awareness of SDCP programming; community involvement in the organization's mission, vision, and goals; CAC turnover resiliency.	<ul style="list-style-type: none"> • Assist in the development of social media content explaining the importance of the CAC • Facilitate a CAC Member Network and Affiliations Workshop • Connect SDCP staff to volunteering and fellowship programs to expand outreach capacity • Introduce members of the community to SDCP publicly-noticed meetings and staff

Focus	Description	Timing	Outcome	2024 Proposed Changes
				and member agency programming/elected staff

The CAC shall cover other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Brown Act.

DRAFT



Community Advisory Committee
2024 Work Plan **(DRAFT)**

Focus	Description	Outcomes
Equity Overview	Prioritize justice, equity, diversity, and inclusion by working with the SDCP Board and Staff.	<p>Ensure that the CAC provides input from an equity perspective on the tasks brought before them by:</p> <ul style="list-style-type: none"> Revising CAC key documents and SDCP policies and procedures brought before the CAC to ensure they promote equity; and Reviewing and providing input on Payment Assistance Programs Referral Strategy.
CAC Educational Presentations	CAC members may invite and hold educational presentations to the wider CAC to assist in ongoing support to SDCP staff and the Board to achieve the mission, vision, core values, and goals of the agency.	<p>Ensure CAC is knowledgeable of SDCP operations as well as external issues which may affect the organization, which may include:</p> <ul style="list-style-type: none"> SDCP Orientation Training Battery Storage: Why is it important? Distributed Energy Resources Advancements in Geothermal Energy California Community Choice Association Finance & Rate Setting Process
Legislative / Public Policy / Regulatory	Bring forth news and advise the Board of legislative, public policy and regulatory issues that are brought forward by SDCP and/or identified by the SDCP Board as a priority. Make public comments at public meetings supporting SDCP positions on these issues.	<ul style="list-style-type: none"> Anticipate issues that may come up to SDCP by utilizing the CAC's connections to the community; Clarify strategies and information-sharing protocols to activate advocacy, with the CAC Secretary and SDCP Staff determining and sharing time-sensitive developments to organize support from CAC members and their networks. Make possible public comments and/or letters of support on issues if provided with talking points by SDCP staff. Receive Legislative Session 101 Training and Quarterly Presentations on Legislative and Regulatory Activity.
Energy Bid Evaluation Criteria	Support and monitor the implementation of the revised Energy Bid Evaluation Criteria.	Support staff in monitoring the Energy Bid Evaluation Criteria and overall Power Procurement Efforts by receiving quarterly reports on its implementation and functioning.

Focus	Description	Outcomes
Marketing and Communications Efforts	Support strategic outreach efforts to the community, including events, marketing, communication, and other activities.	<p>Support SDCP staff in the strategic marketing and communication of agency activities to dispel inaccurate information by:</p> <ul style="list-style-type: none"> • Receiving Community-Member Communications Guide & Tool Kit Training • Volunteering at SDCP outreach events and workshops • Promoting SDCP Programs
Community Power Plan Implementation	Assist staff in the implementation of the Community Power Plan, which informs what SDCP's long-term programmatic and local procurement outlook will be.	<p>Ensure community input continues to be key in the development and implementation of CPP programs by:</p> <ul style="list-style-type: none"> • Approving the creation of a Programs-specific body of the CAC • Receive quarterly updates and/or staff reports on pilot projects/CPP implementation at large • Supporting workshops with member agencies to increase community engagement on CPP programmatic adoption including: <ul style="list-style-type: none"> ○ Solar for Our Communities ○ Regional Energy Network <p>Solar and Battery Storage Incentives</p>
Civic Engagement & Participation	Explore and develop ways to increase participation at CAC meetings, leverage CAC members' networks, and create an SDCP CAC member and volunteer recruitment pipeline.	<p>Increase interest and awareness of SDCP programming; community involvement in the organization's mission, vision, and goals; CAC turnover resiliency by:</p> <ul style="list-style-type: none"> • Assisting in the development of social media content explaining the importance of the CAC; • Facilitating a CAC Member Network and Affiliations Workshop; • Connecting SDCP staff to volunteering and fellowship programs to expand outreach capacity; and • Introducing members of the community to SDCP publicly noticed meetings and staff and member agency programming/elected staff.

The CAC shall cover these tasks year-round, and other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Ralph M. Brown Act.

GLOSSARY OF TERMS

AB – Assembly Bill - An Assembly Bill is a piece of legislation that is introduced in the Assembly. In other words, the Assembly, rather than the Senate, is the house of origin in the legislature for the legislation. In California, it is common for legislation to be referred to by its house of origin number (such as, AB 32) even once it becomes law.

AL – Advice Letter - An Advice Letter is a request by a CPUC jurisdictional entity for Commission approval, authorization, or other relief.

ALJ – Administrative Law Judge - ALJs preside over CPUC cases to develop the evidentiary record and draft proposed decisions for Commission action.

ARB – Air Resources Board - The California Air Resources Board (CARB or ARB) is the "clean air agency" in the government of California. CARB is charged with protecting the public from the harmful effects of air pollution and developing programs and actions to fight climate change.

AReM – Alliance for Retail Energy Markets - a not for profit corporation that advocates for continued development of successful customer choice in retail energy markets and provides a focused voice for competitive energy retailers and their customers in selected public policy forums on the state level. AREM represented direct access providers such as Constellation NewEnergy and Direct Energy.

BayREN - Bay Area Regional Energy Network - BayREN offers region-wide energy programs, services and resources to members of the public by promoting energy efficient buildings, reducing carbon emissions and building government capacity.

CAISO – California Independent System Operator - a non-profit independent system operator that oversees the operation of the California bulk electric power system, transmission lines and electricity market generated and transmitted by its members (~80% of California's electric flow). Its stated mission is to "operate the grid reliably and efficiently, provide fair and open transmission access, promote environmental stewardship and facilitate effective markets and promote infrastructure development." CAISO is regulated by FERC and governed by a five-member governing board appointed by the governor.

CALCCA – California Community Choice Association - Association made up of Community Choice Aggregation (CCA) groups which represents the interests of California's community choice electricity providers.

CALSEIA – California Solar Energy Industries - CALSEIA represents more than 200 companies doing solar-related business in California, including manufacturers, distributors, installation contractors, consultants, and educators. Members' annual dues support professional staff and a lobbyist who represent the common interests of California's solar industry at the Legislature, Governor's Office, and state and local agencies.

CALSLA – California City County Street Light Association - statewide association representing cities, counties and towns before the CPUC that is committed to maintaining fair and equitable street light electric rates and facilities charges, and disseminating street light related information.

CAM – Cost Allocation Mechanism - the cost recovery mechanism to cover procurement costs incurred in serving the central procurement function.

CARB – California Air Resources Board – The CARB is charged with protecting the public from the harmful effects of air pollution and developing programs and actions to fight climate change in California.

CARE – California Alternative Rates for Energy - A State program for low-income households that provides a 30% discount on monthly energy bills and a 20% discount on natural gas bills. CARE is funded through a rate surcharge paid by all other utility customers.

CBE – Communities for a Better Environment - environmental justice organization that was founded in 1978. The mission of CBE is to build people's power in California's communities of color and low-income communities to achieve environmental health and justice by preventing and reducing pollution and building green, healthy and sustainable communities and environments.

CCA – Community Choice Aggregator - A community choice aggregator, sometimes referred to as community choice aggregation, allows local governments to procure power on behalf of their residents, businesses, and municipal accounts from an alternative supplier while still receiving transmission and distribution service from their existing utility provider. CCAs are an attractive option for communities that want more local control over their electricity sources, more green power than is offered by the default utility, and/or lower electricity prices. By aggregating demand, communities gain leverage to negotiate better rates with competitive suppliers and choose greener power sources.

CCSF – City and County of San Francisco - The City and County of San Francisco often engage in joint advocacy before the CPUC. San Francisco operates CleanPowerSF, a CCA.

CEC – California Energy Commission - the primary energy policy and planning agency for California, whose core responsibilities include advancing state energy policy, achieving energy efficiency, investing in energy innovation, developing renewable energy, transforming transportation, overseeing energy infrastructure and preparing for energy emergencies.

CEE – Coalition for Energy Efficiency - non-profit comprised of US and Canadian energy efficiency administrators working together to accelerate the development and availability of energy efficient products and services.

CLECA – California Large Energy Consumers Association - an organization of large, high load factor industrial customers located throughout the state; the members are in the cement, steel, industrial gas, pipeline, beverage, cold storage, food packaging, and mining industries, and share the fact that electricity costs comprise a significant portion of their costs of production. Some members are bundled customers, others are Direct Access (DA) customers, and some are served by Community Choice Aggregators (CCAs); a few members have onsite renewable generation.

CPUC – California Public Utility Commission - state agency that regulates privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies, in addition to authorizing video franchises.



C&I – Commercial and Industrial – Business customers. C&I customers generally consume much higher volumes of electricity and gas. Many utilities segment their C&I customers by energy consumption (small, medium and large).

CP – Compliance Period – Time period to become RPS compliant, set by the CPUC (California Public Utilities Commission)

DA – Direct Access – An option that allows eligible customers to purchase their electricity directly from third party providers known as Electric Service Providers (ESP).

DA Cap – the maximum amount of electric usage that may be allocated to Direct Access customers in California, or more specifically, within an Investor-Owned Utility service territory.

DACC – Direct Access Customer Coalition a regulatory advocacy group comprised of educational, governmental, commercial and industrial customers that utilize direct access for all or a portion of their electrical energy requirements

DA Lottery – a random drawing by which DA waitlist customers become eligible to enroll in DA service under the currently-applicable Direct Access Cap.

DA Waitlist – customers that have officially registered their interest in becoming a DA customer but are not yet able to enroll in service because of DA cap limitations.

DAC – Disadvantaged Community - Disadvantaged communities refers to the areas throughout California which most suffer from a combination of economic, health, and environmental burdens. These burdens include poverty, high unemployment, air and water pollution, presence of hazardous wastes as well as high incidence of asthma and heart disease. One way that the state identifies these areas is by collecting and analyzing information from communities all over the state. CalEnviroScreen, an analytical tool created by the California Environmental Protection Agency (CalEPA), combines different types of census tract-specific information into a score to determine which communities are the most burdened or "disadvantaged."

DASR – Direct Access Service Request – Request submitted by C&I customers to become direct access eligible.

Demand - The rate at which electric energy is delivered to or by a system or part of a system, generally expressed in kilowatts (kW), megawatts (MW), or gigawatts (GW), at a given instant or averaged over any designated interval of time. Demand should not be confused with Load or Energy.

DER – Distributed Energy Resource – A small-scale physical or virtual asset (e.g. EV charger, smart thermostat, behind-the-meter solar/storage, energy efficiency) that operates locally and is connected to a larger power grid at the distribution level.

Distribution - The delivery of electricity to the retail customer's home or business through low voltage distribution lines.

DLAP – Default Load Aggregation Point – In the CAISO's electricity optimization model, DLAP is the node at which all bids for demand should be submitted and settled.



DR – Demand Response - An opportunity for consumers to play a significant role in the operation of the electric grid by reducing or shifting their electricity usage during peak periods in response to time-based rates or other forms of financial incentives.

DRP – Distributed Resource Plans - plans that are required by statute that are intended to identify optimal locations for the deployment of distributed resources.

DWR – Department of Water Resources – DWR manages California’s water resources, systems, and infrastructure in a responsible, sustainable way.

ECR – Enhanced Community Renewable - An IOU program that reflects the "Community Solar" model of renewable energy purchasing. Customers sign up to purchase a portion of a local solar project directly from a Developer at a level that meets at least 25% of their monthly electricity demand, but up to 100%. The customer will pay the Developer for the subscribed output, and receive a credit on their utility bill that reflects their enrollment level.

ED – Energy Division - The CPUC's Energy Division develops and administers energy policy and programs to serve the public interest, advise the Commission, and ensure compliance with the Commission decisions and statutory mandates.

EE – Energy Efficiency- the use of less energy to perform the same task or produce the same result. Energy-efficient homes and buildings use less energy to heat, cool, and run appliances and electronics, and energy-efficient manufacturing facilities use less energy.

ELCC – Effective Load Carrying Capacity – The additional load met by an incremental generator while maintaining the same level of system reliability. For solar and wind resources the ELCC is the amount of capacity which can be counted for Resource Adequacy purposes.

EPIC – Electric Program Investment Charge – The EPIC program was created by the CPUC to support investments in clean energy technologies that provide benefits to the electricity ratepayers of PG&E, San Diego Gas & Electric Company (SDG&E), and Southern California Edison Company (SCE)

ERRA – Energy Resource Recovery Account – ERRA proceedings are used to determine fuel and purchased power costs which can be recovered in rates. The utilities do not earn a rate of return on these costs, and only recover actual costs. The costs are forecast for the year ahead. If the actual costs are lower than forecast, then the utility gives money back, and vice versa.

ES – Energy Storage - the capture of energy produced at one time for use at a later time to reduce imbalances between energy demand and energy production.

ESA – Energy Storage Agreement - means a battery services contract, a capacity contract, demand response contract or similar agreement.

ESP – Energy Service Provider - An energy entity that provides service to a retail or end-use customer.

EV – Electric Vehicle - a vehicle that uses one or more electric motors for propulsion.

FCR – Flexible Capacity Requirements - “Flexible capacity need” is defined as the quantity of resources needed by the CAISO to manage grid reliability during the greatest three-hour continuous ramp in each month. Resources will be considered as “flexible capacity” if they can sustain or increase output, or reduce ramping needs, during the hours of “flexible need.” “FCR”



means the flexible capacity requirements established for LSEs by the CPUC pursuant to the CPUC Decisions.

GHG – Greenhouse gas - water vapor, carbon dioxide, tropospheric ozone, nitrous oxide, methane, and chlorofluorocarbons (CFCs). A gas that causes the atmosphere to trap heat radiating from the earth. The most common GHG is Carbon Dioxide, though Methane and others have this effect as well.

GRC – General Rate Case – Proceedings used to address the costs of operating and maintaining the utility system and the allocation of those costs among customer classes. For California's three large IOUs, the GRCs are parsed into two phases. Phase I of a GRC determines the total amount the utility is authorized to collect, while Phase II determines the share of the cost each customer class is responsible and the rate schedules for each class. Each large electric utility files a GRC application every three years for review by the Public Advocates Office and interested parties and approval by the CPUC.

GTSR – Green Tariff Shared Renewables - The GTSR program enables customers to receive 50 to 100 percent of their electricity demand from renewable sources. The GTSR program has two components: the Green Tariff (GT) component and the Enhanced Community Renewables (ECR) component. Through GT, a customer may pay the difference between their current generation charge and the cost of procuring 50 to 100 percent renewables. With ECR, a customer agrees to purchase a share of a community renewable (typically solar) project directly from a developer, and in exchange will receive a credit from their utility for the customer's avoided generation procurement.

GWh – Gigawatt-hour - The unit of energy equal to that expended in one hour at a rate of one billion watts. One GWh equals 1,000 megawatt-hours.

ICA – Integration Capacity Analysis - The enhanced integrated capacity and locational net benefit analysis quantifies the capability of the system to integrate Distributed Energy Resources (DERs) within the distribution system. Results are dependent on the most limiting element of the various power system criteria such as thermal ratings, power quality, system protection limits and safety standards of existing equipment.

IDER – Integrated Distributed Energy Resources – A CPUC proceeding that aims to more effectively coordinate the integration of demand-side resources in order to better meet customer and grid needs, while enabling California to attain its greenhouse gas reduction goals.

IDSMD – Integrated Demand-Side Management - an approach that joins together all the resources utilities have at their disposal to plan, generate and supply electricity in the most efficient manner possible.

IEP – Independent Energy Producers – California's oldest and leading nonprofit trade association, representing the interest of developers and operators of independent energy facilities and independent power marketers.

IMD – Independent Marketing Division - Under state law, IOUs are prohibited from lobbying or marketing on community choice unless the IOU forms an independent marketing division funded by shareholders rather than ratepayers. SDG&E' and its parent company Sempra were permitted by the CPUC to create such an independent marketing division, which allowed SDG&E to lobby against plans to create a CCA program.

IOU – Investor-Owned Utility – A private electricity and natural gas provider, such as SDG&E, PG&E or SCE, which are the three largest IOUs in California.



IRP – Integrated Resource Plan – A plan which outlines an electric utility’s resource needs in order to meet expected electricity demand long-term.

kW – Kilowatt – Measure of power where power (watts) = voltage (volts) x amperage (amps) and 1 kW = 1000 watts

kWh – Kilowatt-hour – This is a measure of consumption. It is the amount of electricity that is used over some period of time, typically a one-month period for billing purposes. Customers are charged a rate per kWh of electricity used.

LCE – Lancaster Choice Energy - the CCA that serves the City of Lancaster, California.

LCFS – Low Carbon Fuel Standard – A CARB program designed to encourage the use of cleaner low-carbon fuels in California, encourage the production of those fuels, and therefore, reduce greenhouse gas emissions.

LCR – Local (RA) Capacity Requirements – The amount of Resource Adequacy capacity required to be demonstrated in a specific location or zone.

LMP – Locational Marginal Price – Each generator unit and load pocket is assigned a node in the CAISO optimization model. The model will assign a LMP to the node in both the day-ahead and real time market as it balances the system using the least cost. The LMP is comprised of three components: the marginal cost of energy, congestion and losses. The LMP is used to financially settle transactions in the CAISO.

LNBA – Locational Net Benefits Analysis - a cost-benefit analysis of distributed resources that incorporates location-specific net benefits to the electric grid.

Load - An end use device or customer that receives power from an energy delivery system. Load should not be confused with Demand, which is the measure of power that a load receives or requires. See Demand.

LSE – Load-serving Entity – Entities that have been granted authority by state, local law or regulation to serve their own load directly through wholesale energy purchases and have chosen to exercise that authority.

LTPP – Long-Term Procurement Rulemaking - This is an “umbrella” proceeding to consider, in an integrated fashion, all of the Commission’s electric procurement policies and programs.

MCE – Marin Clean Energy - the first CCA in California that began serving customers in 2010. They serve customers in Contra Costa, Marin, Napa and Solano counties in Northern California.

MEO – Marketing Education and Outreach - a term generally used to describe various strategies to inform customers, such as to motivate consumers to take action on energy efficiency or conservation measures and change their behavior.

MW – Megawatt – measure of power. A megawatt equals 1,000 kilowatts or 1 million watts.

MWH – Megawatt-hour – measure of energy

NAESCO – National Association of Energy Service Companies - – an advocacy and accreditation organization for energy service companies (ESCOs). Energy Service Companies



contract with private and public sector energy users to provide cost-effective energy efficiency retrofits across a wide spectrum of client facilities.

NBC – Non-Bypassable Charge - fees that are paid on every kilowatt-hour of electricity that is consumed from the grid. These charges can be used to fund things like energy assistance programs for low-income households and energy efficiency programs. These charges apply even if customers buy grid-supplied power from an outside power company such as a CCA.

NDA – Non-Disclosure Agreement - a contract by which one or more parties agree not to disclose confidential information that they have shared with each other.

NEM – Net Energy Metering – A program in which solar customers receive credit for excess electricity generated by solar panels.

NRDC – Natural Resources Defense Council - non-profit international environmental advocacy group.

NP-15 – North Path 15 – NP-15 is a CAISO pricing zone usually used to approximate wholesale electricity prices in northern California in PG&E's service territory.

OIR – Order Instituting Rulemaking - A procedural document that is issued by the CPUC to start a formal proceeding. A draft OIR is issued for comment by interested parties and made final by vote of the five Commissioners of the CPUC.

OSC – Order to Show Cause - order requiring an individual or entity to explain, justify, or prove something.

ORA – Office of Ratepayer Advocates - the independent consumer advocate within the CPUC, now called Public Advocates office.

PA – Program Administrator (for EE Business Plans) IOUs and local government agencies authorized to implement CPUC-directed Energy Efficiency programs.

PCE – Peninsula Clean Energy Authority - CCA serving San Mateo County and all 20 of its cities and towns as well as the City of Los Banos.

PCC1 – RPS Portfolio Content Category 1 – Bundled renewables where the energy and REC are dynamically scheduled into a California Balancing Authority (CBA) such as the CAISO. Also known as "in-state" renewables.

PCC2 – RPS Portfolio Content Category 2 – Bundled renewables where the energy and REC are from out-of-state and not dynamically scheduled to a CBA.

PCC3 – RPS Portfolio Content Category 3 – Unbundled REC

PCIA or "exit fee" - Power Charge Indifference Adjustment (PCIA) is an "exit fee" based on stranded costs of utility generation set by the California Public Utilities Commission. It is calculated annually and assessed to customers of CCAs and paid to the IOU that lost those customers as a result of the formation of a CCA.

PCL – Power Content Label – A user-friendly way of displaying information to California consumers about the energy resources used to generate the electricity they sell, as required by AB 162 (Statute of 2009) and Senate Bill 1305 (Statutes of 1997).



PD – Proposed Decision – A procedural document in a CPUC Rulemaking that is formally commented on by parties to the proceeding. A PD is a precursor to a final Decision voted on by the five Commissioners of the CPUC.

PG&E – Pacific Gas & Electric - the IOU that serves 16 million people over a 70,000 square mile service area in Northern California.

PHC – Prehearing Conference - CPUC hearing to discuss the scope of a proceeding among other matters. Interested stakeholders can request party status during these.

Pnode – Pricing Node – In the CAISO optimization model, it is a point where a physical injection or withdrawal of energy is modeled and for which a LMP is calculated.

PPA – Power Purchase Agreement – A contract used to purchase the energy, capacity and attributes from a renewable resource project.

PRP – Priority Review Project - transportation electrification pilot projects approved by the CPUC pursuant to SB 350.

PRRR – Progress on Residential Rate Reform – Pursuant to a CPUC decision, the IOUs must submit to the CPUC and parties periodic updates on the progress of their efforts to assist customers with residential rate design changes related to rate reform, including tier collapse and transition to a default time of use rate.

PUC – Public Utilities Code - California statute that contains 33 Divisions, and the range of topics within this Code includes natural gas restructuring, private energy producers, telecommunication services, and specific municipal utility districts and transit authorities. Primary statute for governance of utilities as well as CCAs in California.

PURPA – Public Utilities Regulatory Policy Act - federal statute passed by Congress to encourage fuel diversity via alternative energy sources and to introduce competition into the electric sector. It was meant to promote energy conservation (reduce demand) and promote greater use of domestic energy and renewable energy (increase supply). The law was created in response to the 1973 energy crisis.

RA – Resource Adequacy - Under its Resource Adequacy (RA) program, the California Public Utilities Commission (CPUC) requires load-serving entities—both independently owned utilities and electric service providers—to demonstrate in both monthly and annual filings that they have purchased capacity commitments of no less than 115% of their peak loads.

RAM – Renewables Auction Mechanism - a procurement program the Investor-owned Utilities (IOUs) may use to procure RPS eligible generation. The IOUs may use RAM to satisfy authorized procurement needs, for example, system Resource Adequacy needs, local Resource Adequacy needs, RPS needs, reliability needs, Local Capacity Requirements, Green Tariff Shared Renewables needs, and any need arising from Commission or legislative mandates.

RE – Renewable Energy - Energy from a source that is not depleted when used, such as wind or solar power.

REC - Renewable Energy Certificate - A REC is the property right to the environmental benefits associated with generating renewable electricity. For instance, homeowners who generate solar



electricity are credited with 1 solar REC for every MWh of electricity they produce. Utilities obligated to fulfill an RPS requirement can purchase these RECs on the open market.

RES-BCT – Renewables Energy Self-Generation Bill Credit Transfer - This program enables local governments and universities to share generation credits from a system located on one government-owned property with billing accounts at other government-owned properties. The system size limit under RES-BCT is 5 MW, and bill credits are applied at the generation-only portion of a customer's retail rate.

RFO – Request for Offers a competitive procurement process used by organizations to solicit the submission of proposals from interested parties in response to a scope of services.

RPS - Renewable Portfolio Standard - Law that requires CA utilities and other load serving entities (including CCAs) to provide an escalating percentage of CA qualified renewable power (culminating at 33% by 2020) in their annual energy portfolio.

SB – Senate Bill - a piece of legislation that is introduced in the Senate. In other words, the Senate, rather than the Assembly, is the house of origin in the legislature for the legislation.

SCE – Southern California Edison - the large IOU that serves the Los Angeles and Orange County area.

SCP – Sonoma Clean Power Authority - CCA serving Sonoma County and surrounding areas in Northern California.

SDG&E – San Diego Gas & Electric - the IOU that serves San Diego county, they own the infrastructure that delivers SDCP energy to customers.

SGIP – Self-Generation Incentive Program – A program which provides incentives to support existing, new, and emerging distributed energy resources (storage, wind turbines, waste heat to power technologies, etc.)

SUE – Super User Electric - electric surcharge that's intended to penalize consumers for excessive energy use.

SVCE – Silicon Valley Clean Energy - CCA serving Silicon Valley Area.

TCR EPS Protocol – The Climate Registry Electric Power Sector Protocol – Online tools and resources provided by The Climate Registry to assist organizations to measure, report, and reduce carbon emissions.

TE – Transportation Electrification - For the transportation sector, electrification means replacing fossil fuels with electricity as the means of powering light-duty vehicles, medium- and heavy-duty trucks, and buses. The primary goal is to reduce greenhouse gas (GHG) emissions and, ultimately, contribute to mitigating the effects of climate change on the planet.

Time-of-Use (TOU) Rates — The pricing of delivered electricity based on the estimated cost of electricity during a particular time-block. Time-of-use rates are usually divided into three or four time-blocks per 24 hour period (on-peak, midpeak, off-peak and sometimes super off-peak) and by seasons of the year (summer and winter). Real time pricing differs from TOU rates in that it is based on actual (as opposed to forecasted) prices that may fluctuate many times a day and are weather sensitive, rather than varying with a fixed schedule.



TM – Tree Mortality - refers to the death of forest trees and provides a measure of forest health. In the context of energy, the CPUC is tasked with utilizing its authority to extend contracts and take actions to authorize new contracts on bioenergy facilities that receive feedstock from high hazard zones.

TURN – The Utility Reform Network - A ratepayer advocacy group charged with ensuring that California IOUs implement just and reasonable rates.

Unbundled RECs - Renewable energy certificates that verify a purchase of a MWH unit of renewable power where the actual power and the certificate are “unbundled” and sold to different buyers.

VPP – Virtual Power Plant – A cloud-based network that leverages an aggregation of distributed energy resources (DERs) to shift energy demand or provide services to the grid. For example, thousands of EV chargers could charge at a slower speed and hundreds of home batteries could discharge to the grid during a demand peak to significantly reduce the procurement of traditional supply resources.

VAMO – Voluntary Allocation, Market Offer - the process for SDG&E to allocate a proportional share of their renewable portfolio to SDCP and other LSEs within the service territory.

