



AGENDA

Regular Meeting of Community Advisory Committee San Diego Community Power (SDCP)

December 7, 2023
5:30 p.m.

City of San Diego Metropolitan Operations Complex (MOC II) Auditorium
9192 Topaz Way, San Diego, CA 92123

Alternate Location:
7354 Eads Avenue, San Diego, CA 92037

The meeting will be held in person at the above date, time and location. Community Advisory Committee (CAC) Members and members of the public may attend in person. Under certain circumstances, CAC Members may also attend and participate in the meeting virtually pursuant to the Brown Act (Gov. Code § 54953). As a convenience to the public, SDCP provides a call-in option and internet-based option for members of the public to virtually observe and provide public comments at its meetings. Additional details on in-person and virtual public participation are below. Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a CAC Member is attending the meeting virtually pursuant to certain provisions of the Brown Act.

Note: Any member of the public may provide comments to the Community Advisory Committee (CAC) on any agenda item. When providing comments to the CAC, it is requested that you provide your name and city of residence for the record. Commenters are requested to address their comments to the CAC as a whole through the Chair. Comments may be provided in one of the following manners:

1. Providing Oral Comments During Meeting. Anyone attending in person desiring to address the CAC is asked to fill out a speaker's slip and present it to the CAC Chair or the Secretary. To provide remote comments during the meeting, join the Zoom meeting by computer, mobile phone, or dial-in number. On Zoom video conference by computer or mobile phone, use the "Raise Hand" feature. This will notify the moderator that you wish to speak during a specific item on the agenda or during non-agenda Public Comment. Members of the public will not be shown on video but will be able to speak when called upon. If joining the meeting using the Zoom dial-in number, you can raise your hand by pressing *9. Comments will be limited to three (3) minutes.
2. Written Comments. Written public comments must be submitted prior to the start of the meeting by using this ([web comment form](#)). Please indicate a specific agenda item when submitting your comment. All written comments received prior to the meeting will be provided to the CAC members in writing. In the discretion of the Chair, the first ten (10) submitted comments shall be stated into the record of the meeting. Comments read at the

meeting will be limited to the first 400 words. Comments received after the start of the meeting will be collected, sent to the CAC members in writing, and be part of the public record.

If you have anything that you wish to be distributed to the CAC, please provide it via info@sdcommunitypower.org, who will distribute the information to the Members.

The public may participate using the following remote options:

Teleconference Meeting Webinar

<https://zoom.us/j/93647500600>

Telephone (Audio Only)

(669) 900-6833 or (253) 215-8782 | Webinar ID: 936 4750 0600

WELCOME

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

SPECIAL PRESENTATIONS AND INTRODUCTIONS

ITEMS TO BE WITHDRAWN OR REORDERED ON THE AGENDA

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Opportunity for members of the public to address the CAC on any items not on the agenda but within the jurisdiction of the CAC. Members of the public may provide a comment in either manner described above.

CONSENT CALENDAR

All matters are approved by one motion without discussion unless a CAC member requests a specific item to be removed from the Consent Calendar for discussion. A member of the public may comment on any item on the Consent Calendar in either manner described above.

- 1. Approval of November 9, 2023 CAC Meeting Minutes**
- 2. Update on Marketing, Public Relations, and Government Affairs**
- 3. Update on Customer Operations**

REGULAR AGENDA

The following items call for discussion or action by the CAC.

4. Update on Regulatory and Legislative Affairs

Recommendation: Receive and File the Update on Regulatory and Legislative Affairs

5. Update on Local Distributed Infill Plan

Recommendation: Receive and File the Update on Local Distributed Infill Plan

6. Update on Energy Education and Online Marketplace

Recommendation: Receive and File the Update on Energy Education and Online Marketplace

7. Review of SDCP's Conflict of Interest and Ethical Conduct Policy

Recommendation: Recommend Board Approval of SDCP's Conflict of Interest and Ethical Conduct Policy

8. Update on 2024 Rate & Power Charge Indifference Adjustment (PCIA) Projected Changes

Recommendation: Receive and File the Update on 2024 Rate & Power Charge Indifference Adjustment (PCIA) Projected Changes

9. Updates from Programs and Community & Equity Ad-Hoc Committees

Recommendation: Receive and File the Updates on the Programs and Community & Equity Ad-Hoc Committees

10. Update on CAC Work Plan Update Progress

Recommendation: Receive and File the Update on CAC Work Plan Update Progress

11. Approval of 2024 CAC Regular Meeting Calendar

Recommendation: Approve the 2024 CAC Regular Meeting Calendar

DISCUSSION OF POTENTIAL AGENDA ITEMS FOR BOARD OF DIRECTORS MEETINGS

There are two ways that the CAC may bring items to the attention of the Board:

1. *Standing Board Agenda Item: CAC Report.* The CAC report may be a standing item on the Board agenda, in which the CAC Chair or CEO reports on updates related to a recent CAC meeting. Consistent with the Brown Act, items raised during the CAC report may not result in extended discussion or action by the Board unless agendized for a future meeting.
2. *Suggesting Board Agenda Items:* The CAC may suggest agenda items for a Board of Directors meeting agenda. Such agenda items would allow extended discussion or action by the Board. These must have prior approval of the SDCP Chief Executive Officer and the Chair of the Board of Directors to be added onto the agenda. If approval is provided, staff must be given at least 5 days before the date of the Board meeting to work with the CAC to draft any memos and materials necessary.

COMMITTEE MEMBER ANNOUNCEMENTS

Committee Members may briefly provide information to other members and the public. There is to be no discussion or action taken on comments made by Committee Members unless authorized by law.

ADJOURNMENT

Availability of Committee Documents

Copies of the agenda and agenda packet are available at <https://sdcommunitypower.org/resources/meeting-notes/>. Late-arriving documents related to a CAC meeting item which are distributed to a majority of the Members prior to or during the CAC meeting are available for public review as required by law. Public records, including agenda-related documents, can instead be requested electronically at info@sdcommunitypower.org or by mail to SDCP at PO Box 12716, San Diego, CA 92112. The documents may also be posted at the above website. Such public records are also available for inspection, by appointment, at San Diego Community Power, 2305 Historic Decatur Road, Suite 200, San Diego, CA 92106. Please contact info@sdcommunitypower.org to arrange an appointment.



**COMMUNITY ADVISORY COMMITTEE
SAN DIEGO COMMUNITY POWER (SDCP)**

City of San Diego Metropolitan Operations Complex (MOC II) Auditorium
9192 Topaz Way
San Diego, CA 92123

**DRAFT
MINUTES**

November 9, 2023

The Committee minutes are prepared and ordered to correspond to the Committee Agenda. Agenda Items can be taken out of order during the meeting.

The Agenda Items were considered in the order presented.

WELCOME

Vice Chair Harris (La Mesa) called the meeting to order at 5:32 p.m.

ROLL CALL

PRESENT: Vice Chair Harris (La Mesa), Committee Member Scofield (Chula Vista), Committee Member Sclafani (Chula Vista); Committee Member Jahns (Encinitas), Committee Member Hammond (Encinitas), Committee Member Webb (Imperial Beach), Committee Member Emerson (National City), Committee Member Price (City of San Diego), and Committee Member Andersen (County of San Diego)

ABSENT: Chair Vasilakis (City of San Diego), Secretary Cazares (La Mesa), Committee Member Castañeda (National City)

VACANT: Seat 10 (Imperial Beach), Seat 12 (County of San Diego)

PLEDGE OF ALLEGIANCE

Committee Member Emerson (National City) led the Pledge of Allegiance.

LAND ACKNOWLEDGMENT

Vice Chair Harris (La Mesa) acknowledged the Kumeyaay Nation and all the original stewards of the land.

SPECIAL PRESENTATIONS AND INTRODUCTIONS

Vice Chair Harris (La Mesa) introduced the following new SDCP staff members:

Kiran Singh, Director of Data Analytics and IT
Erin Hudak, Compliance Analyst
Ilian Sandoval, CAC Seat 10 (Imperial Beach) nominee

ITEMS TO BE WITHDRAWN OR REORDERED ON THE AGENDA

There were no items withdrawn or reordered on the agenda.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no public comments.

CONSENT CALENDAR

(Items 1 through 4)

Committee Member Emerson (National City) requested Item 1 be pulled for comments.

Committee Member Anderson (County of San Diego) requested Item 2 be pulled for comments and questions.

1. REMOVED.
2. REMOVED.
3. **Update on Customer Operations**

Received and filed.

4. **Update on Regulatory and Legislative Affairs**

Received and filed.

ACTION: Motioned by Committee Member Webb (Imperial Beach) and seconded by Committee Member Price (City of San Diego) to approve Consent Calendar Items 3 through 4. The motion carried by the following vote:

Vote: 9-0

Yes: Vice Chair Harris (La Mesa), Committee Member Scofield (Chula Vista), Committee Member Sclafani (Chula Vista); Committee Member Jahns (Encinitas), Committee Member Hammond (Encinitas), Committee Member Webb (Imperial Beach), Committee Member Emerson (National City), Committee Member Price (City of San Diego), and Committee Member Andersen (County of San Diego)
No: None
Abstained: None

1. **Approval of October 12, 2023 CAC Meeting Minutes**

Committee Member Emerson (National City) made a comment regarding the new hires introduced at the October 12, 2023, CAC meeting.

2. Update on Marketing and Public Relations

Committee Member Anderson inquired about the Power100 public outreach efforts and the member jurisdictions' plans regarding Power100.

Director of Public Affairs Lebron responded to Committee Member Anderson's questions.

ACTION: Motioned by Committee Member Anderson (County of San Diego) and seconded by Committee Member Webb (Imperial Beach) to (1) approve the October 12, 2023 CAC meeting minutes and (2) receive and file the update on marketing and public relations. The motion carried by the following vote:

Vote: 9-0

Yes: Vice Chair Harris (La Mesa), Committee Member Scofield (Chula Vista), Committee Member Sclafani (Chula Vista); Committee Member Jahns (Encinitas), Committee Member Hammond (Encinitas), Committee Member Webb (Imperial Beach), Committee Member Emerson (National City), Committee Member Price (City of San Diego), and Committee Member Andersen (County of San Diego)

No: None

Abstained: None

REGULAR AGENDA

5. Update on SDCP's Grant Programs

Senior Program Associate Scurlock provided a PowerPoint presentation on SDCP's grant programs, highlighting the Member Agency Grant Program goals, timeline, funding amount, eligible projects, and next steps, and the Community Grant Program goals, timeline, program administration, budget, feedback expected to be incorporated into the next grant cycle, and next steps.

Following Committee questions and comments, no action was taken.

6. Update on Programs Ad-Hoc Committee

Committee Member Emerson (National City) provided an update on the efforts and progress of the Programs Ad Hoc Subcommittee.

Following Committee questions and comments, no action was taken.

7. Update on Community and Equity Ad-Hoc Committee

Vice Chair Harris (La Mesa) provided an update on the efforts and progress of the Community and Equity Ad Hoc Subcommittee.

Following Committee questions and comments, no action was taken.

8. Update on CAC Fiscal Year 2022-2023 Work Plan

Community Engagement Manager Crespo stated that the scope of work for the 2023 Work Plan was completed and the scope of work for the 2024 Work Plan would be presented to the Committee for consideration at the December or January CAC meeting.

Following Committee questions and comments, no action was taken.

DISCUSSION OF POTENTIAL AGENDA ITEMS FOR BOARD OF DIRECTORS MEETINGS

Committee Member Webb inquired about data analytics on re-enrollment.

Senior Director of Data Analytics and Customer Operations Utouh briefly responded to Committee Member Webb's questions.

Committee Member Price (City of San Diego) recommended having a discussion on ways to increase participation at CAC meetings and ensuring the CAC Chair maintains communication with other Community Choice Aggregators.

Committee Member Anderson (City of San Diego) recommended the SDCP Board of Directors adopt a resolution mandating the SDCP Board of Directors Chair, CAC Chair, and a SDCP staff member have monthly discussions with other Community Choice Aggregators.

Committee Member Anderson (City of San Diego) recommended the SDCP Board of Directors address how Power San Diego may or may not impact SDCP.

Committee Member Webb recommended the SDCP Board of Directors adopt an established message regarding Power San Diego.

COMMITTEE MEMBER ANNOUNCEMENTS

Committee Members made announcements and reported on various events taking place in the member jurisdictions. No action was taken.

ADJOURNMENT

Vice Chair Harris (La Mesa) adjourned the meeting at 6:28 p.m.

SAN DIEGO COMMUNITY POWER

Staff Report – Item 2

To: San Diego Community Power Community Advisory Committee

From: Jen Lebron, Director of Public Affairs

Via: Karin Burns, Chief Executive Officer

Subject: Marketing, Public Relations, and Government Affairs

Date: December 7, 2023

RECOMMENDATION

Receive and file update on marketing, public relations, and government affairs activities for San Diego Community Power.

BACKGROUND

San Diego Community Power (SDCP) has engaged in a variety of public relations, marketing, community outreach, and local government affairs activities to drive awareness, spark community engagement, and maintain high customer enrollment.

ANALYSIS AND DISCUSSION

SDCP's Public Affairs Department has been participating in events across our member agencies as it aims to increase general awareness and answer questions in a friendly, helpful manner.

Recent and Upcoming Public Engagement Events

Nov. 3, 2023 – Lesley K. McAllister Symposium on Climate and Energy Law
Nov. 3, 2023 – Chula Vista Chamber of Commerce First Friday Breakfast
Nov. 4, 2023 – La Mesa Parks Appreciation Day
Nov. 7, 2023 – California Efficiency + Demand Management Council
Nov. 8, 2023 – La Mesa Library
Nov. 8, 2023 – North San Diego Chamber Regional Connect
Nov. 9, 2023 – Business For Good Summit
Nov. 9, 2023 – San Diego Regional Chamber of Commerce Legislative Lounge
Nov. 14, 2023 – Encinitas Chamber of Commerce Moonlight Mixer
Nov. 15, 2023 – Volatility Conference
Nov. 15, 2023 – Mission Valley Branch Library
Nov. 18, 2023 – Imperial Beach Sun Coast Farmers Market
Nov. 30, 2023 – Chula Vista Library
Dec. 1, 2023 – Chula Vista Chamber of Commerce

Dec. 6, 2023 – La Mesa Library
Dec. 6, 2023 – Business for Good
Dec. 9, 2023 – National City Community Breakfast
Dec. 12, 2023 – North Park Library
Dec. 13, 2023 – Imperial Beach Library
Dec. 14, 2023 – Mission Valley Library
Dec. 16, 2023 – Surfrider Imperial Beach Cleanup
Dec. 21, 2023 – Spring Valley Library

Marketing, Communications and Outreach

SDCP has sponsored a number of large events throughout the greater San Diego region to increase general brand awareness, even when we do not have the staff capacity to have an in-person booth.

SDCP is the mobility sponsor for December Nights in the City of San Diego and a bronze sponsor for the City of Chula Vista's Starlight Parade and Festival. Between these two capstone events for the two largest cities in SDCP's territory, SDCP anticipates more than 400,000 impressions in-person. As the December Nights mobility sponsor, SDCP is also being featured in radio advertisements and earned media spots on local news stations that will reach thousands of San Diegans across all member agencies.

The Public Affairs team has been working diligently behind the scenes to support programmatic efforts including the launch of "Solar for Our Communities" green tariff programs, a soon-to-be launched electrification education hub, and updating information around the recently-approved Net Billing Tariff. The Public Affairs team is working closely with internal and external stakeholders to encourage participation in programs and leveraging relationships with community partners to amplify our marketing and outreach efforts.

SDCP is in regular communication with regional media in the spirit of transparency and openness with the goal of providing factual, timely information to the public at large. Over the past several months, SDCP has engaged with reporters to provide information about the greater energy landscape in California and update them on our organization's activities.

The Public Affairs team will continue to develop new strategies, processes and capacity over the next several months to conduct more community outreach, expand marketing and brand awareness efforts, and provide timely, accurate information across multiple channels.

SDCP has ramped up its efforts to connect with local leaders with the hiring of its Local Government Affairs Manager earlier this fall. Over the past month, SDCP has participated in the San Diego Regional Chamber's Legislative Lounge, meeting with the leaders of sovereign tribal nations, enhancing coordination with member agency staff, and planning out opportunities to more regularly present at member agency public meetings. On Dec. 6, SDCP is slated to present an update on organizational activities at the Imperial Beach City Council meeting.



AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

N/A



SAN DIEGO COMMUNITY POWER
Staff Report – Item 3

To: San Diego Community Power Community Advisory Committee

From: Lucas Utouh, Senior Director of Data Analytics and Customer Operations

Via: Karin Burns, Chief Executive Officer

Subject: Update on Customer Operations

Date: December 7, 2023

RECOMMENDATION

Receive and file an update on various customer operations.

BACKGROUND

Staff will provide regular updates to the Community Advisory Committee centered around tracking opt actions (i.e., opt outs, opt ups and opt downs) as well as customer engagement metrics. The following is a brief overview of items pertaining to customer operations.

ANALYSIS AND DISCUSSION

A) Mass Enrollment Update

Phase 4:

Mass enrollment for our Non-Net Energy Metering (NEM) customers in National City and Unincorporated County of San Diego is officially complete as of May 3, 2023. As of November 27, 2023, SDCP is serving a cumulative total count of **932,576** active accounts correlating to **1,107,719** meters. There are **155,938** active accounts already enrolled in Unincorporated County of San Diego and **18,603** in National City.

Accounts on Net Energy Metering (NEM) within Phase 4 in National City and County of San Diego began enrollment into SDCP service in April 2023 and will continue for the next twelve months, coinciding with their true up month through March 2024. Enrolled customers will receive 2 post enrollment notices through the mail at their mailing address on file within 60 days of their account switching over to SDCP service.

B) Customer Participation Tracking

Staff and Calpine have worked together to create a reporting summary of customer actions to opt out of SDCP service, opt up to Power100, or opt down from Power100 to PowerOn. The below charts summarize these actions accordingly as of November 13th, 2023:

I. Total Opt Outs - Including Active and Inactive

- Active - accounts still active at same premise
- Inactive - accounts that have moved out, or premise is terminated

Opt Outs by Jurisdiction	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	Total
City of San Diego	1,077	19,278	1,042	543	945	313	72	23,268
County of San Diego			6,920	2,667	2,119	809	298	12,812
City of Chula Vista	266	3,472	244	102	242	83	18	4,427
City of Encinitas	66	1,886	94	31	70	18	6	2,171
City of La Mesa	85	1,272	77	30	77	29	2	1,571
City of Imperial Beach	32	345	27	6	38	11	9	468
National City			137	69	44	14	6	270
Total	1,526	26,253	8,541	3,448	3,535	1,277	411	44,987

Opt Outs by Class Code	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	Total
Residential	36	25,717	7,717	3,091	3,272	1,207	395	41,431
Commercial/Industrial	1,490	536	824	357	263	70	16	3,556
Total	1,526	26,253	8,541	3,448	3,535	1,277	411	44,987

Opt Outs by Reason	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	Total
Dislike being automatically enrolled	203	7,214	2,754	1,056	924	345	107	12,603
Rate or additional cost concerns	6	7,754	1,693	792	1,385	466	148	12,242
Decline to provide	227	3,596	1,397	435	343	149	50	6,197
Other	818	2,653	706	393	244	86	27	4,927
Existing relationship with the utility	2	2,394	1,005	393	305	116	49	4,264
Concerns about government-run power agency	24	1,496	503	213	151	37	13	2,437
Service or billing concerns	6	724	262	108	151	63	13	1,327
Have grid reliability concerns	1	292	169	46	19	10	1	538
Rate or Cost Concerns	233							233
Concerns about lack of equivalent CCA programs		132	53	12	13	5	3	218
Have renewable Energy Reliability Concerns	6							6
Total	1,526	26,253	8,541	3,448	3,535	1,277	411	44,987

Opt Outs by Method	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	Total
Web	327	14,353	5,202	1,837	1,647	646	223	24,234
Customer Service Rep (CSR)	1,098	7,002	1,846	876	966	329	94	12,210
Interactive Voice Response (IVR)	101	4,899	1,493	735	922	302	94	8,546
Total	1,526	26,253	8,541	3,448	3,535	1,277	411	44,987

*Historical opt outs including inactive accounts as of 11/13/2023.

II. Opt Ups to Power 100

Opt Ups by Jurisdiction	2021	2022	2023 Q1	2023 Q2	2023 Q4	2023-10	2023-11	Total
City of San Diego	3,163	2,868	181	114	107	33	15	6,468
City of Chula Vista	701	168	18	15	15	4	1	922
City of La Mesa	148	118	6	5	2	3	2	284
County of San Diego			48	91	38	9	3	189
City of Imperial Beach	60	29		1	9			99
City of Encinitas	18	1	1					20
National City			1	9		1		11
Total	4,090	3,184	255	235	171	50	21	7,992

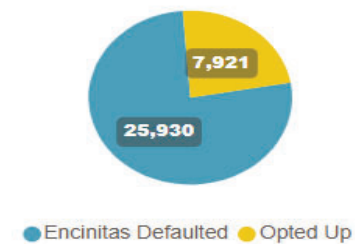
Opt Ups by Class Code	2021	2022	2023 Q1	2023 Q2	2023 Q4	2023-10	2023-11	Total
Commercial/Industrial	4,087	290	74	99	40	5	6	4,589
Residential	3	2,895	181	136	131	45	15	3,404
Total	4,090	3,184	255	235	171	50	21	7,992

Opt Ups by Method	2021	2022	2023 Q1	2023 Q2	2023 Q4	2023-10	2023-11	Total
Customer Service Rep (CSR)	4,059	1,369	97	118	54	15	7	5,707
Web	27	1,738	137	100	101	26	12	2,139
Interactive Voice Response (IVR)	4	81	21	17	16	9	2	150
Total	4,090	3,184	255	235	171	50	21	7,992

Cumulative Power100 Accounts

Opt Ups by Jurisdiction	Active
City of Encinitas	25,930
City of San Diego	6,429
City of Chula Vista	917
City of La Mesa	282
County of San Diego	184
City of Imperial Beach	98
City of National City	11
Total	33,851

Power100 Opt vs Defaulted

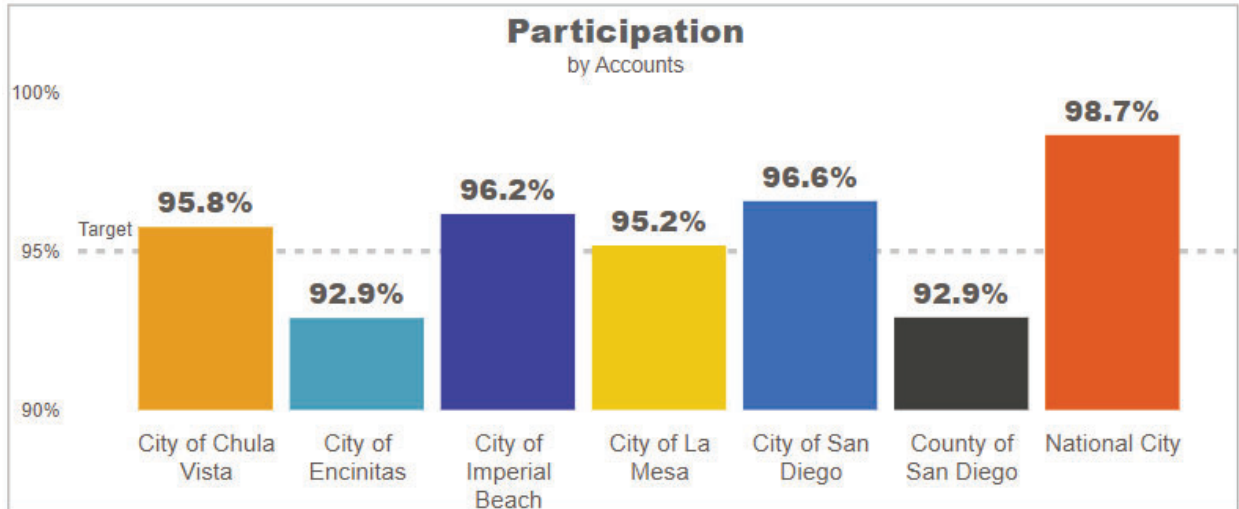


III. Opt Downs from Power100

Opt Downs by Jurisdiction	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	Total
City of Encinitas	35	425	27	17	20	2	526
City of San Diego		26	5	5	1	2	39
City of Chula Vista		1	3			1	5
County of San Diego			1	1	2	1	5
City of La Mesa		2					2
City of Imperial Beach		1					1
Total	35	455	36	23	23	6	578

Opt Downs by Class Code	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	Total
Residential		433	36	15	22	6	512
Commercial/Industrial	35	22		8	1		66
Total	35	455	36	23	23	6	578

Opt Downs by Method	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	Total
Customer Service Rep (CSR)	31	305	21	19	15	3	394
Web		124	13	4	7	3	151
Interactive Voice Response (IVR)	4	26	2		1		33
Total	35	455	36	23	23	6	578



Jurisdiction	Active	Eligible	Opt Outs	Participation
City of Chula Vista	93,419	97,556	4,137	95.8%
City of Encinitas	26,429	28,450	2,021	92.9%
City of Imperial Beach	10,529	10,948	419	96.2%
City of La Mesa	28,005	29,422	1,417	95.2%
City of San Diego	599,220	620,435	21,215	96.6%
County of San Diego	153,881	180,516	12,791	92.9%
National City	18,546	19,213	257	98.7%
Total	930,029	986,540	42,257	95.7%

Phase 4 mass enrollment process in National City and Unincorporated County of San Diego for Non-Net Energy Metering (NEM) customers is officially completed as of May 2023. The participation rate for this new phase is fluid and will change as we continue with our enrollment of Net Energy Metering (NEM) customers from April 2023 through March 2024. In the interim, we are reporting on the opt outs and eligible accounts associated with the phase based on those accounts that we have noticed for enrollment on a rolling basis as of the reporting month.

C) Contact Center Metrics

Call volumes in September and October have remained relatively steady relative to August. With the transition to winter rates effective as of November 1st, call volumes are expected to go down.

The chart below summarizes contact made by customers into our Contact Center broken down by month through November 13th, 2023:

V. Contact Center Metrics

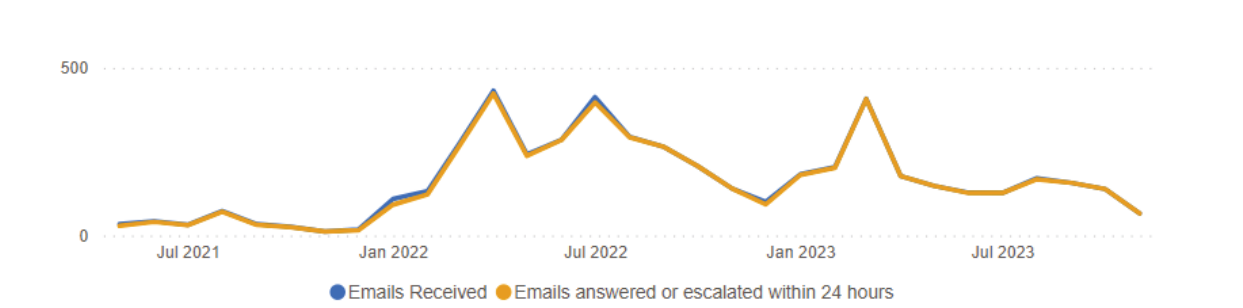


Interactive Voice Response (IVR) and Service Level Agreement (SLA) Metrics

	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	Total
Total Calls to IVR	2,289	47,118	15,229	10,356	14,628	5,253	1,350	96,223
Total Calls Connected to Agents	1,401	30,174	9,641	6,735	9,589	3,451	926	61,917
Avg Seconds to Answer	20	12	8	3	7	16	4	12
Avg Call Duration (Minutes)	8.5	9.8	9.4	9.5	10.3	9.7	9.5	9.4
Calls Answered within 60 Seconds (75% SLA)	96.23%	95.50%	96.80%	99.69%	97.22%	92.73%	99.35%	96.41%
Abandon Rate	0.57%	0.36%	0.26%	0.00%	0.17%	0.78%	0.11%	0.36%

Similar to other CCAs' service territories, we are anticipating the trend of our customers calling into our Contact Center's Interactive Voice Response (IVR) system tree and being able to self-serve their opt actions using the recorded prompts as well as utilizing our website for processing opt actions to continue accounting for over 65% of all instances. The remaining portion of customer calls are connected to our Customer Service Representatives to answer additional questions, assist with account support, or submit opt actions.

D) Customer Service Email Trends



Customer Service Emails								
	2021	2022	2023 Q1	2023 Q2	2023 Q3	2023-10	2023-11	Total
Emails Received	272	2,894	795	453	455	139	66	5,074
Emails answered or escalated within 24 hours	257	2,821	790	452	452	139	66	4,977
Completion (%)	94%	96%	99%	100%	99%	100%	100%	97%

As of this latest reporting month, we still have a total of 13 Dedicated Customer Service Representatives staffed at our Contact Center and 2 Supervisors. Our robust Quality Assurance (QA) procedures are firmly in place to ensure that our customers are getting a world-class customer experience when they contact us.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

N/A



SAN DIEGO COMMUNITY POWER Staff Report – Item 4

To: San Diego Community Power Community Advisory Committee

From: Laura Fernandez, Director of Regulatory & Legislative Affairs
Aisha Cissna, Senior Policy Manager
Stephen Gunther, Senior Regulatory Analyst

Via: Karin Burns, Chief Executive Officer

Subject: Update on Regulatory and Legislative Affairs

Date: December 7, 2023

RECOMMENDATIONS

Receive and file the update on regulatory and legislative affairs.

BACKGROUND

Staff will provide regular updates to the Community Advisory Committee regarding SDCP's regulatory and legislative engagement.

ANALYSIS AND DISCUSSION

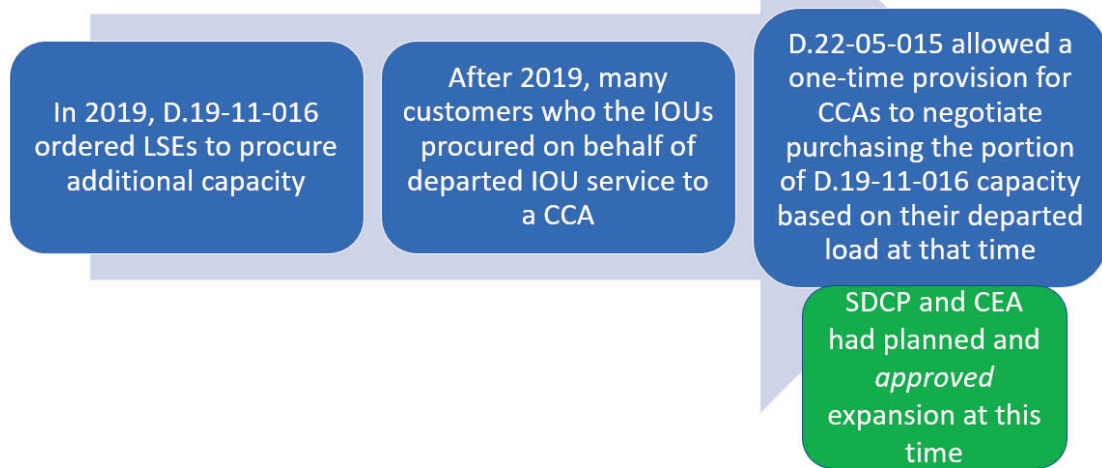
A) Regulatory Updates

Proposed Decision Granting Petition for Modification of Decision (D.)22-05-015 on Modified Cost Allocation Mechanism (MCAM)

Background of D.22-05-015

To address the potential for electricity system resource adequacy shortages, the California Public Utilities Commission ("CPUC") issued [Decision \(D.\)19-11-016](#) within the Integrated Resource Planning ("IRP") process on November 7, 2019. This Decision directed load serving entities ("LSE") to procure 3,300MW of system-level resource adequacy ("RA") capacity for 2021-2023 and ordered cost recovery through the Modified Cost Allocation Mechanism. However, after D.19-11-016, there was significant load shift to CCAs from the investor-owned utilities ("IOU"), including load shift resulting from the formation of SDCP and five other new CCAs. As such, the CPUC issued [D.22-05-015](#) authorizing a one-time provision for LSEs with new load after 2019 to purchase their customers' share of RA capacity.

Illustrative Timeline



Joint CCA Petition for Modification

D.22-05-015 states that authorization to purchase RA capacity is, “a one-time provision that shall be based on the load of the non-IOU LSE, as mutually agreed between the IOU and the non-IOU LSE, as of the effective date of this decision and shall not include any charges for time periods prior to the effective date of this decision.” Both SDCP and Clean Energy Alliance (“CEA”) experienced load growth after the date of the Decision and interpreted the order to allow the use of its 2023 Year Ahead revised load, which was filed with the CPUC shortly before the issuance of D.22-05-015 and is representative of a mutually agreed upon load share. However, within negotiations SDG&E was unwilling to contract for amounts other than SDCP and CEA’s respective load share at the time of the Decision.

Because a resolution could not be reached in bilateral negotiations, on October 28, 2022, [SDCP and CEA \(Joint CCAs\) jointly filed a Petition for Modification \(“PFM”\) of D.22-05-015](#) to seek clarity and guidance from the CPUC. Specifically, the requested modification would allow for the use of 2023 Year Ahead load forecasts for D.19-11-016 resource allocations.

On November 28, 2022, [SDG&E](#), [Southern California Edison \(“SCE”\)](#), and the [California Choice Energy Authority](#) filed responses to the Joint CCA’s PFM. Upon request, the Joint CCAs were granted permission by the ALJ to [reply to the responses](#), which were filed on December 8, 2022. In addition, the SDCP met with CPUC Energy Division staff and held an Ex Parte meeting with Commissioner advisors to explain the need for the PFM and answer any questions.

Proposed Decision Denying the PFM and Withdrawal

On August 24, 2023, the CPUC issued a [Proposed Decision denying the Joint CCA PFM](#). In its denial of the PFM, the Commission explained that the one-time provision was designed to balance the inequity created by the uncertainty of the cost recovery mechanism between the passage of D.19-11-016 and D.22-05-015, and that the purchase provision was not intended to extend beyond the time when D.22-05-015 was issued.

The Joint CCAs filed [opening comments](#) on September 13, 2023, reiterating previous arguments and quantifying the potential impact on ratepayers. Specifically, the Joint CCAs argued that by denying the PFM:

- **Customers would pay twice for the same capacity, costing them at least \$54 million over 12 years.**
 - First: replacement capacity through their CCA generation rates (conservatively \$54 million)
 - Second: SDG&E projects 880 MW of Unsold RA, meaning these same customers will continue to pay for D.19-11-016 procurement (\$41 million, if all is left unsold)

On September 18, 2023, reply comments were filed by [SDG&E](#) and the [California Choice Energy Authority](#). In addition, the Joint CCAs held an Ex Parte meeting with Commission staff on September 14, 2023, and continued to educate policymakers about the potential negative impact the Proposed Decision would have on ratepayers.

The CPUC was scheduled to vote on the Proposed Decision on October 12, 2023, but Withdrew the item from the agenda on October 9.

Proposed Decision Granting the PFM

On November 9, 2023, the CPUC issued a new [Proposed Decision granting the Joint CCA PFM](#). The Proposed Decision concurred with the Joint CCA arguments, noting it is “reasonable to base the volume of resource adequacy capacity available to them for purchase on a one-time basis, according to D.22-05-015, on the load that was expected to be served in 2023.”

Ultimately, if adopted, the **Proposed Decision will allow SDCP to purchase an additional 36 MW of system RA capacity at the Market Price Benchmark beginning for 2025 resource adequacy requirements and continuing throughout the life of the resource adequacy contracts, thus saving ratepayers tens of millions of dollars.** (At the time of filing the opening comments on September 13, 2023, the Market Price Benchmark was \$7.39/kW-month – this has since been updated to \$14.37 – meaning that the value of this decision has increased from a savings of \$54 million to well over \$100 million for CCA ratepayers).



The Proposed Decision is expected to be voted on during the December 14, 2023, CPUC Business Meeting.

Resource Adequacy (RA)

On October 12, 2023, the CPUC voted to open a new [Order Instituting Rulemaking \(OIR\) to Oversee the Resource Adequacy Program, Consider Program Reforms and Refinements, and Establish Forward Resource Adequacy \(RA\) Procurement Obligations](#) (see page 22 of the regulatory and legislative staff report for the October 2023 meeting of the Community Advisory Committee for an outline of the OIR).

In November, SDCP staff worked with CalCCA to file [opening](#) and [reply comments](#) on the OIR to advocate for critical issues to be included in the scope of the new rulemaking, R.23-10-011. Specifically, CalCCA's comments included the following arguments:

- Background:
 - The RA supply and demand balance makes it difficult, if not impossible, for every LSE to meet its RA requirements
 - The shortage of RA has capacity prices at all-time highs
- Recommendations for Scope Prioritization
 - The Commission should prioritize the RA compliance and penalties scope item given the current lack of RA supply making it more difficult for LSEs to comply with their requirements and more likely LSEs will need to pay exorbitant prices to obtain scarce supply
 - The Commission should prioritize 24-Hour Slice-of-Day Framework scope item to allow time to resolve any outstanding issues identified by Energy Division or Stakeholders prior to the first Slice-Of-Day compliance year
 - The Commission should include a revisit of the CPE Model within the scope of this proceeding because the current model has produced more deficiency in local procurement than when LSEs had individual obligations
 - The Commission should revisit the maximum Non-Resource Specific RA Bid Price in light of new information about RA import trends within California and capacity trends West-Wide
 - The Commission should prioritize the exploration of a UCAP counting methodology and expand this scope item to include an assessment of the Counting Rules for Hydroelectric resources to ensure RA capacity is not stranded during Above-Normal hydro years



A Prehearing Conference was held on November 17, 2023, and SDCP staff will continue to closely track and engage in this proceeding.

Energy Resource Recovery Account (ERRA) Forecast Proceeding Update

On November 27, 2023, the CPUC issued a [Proposed Decision](#) (“PD”) in the ERRA Forecast proceeding. If approved, the PD would adopt SDG&E’s updated 2024 revenue requirement forecast of \$709.81 million which is \$152.385 million less than its currently effective revenue requirement of \$862.185 million. The PD also adopts SDG&E’s Electric Sales Forecast for 2024, GHG Allowance Return Rates, Power Charge Indifference Adjustment (“PCIA”) rates, rate components for the Green Tariff Shared Renewables Program, and MCAM rates.

In this proceeding, SDCP along with CEA had argued in briefing that SDG&E should be directed to adopt a forecasted 2024 RA sales volume equal to the average of actual RA sales recorded in 2023 to date. The PD agrees with SDCP and CEA and indicates that SDG&E should revise its 2024 RA sales forecast using the average of actual RA sales recorded in 2023 to date. This will mean a reduction in PCIA portfolio costs of \$36.7 million, the vast majority of which will go to CCA customers as a benefit. This reduction in costs would show up in rates in January.

Comments on the PD are due December 4, and reply comments are due December 7. A final decision expected to be adopted by December 14, 2023.

Net Billing Tariff Update: CPUC Decision Addressing Remaining Proceeding Issues

Background

In December 2022, the CPUC adopted the net billing tariff (“NBT”) as the successor to the net energy metering (“NEM”) tariff. The NBT is structured to incentivize battery storage, increase dispatch of renewable energy during times of peak demand, and reduce cost-shift onto non-participating customers. The NBT compensates rooftop solar customers at the Avoided Cost Calculator (“ACC”) rate which equates to customers receiving approximately 80% less for their exports to the grid than they received under NEM.

On November 16, 2023, the CPUC adopted a decision speaking to the remaining issues in the proceeding, including consumer protections, customer billing presentation improvements, implementation of prevailing wage requirements for contractors installing rooftop solar systems, evaluation principles for the NBT, and aligning the existing virtual net energy metering (“VNEM”) tariff and net energy metering aggregation (“NEMA”) subtariff with NBT. The successor VNEM tariff is termed the “Virtual Net Billing Tariff” and the successor NEMA subtariff is termed



the “Aggregation Subtariff”. Together, VNEM and NEMA customers constitute less than 2% of total SDGP accounts.

Key outcomes from this decision are detailed below.

Key Changes: Virtual Net Energy Metering

VNEM is a program largely utilized by multi-family properties to be compensated for solar production. It is distinct from traditional NEM because the electricity doesn't flow directly to any tenant meter but feeds directly back onto the grid. The intent of VNEM is to help tenants receive the direct benefits of the building's solar system, rather than all the benefits going to the building owner.

Under the Virtual Net Billing Tariff (“VNBT”), customers will be compensated for excess production based on the Avoided Cost Calculator (“ACC”) values, as is the case under NBT. While the ACC rates are vastly lower than the current export compensation rate, one notable change between the proposed decision and adopted decision is that residential VNBT customers’ self-generation will be recognized. Under the previous proposal, customers would be required to buy all of their energy from the utilities at full retail rates, even if some of that energy was being generated on their own rooftop. Additionally, it would have required customers to sell all their generation to the utilities at the ACC rate, even if some of that energy was being used by tenants in real time. This outcome makes the successor tariff slightly more economical for VNBT customers who are renters, a customer class that is predominantly lower income.

The decision also adopted the ACC Plus glide path for VNBT residential customers, which is the same as the structure adopted for the NBT. Accordingly, nonresidential and SDG&E VNBT customers are not eligible for the ACC Plus.

ACC Plus Adders For Residential Benefiting Account Holders Participating in the Residential Virtual Net Billing Tariff		
Utility	Low-Income Customers	Non-Low-Income Customers
PG&E	\$0.090/kWh	\$0.022/kWh
SCE	\$0.093/kWh	\$0.040/kWh
SDG&E	\$0.000/kWh	\$0.000/kWh

For imports, residential VNBT customers can enroll in any eligible time-of-use (“TOU”) rate, and non-residential customers can enroll in any currently available rate schedule. VNBT customers can add storage to their existing system without altering their tariff status and can operate their systems, including storage devices, to serve onsite load during planned or emergency grid outages. Grid charging of



onsite batteries is prohibited; however, the decision directs a process to develop an approach to allow grid-charging of batteries ahead of outages.

The SOMAH (Solar on Multifamily Affordable Housing) and MASH (Multifamily Affordable Solar Housing) tariffs are similar to the VNEM tariff and were established to help incentivize solar production on low-income multifamily dwellings. The CPUC opted to continue these tariffs as-is.

The sunset date for the current VNEM tariff is 11:59 p.m. on February 13, 2024. Full implementation of the VNBT will occur on March 31, 2025. Customers who sign-up for VNBT after the sunset date will be served on the VNEM tariff until full implementation of VNBT occurs. In the decision establishing NBT, the legacy period for VNEM customers was reduced to 9 years for customers enrolling in the tariff after April 15, 2023. Customers currently enrolled in VNEM retain their 9-year legacy period and will not be transitioned to the new tariff until that legacy period ends.

Key Changes: Net Energy Metering Aggregation

NEMA is designed to benefit a single customer with multiple eligible meters on the same property, or an adjacent or contiguous properties. It is often used by agricultural customers and municipalities. Changes to NEMA under this decision are largely the same as those made to VNEM, with differences noted below.

Previously, NEMA customers did not receive net surplus compensation (“NSC”). Under the Aggregation subtariff, customers will now receive NSC if their generation exceeds consumption at the end of the year. Residential customers taking service on the Aggregation subtariff are required to enroll in highly differentiated TOU import rates, while non-residential customers can take service on any available TOU rate. No netting is allowed under the Aggregation subtariff; however, this will not prevent self-consumption.

The sunset date, implementation date, legacy treatment, and interim treatment of customers is the same under the Aggregation subtariff as the VNBT.

CCA Engagement

SDCP and other CCAs submitted joint [opening comments](#) requesting changes to the decision language to ensure unbundled customer billing issues are explicitly addressed in billing presentment workshops required by the decision. The Joint IOUs opposed the Joint CCA proposal in reply comments.

To further advocate for unbundled NBT customers’ billing needs following comments, SDCP organized two meetings with President Reynolds’ staff to



emphasize the need to change the decision language. These meetings were successful, and the Commission adopted the Joint CCAs' requested language. Billing presentment workshops will commence no later than April 13, 2024.

B) Federal Activities Report

As reported in the July 27, 2023, Update on Regulatory and Legislative Affairs, SDCP CEO Karin Burns requested during the SDCP Fly In to Washington DC that Congressman Scott Peters author a letter regarding CCA eligibility for funding flowing from the Inflation Reduction Act. Mr. Peters agreed to author the letter and his staff also led an effort to get other members of the California delegation, including Congressman Mike Levin, to sign onto the letter. SDCP worked with other CCAs in the state who also reached out to their representatives requesting that they sign onto the letter. The final version of the letter is attached to this staff report (Attachment A).

On October 31, 2023, the Environmental Protection Agency (EPA) responded to the letter in the affirmative, stating "we anticipate allowing CCAs to participate in programs as appropriate." The letter also states:

"We concur with the important work that CCAs offer, including fostering partnerships and aggregating local government projects where appropriate." The full letter is attached to this staff report as Attachment B.

AD-HOC COMMITTEE AND/OR SUBCOMMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

Attachment A: Letter to Secretary Granholm and Administrator Regan

Attachment B: Response from EPA



Congress of the United States

Washington, DC 20515

July 18, 2023

The Honorable Jennifer M. Granholm
Secretary
U.S Department of Energy
1000 Independence Avenue, S.W
Washington D.C. 20585

The Honorable Michael Regan
Administrator
U.S Environmental Protection Agency
1200 Pennsylvania Avenue, N.W
Washington, DC 20460

Dear Secretary Granholm and Administrator Regan:

We commend your implementation of expanded and established incentives in the Inflation Reduction Act (IRA). As you continue supporting IRA programs, it is imperative all forms of qualifying organizations take advantage of the available resources.

Specifically, we want to highlight the importance of Community Choice Aggregators (CCA). CCAs effectuate work in alignment with IRA programs since they are designated as local government agencies and load-serving entities.

CCAs are public agencies, authorized by state law, and formed by one or more cities and counties to procure electricity on behalf of their residents and businesses. CCAs procure renewable, affordable, and accessible power for their local communities to accelerate the decarbonization of the grid.

CCAs exist in ten states, and many other states are considering this model. In California alone, 25 CCAs serve more than 200 communities and over 11 million customers; they represent 33% of the state's electric load. Elected officials from member jurisdictions or city councils form a board of directors which govern CCAs.

As a direct extension of one or more local governments, CCAs have a unique and close relationship to their communities. CCAs can effectively distribute funding and launch programs, thus playing a key role in deploying funding quickly. CCAs also present a natural opportunity to aggregate local government projects which can encourage regional partnerships.

On June 14th, 2023, the U.S. Department of the Treasury released guidance regarding the direct payment of tax credits under Section 6417 of the Internal Revenue Code. The guidance suggests broad eligibility for the direct pay provisions of the Inflation Reduction Act, which will help state, local, and Tribal governments as well as non-profit organizations, U.S. territories, and CCAs to take advantage of clean energy tax credits.

We encourage the U.S Department of Energy and U.S. Environmental Protection Agency to follow the Treasury Department's lead and ensure CCAs are eligible for new and expanded programs under the Inflation Reduction Act.

Thank you for your consideration. We look forward to continuing to support your efforts

Sincerely,



Scott H. Peters
Member of Congress



Jimmy Panetta
Member of Congress

A handwritten signature in blue ink that reads "Mike Levin". The signature is fluid and cursive, with a horizontal line extending from the end.

Mike Levin
Member of Congress

A handwritten signature in blue ink that reads "Mike Thompson". The signature is fluid and cursive, with a horizontal line extending from the end.

Mike Thompson
Member of Congress

A handwritten signature in blue ink that reads "Ro Khanna". The signature is fluid and cursive, with a horizontal line extending from the end.

Ro Khanna
Member of Congress

A handwritten signature in blue ink that reads "Mark DeSaulnier". The signature is fluid and cursive, with a horizontal line extending from the end.

Mark DeSaulnier
Member of Congress



OFFICE OF CONGRESSIONAL AND INTERGOVERNMENTAL RELATIONS

WASHINGTON, D.C. 20460

October 31, 2023

The Honorable Mike Levin
United States House of Representatives
Washington, D.C. 20515

Dear Representative Levin,

Thank you for your July 18, 2023, letter to U.S. Environmental Protection Agency (EPA) Administrator Michael Regan, regarding the importance of Community Choice Aggregators (CCA) and EPA's programs authorized under the Inflation Reduction Act (IRA).

We appreciate Congress's efforts to provide EPA with the resources to successfully implement the IRA. EPA's programs authorized by the IRA are helping meet President Biden's goals of reducing greenhouse gas emissions 50-52% below 2005 levels in 2030 and achieving net zero emissions by no later than 2050. Along with cutting emissions, these programs are advancing President Biden's Justice40 Initiative to direct at least 40% of the overall benefits of these investments in climate and clean energy to disadvantaged communities to combat decades of underinvestment and address disproportionate environmental burden.

EPA has worked to design our IRA programs to meet the unique needs of stakeholders and maximize the results of this historic funding for communities and the environment. EPA evaluates eligibility in accordance with the authority governing each IRA program and we anticipate allowing CCAs to participate in programs as appropriate.

We concur with the important work that CCAs offer, including fostering partnerships and aggregating local government projects where appropriate. Our Office of Congressional and Intergovernmental Relations (OCIR) serves as EPA's liaison with these constituencies on the agency's major programs as well as on intergovernmental issues. EPA Region 9, which includes California, can be an additional resource for CCAs in your districts. We would be happy to connect CCAs in your district with additional resources within OCIR and Region 9.

Again, thank you for your interest in the EPA's programs under the IRA and your thoughts on this important issue. If you have further questions, please contact me or your staff may contact Denis Borum in EPA's Office of Congressional and Intergovernmental Relations at borum.denis@epa.gov.

Sincerely,

Tim Del Monico
Associate Administrator
Office of Congressional and Intergovernmental
Relations



SAN DIEGO COMMUNITY POWER Staff Report – Item 5

To: San Diego Community Power Community Advisory Committee
From: Morgan Adam, Senior Local Renewable Development Manager
Via: Karin Burns, Chief Executive Officer
Subject: Update on Local Distributed Infill Plan
Date: December 7, 2023

RECOMMENDATIONS

Receive and file update on local distributed infill plan.

BACKGROUND

During the Strategic Planning Session on April 21, 2023, Power Services presented an initial outline of a plan to meet the agency's goal of procuring at least 15% of load capacity by new, infill resources by 2035. As part of this presentation, the Community Advisory Committee (CAC) was informed that an update to the local infill plan would be presented in Fall 2023. The intent of this update is to convey the updated local distributed infill strategy.

ANALYSIS AND DISCUSSION

Recent Infill Achievements

- SDCP's rolling Local Request For Information ("RFI") remains open and has already brought in multiple projects under negotiation and contract, including the 35 MW Arrowleaf Solar+Storage facility (Imperial County, executed June 2023) and 19.5MW of long-term agreements recently executed with EnerSmart for Local RA from battery storage facilities in San Diego County.
- As Program Administrators of the CPUC's Disadvantaged Communities Green Tariff (DAC-GT) and Community Solar Green Tariff (CSGT) programs, collectively named 'Solar for Our Communities', SDCP launched the RFP solicitation for respective program resources on August 26th, 2023. Proposals will be due in late February 2024. SDCP has hosted two webinars to aid bidders with the solicitation process.

Current and Upcoming Infill Initiatives

1. Local Distributed Request For Offers (“RFO”)

SDCP released an RFO solicitation for distributed renewable energy resources (DERs) on October 25th which focuses on a broad range of distribution-level renewable projects within San Diego County. The solicitation seeks offers for renewable resources as well as energy storage, both hybrid as well as stand-alone projects.

Offers will be due on December 22nd, 2023, and SDCP expects to bring a handful of resulting contracts to the Energy Contract Working Group and then Board in Q1 2024 for review and consideration.

2. Feed-In-Tariff Expansion

As part of SDCP’s distributed wholesale procurement strategy, expanding and restructuring the current Feed-In-Tariff (FIT) Program will strive to increase engagement and applications so that it can become a more substantial component of SDCP’s wholesale procurement portfolio.

The proposed FIT update will include consultant feedback as well as market intel obtained through the Local Distributed RFO released in October. SDCP expects to bring recommendations for a revised tariff to the Board in late Q1 2024.

3. Ongoing Activities

In addition to the two upcoming initiatives above, several ongoing initiatives will further support SDCP’s infill goals, including:

- DAC-GT and CSGT solicitation results,
- Local, rolling Request for Information (RFI),
- Continued collaboration with member agency staff to identify opportunities for renewable development,
- Initiatives through our Program offerings, such as Net Billing Tariff, SDCP Regional Energy Network, demand response, virtual power plants, etc.,
- Strategic initiatives with key accounts, local & federal government, and other public agencies, and
- Monitoring of impending Community Solar program updates currently being considered by the CPUC.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

The Local Distributed Infill plan updates were reviewed with SDCP’s Energy Contract Working Group (ECWG).

FISCAL IMPACT

There is no direct fiscal impact associated with this update.

ATTACHMENTS

None.



SAN DIEGO COMMUNITY POWER

Staff Report – Item 6

To: San Diego Community Power Community Advisory Committee

From: Victoria Abrenica, Program Associate
Nelson Lomeli, Program Manager

Via: Karin Burns, Chief Executive Officer

Subject: Receive and File Updates on San Diego Community Power’s Energy Education Webpage and Online Marketplace

Date: December 7, 2023

RECOMMENDATION

Receive and file an update on San Diego Community Power’s (“SDCP”) Energy Education Webpage and Online Marketplace.

BACKGROUND

Community engagement conducted as part of the Community Power Plan (“CPP”) revealed that there is a lack of trusted information available on clean energy technologies and available incentives. As a result, the CPP includes a program to address the need for providing educational resources related to energy and electrification, including directing customers to vetted solar installers and other clean energy technology contractors.

Staff started evaluating the energy educational efforts from other Community Choice Aggregators and current resources such as the ‘Switch Is On’ to see what was available to residents and customers. In the process, Staff learned that Silicone Valley Clean Energy (“SVCE”) had issued a Request for Proposals for a “Customer Resource Center” and was able to share the responses with SDCP.

Throughout the summer, Staff began the development of an education resource page that would live on the SDCP website dedicated to electrification. This resource would present the benefits of electrification, the various ways that homes can be electrified, and how the technology works. Staff also evaluated the proposals shared by SVCE and engaged in meetings with various providers of online marketplaces and educational tools. In August 2023, Staff selected and signed a contract with Electrum to bring our customers an online marketplace that would facilitate the installation of solar and battery systems and heat pump water heaters by providing them with bids and connecting them with installers. Electrum is a provider of an online solar and renewable energy marketplace that serves a platform for connecting solar installers and homeowners.

DISCUSSION

Energy Education Webpages

Understanding that customers have varying levels of knowledge regarding electrification SDCP developed the [Power Your Life](#) landing page. This page serves as the starting point for all customers that visit our website looking to learn more about electrification. For customers that are starting their electrification journey and want to learn more about the benefits of, and technology available for, electrification, we provide a section with a link to [Electrify Your Life](#). For customers that are ready to start electrifying, we provide a section that will link to the online marketplace powered by Electrum, which is scheduled to go live in early December 2023. Lastly, for customers that want to learn more about how to save energy, we connect them to our energy savings tips webpage which contains helpful tips to save energy and reduce their energy bill.

Starting the Electrification Journey

[Electrify Your Life](#) helps residents and customers learn about the health benefits, increased safety, reduced energy costs, and sustainability advantages that come from electrifying a home. Staff took advantage of the use of “modals” to help simplify the webpage while still making all the relevant information available. When a user clicks on “Learn More,” small popup windows with more information about each reason is presented.

Scrolling further down on the page, the various areas of potential electrification are highlighted, including cooking, comfort through heating and cooling, hot water, laundry drying, electric vehicle charging, solar and storage, and electric panel upgrades. This allows users to explore the electrification areas that are most of interest to them. This list can be expanded in the future as the need arises. Clicking on them presents them with more information about the technology and their respective advantages. Under each technology, a button is available for those interested in exploring the marketplace and making the switch. After users have learned more about electrification, they can take their first step by visiting the marketplace.

SDCP Marketplace

The online marketplace will allow customers to receive estimates for installation and equipment in three areas: solar systems, battery storage, and heat pump water heaters. Customers select from the three technologies and indicate their level of interest/where they are in the shopping journey. The tool then gathers satellite imagery, based on address provided, and other data such as available incentives in order to generate estimates. Users can adjust multiple filters and inputs to view estimated monthly bill savings, amount of backup power provided by the battery, and available incentives. To receive a customized bid, users can register for an account and be connected to an Electrum Energy Advisor and receive three bids from Electrum-vetted contractors.

Electrum's Installer Network

Recognizing that installers and contractors are incredibly important in the transition to decarbonized homes, the online marketplace landing page provides information on how interested installers and contractors can join Electrum's Installer Network. There is no

cost to join the network for installers and contractors. Installers that join the Network are able to get connected to customers that are ready to electrify and provide bids to them. Interested installers are vetted by Electrum to ensure that they have a valid and current Contractor license, have a proven track record of excellent customer satisfaction, are able to provide a comprehensive service warranty, and are properly insured. We encourage all interested installers and contractors to visit www.electrum.co/installer to learn more and apply.

Promotion

A marketing plan for the marketplace has been developed by SDCP's Public Affairs department. Some of the marketing activities that SDCP will undertake to promote the marketplace include but are not limited to:

- Social media promotions;
- Printed collateral to use at events;
- Mentions and promotions in advertisements;
- Email campaigns;
- Story in SDCP's newsletter;
- Banner on SDCP's webpage.

Staff wants to enlist the help of the Committee to help promote the energy education webpages and marketplace to their respective communities. Staff will provide the Committee with materials to help promote the marketplace when it goes live and would appreciate resharing our social media posts.

Next Steps

Staff is in the final stages of testing the Electrum online marketplace and is targeting a soft launch in early December 2023 with a full launch, include the start of marketing, at the start of the New Year. Staff will track engagement and usage of the marketplace and evaluate possible expansion or addition of other marketplaces.

FISCAL IMPACT

The Electrum online marketplace is provided as is to SDCP free of charge for two years with a goal of having 500 registered users. Once the goal is met, a fully customized marketplace can be developed with SDCP branding.

ATTACHMENTS

N/A

SAN DIEGO COMMUNITY POWER

Staff Report – Item 7

To: San Diego Community Power Community Advisory Committee

From: Jen Lebron, Director of Public Affairs

Via: Karin Burns, Chief Executive Officer

Subject: Review of SDCP's Conflict of Interest and Ethical Conduct Policy

Date: December 7, 2023

RECOMMENDATION

Review the proposed Conflict of Interest and Ethical Conduct Policy and recommend that the Board of Directors approve it.

BACKGROUND

In the pursuit of fostering good governance, transparency, and fairness, San Diego Community Power (SDCP) seeks to implement a Conflict of Interest and Ethical Conduct Policy. This policy is designed to consolidate and articulate a code of ethics and acceptable conduct applicable to all SDCP Board of Directors members, Community Advisory Committee (CAC) members, and employees. The primary goals are to emphasize the public trust bestowed upon each individual, the necessary adherence to the highest moral and ethical standards, and the provision of efficient, high-quality services to the community in a fair and impartial manner.

This policy expands on existing Federal and State regulations.

ANALYSIS AND DISCUSSION

Policy Overview

The Conflict of Interest and Ethical Conduct Policy serves to summarize a code of ethics and standards that are applicable to all those who serve SDCP – the elected officials on the Board of Directors, the residents who are appointed to the CAC, and SDCP employees. The policy outlines the responsibilities of all who serve SDCP in accordance to the following sections.

Responsibility of Public Services:



All SDCP directors, committee members, and employees are obligated to uphold the Constitution of the United States and the Constitution of the State of California. Their conduct, both official and private, must align with the highest standards of integrity, prioritizing the well-being and welfare of the general public.

General Rules Regarding Conflict of Interest:

Directors, committee members, and employees are prohibited from engaging in any business or transaction that may conflict with their official duties or compromise their independence, judgment, or action. This prohibition aligns with the California Government Code, regulations of the Fair Political Practices Commission, and common law conflicts of interest under California law.

Acceptance of Favors, Gifts, and Gratuities:

The policy establishes the guidelines for accepting gifts, ensuring that such actions do not compromise the impartiality of directors, committee members, and employees. Notably, gifts received in violation of this policy should be returned or donated to a public charity.

Collateral or Outside Employment by Employees:

Employees engaged in outside business activities are required to provide notice and obtain departmental approval to ensure compatibility with SDCP duties.

Use of SDCP Position or Resources for Personal or Outside Gain:

Directors, committee members, and employees are prohibited from using SDCP time, facilities, equipment, or supplies for private or outside gain. They shall not review or approve, or influence or attempt to influence in any manner, an SDCP contract, grant, or decision relating to their work done as a private individual, self-employed consultant or by their collateral employer, regardless of whether the work or proposal submitted was done by the Director, Committee Member, or Employee or other staff of their collateral employer or other financial interest.

Use of Confidential Information:

Directors, committee members, and employees are prohibited from using or disclosing confidential information acquired in the course of their position for personal gain. Compliance with disclosure requirements and cooperation with investigations is mandated.

Responsibility and Penalties:



The policy establishes the responsibilities and penalties for SDCP directors, committee members, and employees. Violations may lead to censure, removal or other appropriate action by the Board of Directors or Chief Executive Office.

In summary, the Conflict of Interest and Ethical Conduct Policy is essential for upholding the values of good governance, transparency, and fairness within SDCP. The Advisory Committee is urged to recommend the approval of this policy to reinforce the commitment to ethical conduct and the highest standards of service to the community.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

Attachment A: Conflict of Interest and Ethical Conduct Policy





CONFLICT OF INTEREST AND ETHICAL CONDUCT POLICY

Effective Date: _____, 2023

PURPOSE

The purpose of this Conflict of Interest and Ethical Conduct Policy ("Policy") is to:

- Summarize in a single document a code of ethics and acceptable conduct which will apply equally to all SDCP Directors, Committee Members, and Employees, regardless of individual position or employment duties and responsibilities;
- Emphasize that each Director, Committee Member, and Employee occupies a position of public trust which demands the highest moral and ethical standard of conduct; and
- Ensure that members of the public are provided with efficient, productive, and high-quality services in a courteous impartial manner. Such services should be equally available, with no special advantage given any member of the public beyond that available to all others.

Policies and regulations governing the conduct of SDCP Directors, Committee Members, and Employees appear in the California Government Code, regulations of the Fair Political Practices Commission, other SDCP policies, and the SDCP Employee Handbook. Committee Members, and Employees shall familiarize themselves with the pertinent sections of these documents and consult them as necessary for information and guidance. This Policy is not intended to supersede State law. If there is a conflict between the provisions of this Policy and controlling State law, Directors, Committee Members, and Employees must comply with the more stringent policy or law.

This Policy applies to SDCP Directors, Committee Members, and Employees, as defined below.

POLICY

Definitions

1. *Director* means a member of the SDCP Board of Directors.
2. *Committee Member* means a member of the Community Advisory Committee or member of any other committee, board, or commission appointed by the SDCP Board of Directors.
3. *Employee* means any employee of SDCP, whether exempt or non-exempt, full-time or part-time.
4. *Gift, Gratuity, Favor, or Entertainment* means any payment, loan, opportunity, service, accommodation, use of facility or any other benefit provided to a Director, Committee Member, or Employee that confers a personal benefit for which the Director, Committee Member, or Employee does not provide compensation or other consideration, of equal or greater value.

5. *Immediate Family* means a spouse or registered domestic partner, son, daughter (son and daughter include: step, foster or adopted), mother, father (mother and father include: step-father, step-mother, father-in-law, mother-in-law), brother, sister (brother and sister include: step, foster or adopted), aunt, uncle, niece, nephew, grandfather, grandmother, granddaughter and grandson.
6. *Nominal Value* means a monetary value of \$50 or less.

Responsibility of Ethical Conduct

1. It is the responsibility of all Directors, Committee Members, and Employees to engage in ethical behavior and practices.
2. Every Director, Committee Member, and Employee is responsible for both the actual and perceived conflict of interest that may arise as a result of the Director's, Committee Member's, or Employee's actions and it is the Director's, Committee Member's, or Employee's responsibility to reduce or eliminate to the extent possible such actual and perceived conflicts of interest.

Responsibility of Public Services

1. All Directors, Committee Members, and Employees are bound to uphold the Constitution of the United States and the Constitution of the State of California, and to abide by the laws and regulations of the nation, State, and SDCP.
2. All Directors, Committee Members, and Employees are bound to observe in their official acts, the highest standards of integrity and to discharge faithfully the duties of their position, recognizing that the lives, safety, health and welfare of the general public must be their primary concern. Their conduct in both their official and private affairs should be above reproach to assure that their public position is not used nor perceived as being used for personal gain.
3. The conduct of all Directors, Committee Members, and Employees shall be such as to provide the best public service to each member of the public and the community as a whole. The conduct of all Directors, Committee Members, and Employees shall be consistent with the goals and values of SDCP.

General Rule Regarding Conflict of Interest

Directors, Committee Members, and Employees shall not engage in any business or transaction, and shall not have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of their official duties or would tend to impair their independence, judgment, or action in the performance of such duties. This prohibition shall be interpreted in a manner consistent with the requirements of the California Government Code, regulations of the Fair Political Practices Commission, and common law conflicts of interest under California law.

Acceptance of Favors, Gifts, and Gratuities

1. All Directors, Committee Members, and Employees should be mindful as to not accept a Gift, Gratuity, Favor, or Entertainment from any person or business entity other than SDCP, which

would create an appearance of influencing him or her in the discharge of his or her duties.

2. The following are not considered a Gift, Gratuity, Favor, or Entertainment solely for purposes of this Policy:
 - a. Personalized plaques, trophies, souvenirs or mementos of Nominal Value associated with a given event or given to an employee from a professional organization where the person holds or held a position in the organization;
 - b. Edible or perishable items provided to an SDCP department/division/program;
 - c. Discounts, rebates or concessions available to the public in general or to all SDCP employees;
 - d. Passes and tickets that provide admission to facilities, goods, services, or other benefits that are not used by the employee and are not given by the employee to another person;
 - e. Passes and tickets to attend fundraisers for campaign committees or other candidates or organizations exempt from taxation under section 501(c)(3) of the Internal Revenue Code;
 - f. Free admission and refreshments provided an employee at an event in which he/she gives a speech, participates in a panel or seminar or other similar service, as well as, travel payments (transportation, lodging (the day immediately preceding, day of, and day immediately following speech panel, seminar or similar service)) associated with such an event; and
 - g. Passes, tickets or other items or activities provided to SDCP and used by SDCP for agency business and reported by SDCP on FPPC Forms 801 or 802.
3. A Gift, Gratuity, Favor, or Entertainment, the receipt of which is prohibited by this section, shall be returned to the donor when feasible. If no return is feasible, the gift or gratuity shall be donated to a public charity (non-profit, tax exempt 501(c)(3) organization), SDCP, or other governmental agency within 30 days of receipt.
4. If there is a conflict between the Gift, Gratuity, Favor, or Entertainment provisions of this Policy and those in controlling State law, Directors, Committee Members, and Employees subject to State law must comply with those rules.
5. Nothing in this Policy shall exempt any Director, Committee Member, or Employee from complying with applicable provisions of State law or other SDCP policies including, but not limited to, responsibility for completion and filing of a Statement of Economic Interests (Form 700).
6. In questionable situations, Directors should seek guidance from the General Counsel. Committee Members should seek guidance from the committee's staff liaison, who will coordinate with the General Counsel. Employees should seek guidance from their supervisor or the Human Resources Department. In the instance where the supervisor or Human Resources Department is uncertain, the General Counsel may be contacted as well.

Collateral or Outside Employment by Employees

1. Notification and Departmental Approval

- a. Employees who are engaged in any collateral or outside business activity or employment shall provide written notice to their Department Director or other appropriate appointing authority. Such notice may be in the form contained in Attachment 1 below, or in a separate writing containing the same information. Persons contemplating such business activity or employment shall obtain departmental approval before accepting such employment.

2. General Prohibition

- a. Employees shall not engage in any collateral employment or business activity which is incompatible or in conflict with the duties, functions, or responsibilities of SDCP, their department, or their employment decision.
- b. Activities which may constitute a conflict include: use of SDCP time, facilities, equipment and supplies, or the use of a badge, uniform, prestige or influence of SDCP or employment for private gain or advantage. An Employee shall not engage in any collateral business activity or employment, which, by its nature, hours or physical demands, would impair the required quality or quantity of the Employee's work with SDCP, impair the Employee's independence of judgment or action in the performance of official duties, reduce the effectiveness or efficiency of the Employee's department, reflect discredit on SDCP, or tend to increase the SDCP's payments for sick leave, worker's compensation benefits, long term disability, or other leave benefits.

Use of SDCP Position or Resources for Personal or Outside Gain

1. Directors, Committee Members, and Employees shall not use, for private gain or advantage, their SDCP time or SDCP's facilities, equipment or supplies.
2. Directors, Committee Members, and Employees shall not use or attempt to use their positions to secure unwarranted privileges or exemptions for themselves or others.
3. Directors, Committee Members, and Employees shall not use their position, title or status to influence, or attempt to influence, SDCP's review or approval of an SDCP contract, grant, or other decision for the Director, Committee Member, or Employee in his or her capacity as a private individual, self-employed consultant or to facilitate work, grant funds, or other benefits for a collateral employer or other financial interest.
4. Directors, Committee Members, and Employees shall not review or approve, or influence or attempt to influence in any manner, an SDCP contract, grant, or decision relating to their work done as a private individual, self-employed consultant or by their collateral employer, regardless of whether the work or proposal submitted was done by the Director, Committee Member, or Employee or other staff of their collateral employer or other financial interest.
5. Employees in supervisory positions shall not assign to a subordinate any work (1) resulting from the supervisor's collateral employment or other financial interest; or (2) requiring SDCP's review or approval or other SDCP-provided service.

Use of Confidential Information

1. Directors, Committee Members, and Employees shall not use confidential information acquired by, or available to, them in the course of their position or employment with SDCP for speculation or personal gain.
2. Directors, Committee Members, and Employees shall not disclose confidential information, which may include, but not be limited to, confidential market-sensitive energy information, personnel information, or customer information, acquired by or available to them in the course of their position or employment with SDCP except in the performance of their duties as required by law.

SDCP Contracts

Directors, Committee Members, and Employees shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members. This includes, but is not limited to, Directors, Committee Members, and Employees exercising or attempting to exercise any discretionary powers or participating in any way with respect to any contract or sale to which SDCP or any department thereof is a party and in which such Directors, Committee Members, and Employees are knowingly directly or indirectly financially interested.

Personal Investments

Directors, Committee Members, and Employees shall endeavor not to make personal investments in enterprises which they have reason to believe may be involved in decisions or recommendations to be made by them, or under their supervision, or which will otherwise create conflict between their private interests and the public interest. If, however, a Director, Committee Member, or Employee has a financial interest in matters or enterprises coming before them, or before the department in which they are employed, they shall disqualify themselves from any participation therein.

Discussion of Future Employment

Directors, Committee Members, and Employees shall not make, participate in making, or use their official position to influence any SDCP decision related to a prospective employer.

Communication Limitations with Former Employees

Employees shall not communicate with former SDCP Employees regarding any project, issue or matter in which that former Employee rendered a decision or gave approval or disapproval, made recommendations, gave advice, or had any other substantial involvement or participation for a period of one year from the former Employee's final date of active employment.

Equal Employment

Directors, Committee Members, and Employees shall not, in the performance of their service responsibilities, discriminate against any person on the basis of race, religion, color, creed, age, marital status, national origin or ancestry, pregnancy, sex, sexual orientation, gender

identity, gender expression, physical or mental disability, veteran status, genetic information, medical condition, and any other category protected by federal, state, or local laws, and they shall cooperate in achieving the equal employment opportunity and affirmative action goals and objectives of the SDCP.

Reporting of Fraud, Waste or Abuse

1. Directors, Committee Members, and Employees are strongly encouraged to disclose, to the extent not expressly prohibited by law, improper governmental activities within their knowledge. Directors, Committee Members, and departmental managers are encouraged to contact the Chief Executive Officer or, if appropriate, the General Counsel. Employees are encouraged to contact a departmental manager or Human Resources Department to report this information.
2. No Director, Committee Member, or Employee shall directly or indirectly use or attempt to use their authority or influence for the purpose of intimidating, threatening, coercing, commanding, or influencing any other Director, Committee Member, or Employee with the intent of interfering with that Director, Committee Member, or Employee's duty to disclose such improper activity.

Favoritism / Nepotism

1. Directors, Committee Members, and supervisory or management Employees shall not participate in the appointment or recommend the appointment of any member of their Immediate Family, or any other person with whom the Director or Employee has a close personal or private business relationship, to a position of any department, office, bureau or division over which they have administrative control.
2. Directors, Committee Members, and supervisory or management Employees shall not participate in the appointment or recommend the appointment of a member of their Immediate Family, or any other person with whom the Director, Committee Member, or Employee has a close personal or business relationship, to another supervisory or management position of SDCP.
3. This Policy permits Immediate Family members and close personal friends of Directors, Committee Members, or supervisory or management Employees to be appointed as Employees in any department provided such Directors, Committee Members, and supervisory or management Employees make no recommendation nor otherwise attempt no recommendation nor otherwise attempt to influence such appointments.
4. No supervisory or management Employee shall:
 - a. directly supervise any Immediate Family member or person with whom the supervisor has a close personal relationship;
 - b. influence the approval of any Employee rewards for any Immediate Family member or person with whom the supervisor has a close personal or business relationship;
 - c. interfere with any performance evaluation or disciplinary proceeding for any Immediate Family member or person with whom the supervisor has a close personal

or business relationship; or

- d. recommend or attempt to influence any contractor or business which has a business relationship with SDCP to employ a member of his or her Immediate Family or any other person with whom the Employee has a close personal or business relationship.

Product Endorsement

1. Directors, Committee Members, and Employees, in their capacity as SDCP Directors, Committee Members, and Employees, shall not endorse a product or service or comment on that product or service if it is the intent of the solicitor of the endorsement, or of the vendor or manufacturer of that product or service, to use such comments for purposes of advertisement.
2. Directors, Committee Members, and Employees are not prohibited from responding to inquiries regarding the effectiveness of products or services used by SDCP unless the Director, Committee Member, or Employee is aware that it is the inquirer's intention to use those comments for purpose of advertisement.

Solicitation of Campaign Contributions from Employees

Directors, Committee Members, and Employees shall not, directly or indirectly, solicit a political contribution from an Employee of SDCP, with knowledge that the person from whom the contribution is solicited is an Employee of SDCP. This provision shall not prohibit a Director, Committee Member, or Employee from requesting political contributions from Employees if the solicitation is part of a solicitation made to a significant segment of the public which may include Employees of SDCP. This provision shall not prohibit a Director, Committee Member, or Employee from making a contribution.

Duty to Disclose

Employees shall immediately disclose the nature and extent of any interest, direct or indirect, which may conflict with their responsibility or duty, or which, because of their position, may influence a decision to the benefit of the organization in which they have an interest. Such disclosure shall be in the form of a memorandum to the Chief Executive Officer, transmitted via the employee's department head.

Duty to Cooperate

Employees shall cooperate fully with judicial bodies and courts, and with lawfully constituted investigative commissions, committees, bodies and juries; appear before them upon request; and answer all questions concerning their conduct in office or their performance of official duties or matters within their knowledge pertaining to the property, government or affairs of SDCP. Failure to do so shall be cause for appropriate disciplinary action, including possible dismissal from SDCP service.

RESPONSIBILITY AND PENALTIES

All SDCP Directors

1. Responsible for understanding and complying with this Policy at all times.
2. Any member of the Board of Directors found to be in violation of this Policy or who is found guilty or liable by any court of law, enforcement agency, administrative hearing officer, or public agency investigation, of violating California Government Code section 1090, the California Political Reform Act, or the regulations of the Fair Political Practices Commission, in relation to their service to SDCP, may be subject to censure by the Board of Directors, as well as removal from SDCP committees.

All SDCP Committee Members

1. Responsible for understanding and complying with this Policy at all times.
2. Any Committee Member found to be in violation of this Policy or who is found guilty or liable by any court of law, enforcement agency, administrative hearing officer, or public agency investigation, of violating California Government Code section 1090, the California Political Reform Act, or the regulations of the Fair Political Practices Commission, in relation to their service to SDCP, may be subject to censure, removal or other action deemed appropriate by the Board of Directors.

All SDCP Employees

1. Responsible for understanding and complying with this Policy at all times.
2. Employees engaging in outside employment or enterprise will provide written notice as required above and keep it up to date at all times. Such notice may be in the form contained in Attachment 1 below, or in a separate writing containing the same information. To the extent there is a change in the Employee's outside employment or enterprise, the Employee will immediately update the notice and resubmit it to their department.
3. With regard to any Employee found to be in violation of this Policy or who is found guilty or liable by any court of law, enforcement agency, administrative hearing officer, or public agency investigation, of violating California Government Code section 1090, the California Political Reform Act, or the regulations of the Fair Political Practices Commission, in relation to their service to SDCP, such Employee may be subject to appropriate disciplinary action by the Chief Executive Officer or by an authorized designee; such disciplinary action may include, but not be limited to, termination of employment.

Supervisory or Management Employees

1. Monitor to ensure Employees' compliance with this Policy.
2. Take immediate administrative action when made aware of a potential violation of this Policy.

Human Resources Department

Assist with addressing questions raised by departments and working closely with General Counsel to provide guidance in accordance with this Policy.

ATTACHMENT 1

NOTIFICATION OF OUTSIDE EMPLOYMENT OR ENTERPRISE
(In accordance with SDCP Policy _____ -Conflicts of Interest and Ethical Conduct)

EMPLOYEES INTENDING TO ENGAGE IN OUTSIDE EMPLOYMENT/ENTERPRISE SHALL NOTIFY SDCP IN WRITING (via this Form) AND OBTAIN PRIOR APPROVAL FOR SUCH ACTIVITY.

EMPLOYEE’S REPORT ON OUTSIDE EMPLOYMENT OR ENTERPRISE

Employee Name (Print)					Employee ID #			
Classification/Job Title					Department/Division			
Assignment					Date of Hire			
Are you presently engaged in outside employment or enterprise?								
Do you intend to engage in outside employment or enterprise?								
PRIMARY SDCP WORK LOCATION					SDCP Telephone Number			
Address			City			Zip Code		
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hrs
Working Hours								

NAME OF OUTSIDE EMPLOYMENT/ENTERPRISE					Telephone Number			
Address			City			Zip Code		
Position								
Detailed Descriptions of Duties to be Performed: (Attach additional pages if necessary)								
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hrs

Working Hours								
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EMPLOYEE'S CERTIFICATION – ALL EMPLOYEES MUST READ AND SIGN

I have read and understand the SDCP policies regarding outside employment/enterprise ([name of Outside Employment Policy, if applicable] and Policy [] – Conflicts of Interest and Employee Conduct) and certify that to the best of my knowledge and belief that the above information is true and complete with regard to any and all employment/enterprise and that I am in compliance with the SDCP's policies.

I further understand and agree to keep this information up-to-date at all times. To the extent there is a change in my outside employment/enterprise, I will immediately update and resubmit this Form to my Department.

I understand that while engaged in employment/enterprise, outside of the course and scope of my SDCP employment that I will not use Department resources or equipment in relation to my outside employment or enterprise. I further understand that I am not permitted to perform any work outside the course and scope of my SDCP employment while I am working on-the-clock for SDCP.

I also understand that I am not entitled to Workers Compensation or legal representation from SDCP related to my outside employment/enterprise.

EMPLOYEE'S SIGNATURE	DATE
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FOR DEPARTMENT USE ONLY

Approved	If denied, reason(s):
Denied	
Appointing Authority Name:	
Appointing Authority Signature: Date	

Distribution:

1. Employee
2. Departmental File
3. Personnel File



SAN DIEGO COMMUNITY POWER Staff Report – Item 8

To: San Diego Community Power Community Advisory Committee

From: Aaron Lu, Senior Rates and Strategy Analyst
Lucas Utouh, Senior Director of Data Analytics and Customer Operations

Via: Karin Burns, Chief Executive Officer

Subject: Update on 2024 Rate & Power Charge Indifference Adjustment (PCIA)
Projected Changes

Date: December 7, 2023

RECOMMENDATION

Receive and file an update on 2024 rates and Power Charge Indifference Adjustment (PCIA).

BACKGROUND

As San Diego Community Power (SDCP) prepares to develop and propose rates for 2024, it is critical to understand current and projected SDG&E rates and changes to the Power Charge Indifference Adjustment (PCIA) – as both SDG&E bundled rates and PCIA play a role in the SDCP rate setting process. SDCP's Board of Directors last adjusted generation rates on January 23, 2023, and those rates came into effect as of February 1, 2023.

ANALYSIS AND DISCUSSION

Rate Setting Process

SDCP will establish rates sufficient to recover all costs related to operations of our program and to provide service to our customers and the Board of Directors has the ultimate responsibility for setting the electric generation rates for SDCP's customers. The Chief Executive Officer, in cooperation with Staff and appropriate advisors, consultants, and committees of the Board, is responsible for developing proposed rates for the Board to consider before finalization. For SDCP to be fiscally sustainable, the final approved rates should, at a minimum, meet the annual revenue requirements developed by SDCP, including any reserves or coverage requirements set forth in policy and/or loan covenants/debt service. The Board has the flexibility to consider rate adjustments, provided that the overall revenue requirement is achieved.

In alignment with the Rate Development Policy, adopted by the Board of Directors on November 17, 2022, SDCP considers the following objectives in its rate setting framework:

- Cost Recovery
- Reserves
- Rate Competitiveness and Customer Value
- Rate Stability
- Equity Among Customers
- Rate Structure Simplicity and Comparability
- Transparency
- Avoidance of Cost Shifting
- Cost of Service

Additionally, per previous Board direction, SDCP staff will, if possible, recommend rates that remain competitive with SDG&E service.

It is important to note rates are made up of several components, only one of which SDCP has control over i.e., SDCP's generation rate. The chart below is an example of a current rate tariff composition for a residential customer to illustrate the various components that affect rates and make up a total customer bill. Staff tracks the changes to the PCIA as it is the above market cost of power associated with SDG&E's portfolio that both SDG&E's bundled customers pay as well as SDCP customers who have departed SDG&E commodity service and can affect SDCP's overall headroom or competitiveness. Above market refers to expenditures for generation resources that cannot be fully recovered through sales of these resources at current market prices.

2023 – 2024 Rates Timeline

San Diego Community Power, like most Community Choice Aggregators, usually adjusts rates annually or in response to utility rate adjustments. There is a very narrow window of time between when SDG&E sets their 2024 rates and when SDCP needs updated rates available for 2024. The expected schedule for SDCP's rate setting is as follows:

- May 15, 2023: SDG&E's 2024 Energy Resource Recovery Account (ERRA) forecast application was filed.
- October 13, 2023: SDG&E's Updated 2024 Energy Resource Recovery Account (ERRA) forecast application was filed.
- December 14, 2023: SDCP staff briefs its Board of Directors of 2024 expected rate and PCIA changes.
- January 1, 2024: SDG&E's expected implementation of its generation rates and the PCIA.



- January 18, 2024: SDCP Board adopts 2024 rates, effective February 1, 2024.

2024 Bundled & PCIA Rate Projections

Based on SDG&E's October 2023 Updated 2024 Energy Resource Recovery Account (ERRA) forecast application, their projected bundled system average rates were expected to decrease by approximately 4.7% as of January 1, 2024. This translates to a decrease of approximately 8.5% to the underlying SDG&E's commodity rates. However, in November 2023, SDG&E filed a regulatory account update advice letter which adjusted their projected bundled system average rates to decrease by approximately 10.8% as of January 1, 2024. This translates to a decrease of approximately 16.9% to the underlying SDG&E's commodity rates. These projections are articulated in the table below:

Rate Group	SDG&E Commodity Rates						
	October-23				November-23		
	Current (\$/kWh)	Proposed (\$/kWh)	Difference	% Difference	Proposed (\$/kWh)	Difference	% Difference
Residential	0.20	0.18	-0.02	-8.6%	0.16	-0.03	-16.8%
Small Commercial	0.17	0.16	-0.01	-8.4%	0.14	-0.04	-20.4%
Medium & Large C&I	0.20	0.19	-0.02	-9.1%	0.17	-0.03	-16.6%
Agriculture	0.15	0.13	-0.01	-8.2%	0.12	-0.02	-17.0%
Streetlighting	0.13	0.12	-0.01	-8.8%	0.11	-0.02	-16.7%
System Total	0.19	0.18	-0.02	-8.5%	0.16	-0.03	-16.9%

SDG&E attributes the decreasing electric generation energy costs in 2024 primarily to decreasing electricity purchasing costs. An adjustment between SDG&E's balancing accounts is also driving the projected rate decrease.

Based on our high-level forecasts, SDCP is expecting to see an approximately 730% increase in PCIA rates for Vintage Year 2020 (Phase 1 & 2 customers), 17% reduction for Vintage Year 2021 (Phase 3 customers), and 37% reduction for Vintage Year 2022 (Phase 4 customers), as depicted in the SDG&E PCIA Rates table, at the end of this staff report.

The primary driver for the decrease in PCIA rates for Vintage Years 2021 and 2022 is historically high energy market forward prices in 2024 which reduce the above market cost of SDG&E's portfolio. If approved by the CPUC before this year ends, SDGE's projected rate decreases and PCIA changes are expected to be effective as of January 1, 2024.

2024 Rate Setting Mechanics

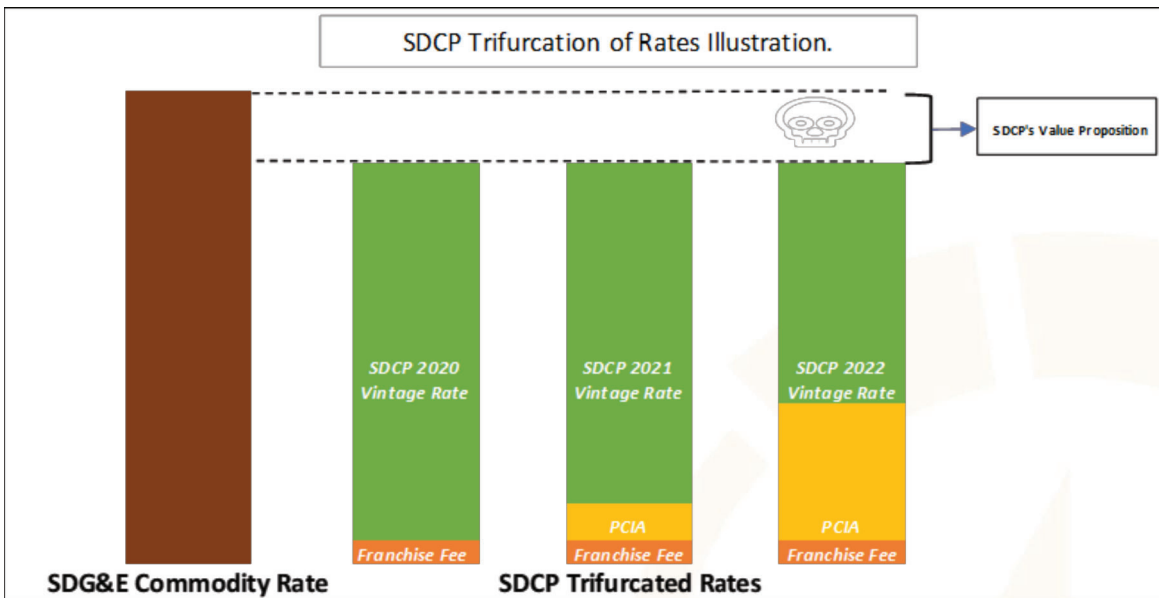
In accordance with SDG&E's definition of load transfer from bundled service to SDCP's service per Schedule CCA-CRS, our Phase 1 and 2 customers' Vintage Year is 2020, our Phase 3 customers' Vintage Year is 2021, and our Phase 4 customers' Vintage Year is 2022. Vintaging denotes the year during which SDG&E recognizes the transition of our customers from bundled service into our service and creates a mechanism for the assessment of PCIA rate.

Next Steps



Staff will continue to monitor all updates from SDG&E/CPUC throughout the remainder of the year and into 2024 to be able to better analyze and recommend rate changes that are reflective of all the inputs articulated in CPUC's decision(s). Staff expects to present rates to the SDCP Board for adoption at the January 18, 2024 meeting that both meet the revenue and prudent reserve needs of SDCP as well as maintain value for our customers.

As a result of the substantial deltas expected between PCIA rates for Vintage Years 2020, 2021, and 2022, staff will also recommend to the Board to continue to trifurcate three sets of rates for 2024 during the January 2024 Board meeting. This trifurcation will maintain a fair, equitable, and balanced rate structure that does not create winners and losers across our customers with differing vintage years, as articulated below:



AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

N/A



SDG&E PCIA Rates	October-23															November-23																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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*PCIA 2020 Vintage rate is becoming more negative.

SAN DIEGO COMMUNITY POWER
Staff Report – Item 10

To: San Diego Community Power Community Advisory Committee

From: Xiomalys Crespo, Community Engagement Manager

Via: Karin Burns, Chief Executive Officer

Subject: Update on CAC Work Plan Update Progress

Date: December 7, 2023

RECOMMENDATION

Receive and file the update on CAC Work Plan update progress.

BACKGROUND

Per Section 5.10.3 of the San Diego Community Power (SDCP) Joint Powers Authority (JPA) Agreement:

The Board shall establish a Community Advisory Committee comprised of non-Board members. The primary purpose of the Community Advisory Committee shall be to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of the Authority.

As part of the CAC Scope of Work that was amended by the Board of Directors at the August 2021 regular meeting “the Community Advisory Committee will, under the direction of the SDCP Board of Directors and authorized SDCP staff... [a]dopt a work plan at the start of every fiscal year that aligns with the CAC Scope provided by the Board.”

In anticipating the process, and concurrent to revisions to the CAC Fiscal Year 2022-2023 Work Plan, staff is working with members to revise the CAC Scope of Work for Board Approval in January 2024, which would include changing the time frame of the CAC Work Plan from fiscal years to calendar years. Staff is leveraging the formation of the Community & Equity Ad-Hoc Committee to discuss the upcoming work plan.

ANALYSIS AND DISCUSSION

This update will provide an overview of the progress achieved towards updating the current work plan, as well as an opportunity for members to provide feedback and engage in discussion around the 2024 CAC Work Plan. CAC members will also have an

opportunity to review and recommend changes to the 2024 CAC Work Plan during a future regular meeting, once drafted.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

The Community and Equity Ad-Hoc Committee has discussed components of the work plan update during the November 6, 2023 and the December 4, 2023 meetings.

FISCAL IMPACT

There is no fiscal impact associated with this update.

ATTACHMENTS

Attachment A: Community Advisory Committee (CAC) Work Plan for Fiscal Year 2022-2023



Community Advisory Committee (CAC)

Work Plan for Fiscal Year 2022 - 2023

Focus	Description	Owner(s)	Timing	Outcome
Equity Overview	Prioritize justice, equity, diversity, and inclusion by working with the SDCP Board and Staff.	CAC members and SDCP staff	Year round	Ensure that the CAC provides input from an equity perspective on the tasks brought before them.
CAC Educational Presentations	CAC members may invite and hold educational presentations to the wider CAC to assist in ongoing support to SDCP staff and the Board to achieve the mission, vision, core values, and goals of the agency.	CAC members and SDCP staff	Year round	Ensure CAC is knowledgeable of SDCP operations as well as external issues which may affect the organization.
Legislative / Public Policy / Regulatory	Bring forth news and advise the Board of legislative, public policy and regulatory issues that may be of concern to SDCP, or identified by the SDCP Board or staff as a priority. Make verbal or written comments at public meetings supporting SDCP positions on these issues.	CAC members and SDCP staff	Year round	Anticipate issues that may come up to SDCP by utilizing the CAC's connections to the community and make possible public comments on said issue if provided with talking points by SDCP staff.



Focus	Description	Owner(s)	Timing	Outcome
Equitable, Inclusive and Sustainable Workforce Policy	Review and provide potential comments to the Board regarding having an equitable, inclusive and sustainable workforce policy.	SDCP staff	Year round	Support staff in updating the Inclusive and Sustainable Workforce Policy.
Energy Bid Evaluation Criteria	Review and provide comments to the Board regarding the energy bid evaluation criteria.	SDCP staff	Year round	Support staff in updating the Energy Bid Evaluation Criteria.
Marketing and Communications Efforts	Support outreach efforts to the community, including events, marketing, communication, the launch of Phase 4 enrollment which will cover National City and Unincorporated San Diego County, and other activities.	SDCP staff	Year round	Support SDCP staff in the marketing and communication of agency activities, particularly the enrollment of accounts in National City and Unincorporated San Diego County
Power Procurement Efforts	Receive briefings and give comment on short-term and long-term procurement projects under consideration by the Board of Directors.	SDCP staff	Year round	Support SDCP staff by providing input from a community perspective on short-term and long-term power procurement project
Community Power Plan (CPP)	Assist staff in the development and outreach of the Community Power Plan, which will inform what SDCP's	SDCP staff	Year round	Ensure community input is provided in the development of the CPP.



Focus	Description	Owner(s)	Timing	Outcome
	long-term programmatic and local procurement outlook will be.			
Staff and Board-Initiated Items	Provide recommendations on items as they are brought forward by SDCP staff and the Board.	SDCP staff and the Board	Year round	Provide input and feedback as well as potential actions on miscellaneous items
SDCP Orientation Training	Receive joint Board-CAC training on SDCP operations ranging including but not limited to legislative, regulatory, finance, strategic direction, customer & data, power procurement, and CalCCA.	SDCP staff	Q1 2023	Become aware of the intricate operations of SDCP in order to best provide advice that will further the mission, vision, and goals of the organization.
DAC-GT & CS-GT	Provide input into the community outreach component of the Disadvantaged Communities Green Tariff (DAC-GT) and Community Solar Green Tariff (CSGT) programs.	SDCP staff	2023	Support staff in providing community input on the development of the DAC-GT and CSGT programs.

The CAC shall cover other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Brown Act.

SAN DIEGO COMMUNITY POWER
Staff Report – Item 11

To: San Diego Community Power Community Advisory Committee

From: Xiomalys Crespo, Community Engagement Manager

Via: Karin Burns, Chief Executive Officer

Subject: Approval of 2024 CAC Regular Meeting Calendar

Date: December 7, 2023

RECOMMENDATION

Approve the 2024 Community Advisory Committee (CAC) Regular Meeting Calendar.

BACKGROUND

Per Section 5.10.3 of the San Diego Community Power (SDCP) Joint Powers Authority (JPA) Agreement:

The Board shall establish a Community Advisory Committee comprised of non-Board members. The primary purpose of the Community Advisory Committee shall be to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of the Authority.

ANALYSIS AND DISCUSSION

The CAC is a Brown Act Committee and all meetings shall be posted and held in public settings; meetings are held in person for CAC and members of the public. Under certain circumstances, CAC Members may also attend and participate in the meeting virtually pursuant to the Brown Act (Gov. Code § 54953). As a convenience to the public and in compliance with teleconferencing rules, SDCP also provides a call-in option and Internet-based option for members of the public to virtually observe and provide public comments at its meetings. All meetings are recorded and posted to the SDCP website.

During the second half of the 2023 calendar year, the CAC met every second Thursday of the month at 5:30 p.m. at the City of San Diego's Metropolitan Operations Complex (MOC II) Auditorium at 9192 Topaz Way, San Diego, CA, 92123, unless otherwise noted. This is the same meeting location of the Board of Directors; the CAC typically meets two weeks prior to the Board of Directors meeting taking place, to allow for staff to appropriately communicate CAC discussions with the Board. Staff are proposing to continue with this meeting schedule and site for the 2024 calendar year, with a meeting

recess in August 2024. Other alternatives may be considered during the discussion of the item, and the CAC may choose to host ad-hoc and/or special meetings upon staff and Board approval.

Table 1: Proposed 2024 Community Advisory Committee Regular Meeting Calendar

Meeting Type	Date	Time	Location
Regular Meeting	January 11, 2024	5:30 pm	MOC II
Regular Meeting	February 8, 2024	5:30 pm	MOC II
Regular Meeting	March 14, 2024	5:30 pm	MOC II
Regular Meeting	April 11, 2024	5:30 pm	MOC II
Regular Meeting	May 9, 2024	5:30 pm	MOC II
Regular Meeting	June 13, 2024	5:30 pm	MOC II
Regular Meeting	July 11, 2024	5:30 pm	MOC II
August Recess (No Meeting)			
Regular Meeting	September 12, 2024	5:30 pm	MOC II
Regular Meeting	October 10, 2024	5:30 pm	MOC II
Regular Meeting	November 7, 2024	5:30 pm	MOC II
Regular Meeting	December 5, 2024	5:30 pm	MOC II

Per current CAC Standard Operating Procedures, if a CAC member is absent for three (3) consecutive meetings, unless excused for good cause by the Chair of the Board, SDCP staff will contact the Member by phone or in writing and inform them of this provision. If the member misses a fourth (4th) consecutive meeting, they may be removed through a written notification from the Chair of the Board.

If approved by a simple majority of the CAC, staff will work with CAC members to send out virtual calendar appointments, meeting reminders, and collect RSVPs, as appropriate.

AD-HOC COMMITTEE AND/OR SUBCOMITTEE REVIEW

N/A

FISCAL IMPACT

N/A

ATTACHMENTS

N/A

GLOSSARY OF TERMS

AB – Assembly Bill - An Assembly Bill is a piece of legislation that is introduced in the Assembly. In other words, the Assembly, rather than the Senate, is the house of origin in the legislature for the legislation. In California, it is common for legislation to be referred to by its house of origin number (such as, AB 32) even once it becomes law.

AL – Advice Letter - An Advice Letter is a request by a CPUC jurisdictional entity for Commission approval, authorization, or other relief.

ALJ – Administrative Law Judge - ALJs preside over CPUC cases to develop the evidentiary record and draft proposed decisions for Commission action.

ARB – Air Resources Board - The California Air Resources Board (CARB or ARB) is the "clean air agency" in the government of California. CARB is charged with protecting the public from the harmful effects of air pollution and developing programs and actions to fight climate change.

AReM – Alliance for Retail Energy Markets - a not for profit corporation that advocates for continued development of successful customer choice in retail energy markets and provides a focused voice for competitive energy retailers and their customers in selected public policy forums on the state level. AREM represented direct access providers such as Constellation NewEnergy and Direct Energy.

BayREN - Bay Area Regional Energy Network - BayREN offers region-wide energy programs, services and resources to members of the public by promoting energy efficient buildings, reducing carbon emissions and building government capacity.

CAISO – California Independent System Operator - a non-profit independent system operator that oversees the operation of the California bulk electric power system, transmission lines and electricity market generated and transmitted by its members (~80% of California's electric flow). Its stated mission is to "operate the grid reliably and efficiently, provide fair and open transmission access, promote environmental stewardship and facilitate effective markets and promote infrastructure development." CAISO is regulated by FERC and governed by a five-member governing board appointed by the governor.

CALCCA – California Community Choice Association - Association made up of Community Choice Aggregation (CCA) groups which represents the interests of California's community choice electricity providers.

CALSEIA – California Solar Energy Industries - CALSEIA represents more than 200 companies doing solar-related business in California, including manufacturers, distributors, installation contractors, consultants, and educators. Members' annual dues support professional staff and a lobbyist who represent the common interests of California's solar industry at the Legislature, Governor's Office, and state and local agencies.

CALSLA – California City County Street Light Association - statewide association representing cities, counties and towns before the CPUC that is committed to maintaining fair and equitable street light electric rates and facilities charges, and disseminating street light related information.

CAM – Cost Allocation Mechanism - the cost recovery mechanism to cover procurement costs incurred in serving the central procurement function.

CARB – California Air Resources Board – The CARB is charged with protecting the public from the harmful effects of air pollution and developing programs and actions to fight climate change in California.

CARE – California Alternative Rates for Energy - A State program for low-income households that provides a 30% discount on monthly energy bills and a 20% discount on natural gas bills. CARE is funded through a rate surcharge paid by all other utility customers.

CBE – Communities for a Better Environment - environmental justice organization that was founded in 1978. The mission of CBE is to build people's power in California's communities of color and low-income communities to achieve environmental health and justice by preventing and reducing pollution and building green, healthy and sustainable communities and environments.

CCA – Community Choice Aggregator - A community choice aggregator, sometimes referred to as community choice aggregation, allows local governments to procure power on behalf of their residents, businesses, and municipal accounts from an alternative supplier while still receiving transmission and distribution service from their existing utility provider. CCAs are an attractive option for communities that want more local control over their electricity sources, more green power than is offered by the default utility, and/or lower electricity prices. By aggregating demand, communities gain leverage to negotiate better rates with competitive suppliers and choose greener power sources.

CCSF – City and County of San Francisco - The City and County of San Francisco often engage in joint advocacy before the CPUC. San Francisco operates CleanPowerSF, a CCA.

CEC – California Energy Commission - the primary energy policy and planning agency for California, whose core responsibilities include advancing state energy policy, achieving energy efficiency, investing in energy innovation, developing renewable energy, transforming transportation, overseeing energy infrastructure and preparing for energy emergencies.

CEE – Coalition for Energy Efficiency - non-profit comprised of US and Canadian energy efficiency administrators working together to accelerate the development and availability of energy efficient products and services.

CLECA – California Large Energy Consumers Association - an organization of large, high load factor industrial customers located throughout the state; the members are in the cement, steel, industrial gas, pipeline, beverage, cold storage, food packaging, and mining industries, and share the fact that electricity costs comprise a significant portion of their costs of production. Some members are bundled customers, others are Direct Access (DA) customers, and some are served by Community Choice Aggregators (CCAs); a few members have onsite renewable generation.

CPUC – California Public Utility Commission - state agency that regulates privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies, in addition to authorizing video franchises.



C&I – Commercial and Industrial – Business customers. C&I customers generally consume much higher volumes of electricity and gas. Many utilities segment their C&I customers by energy consumption (small, medium and large).

CP – Compliance Period – Time period to become RPS compliant, set by the CPUC (California Public Utilities Commission)

DA – Direct Access – An option that allows eligible customers to purchase their electricity directly from third party providers known as Electric Service Providers (ESP).

DA Cap – the maximum amount of electric usage that may be allocated to Direct Access customers in California, or more specifically, within an Investor-Owned Utility service territory.

DACC – Direct Access Customer Coalition a regulatory advocacy group comprised of educational, governmental, commercial and industrial customers that utilize direct access for all or a portion of their electrical energy requirements

DA Lottery – a random drawing by which DA waitlist customers become eligible to enroll in DA service under the currently-applicable Direct Access Cap.

DA Waitlist – customers that have officially registered their interest in becoming a DA customer but are not yet able to enroll in service because of DA cap limitations.

DAC – Disadvantaged Community - Disadvantaged communities refers to the areas throughout California which most suffer from a combination of economic, health, and environmental burdens. These burdens include poverty, high unemployment, air and water pollution, presence of hazardous wastes as well as high incidence of asthma and heart disease. One way that the state identifies these areas is by collecting and analyzing information from communities all over the state. CalEnviroScreen, an analytical tool created by the California Environmental Protection Agency (CalEPA), combines different types of census tract-specific information into a score to determine which communities are the most burdened or "disadvantaged."

DASR – Direct Access Service Request – Request submitted by C&I customers to become direct access eligible.

Demand - The rate at which electric energy is delivered to or by a system or part of a system, generally expressed in kilowatts (kW), megawatts (MW), or gigawatts (GW), at a given instant or averaged over any designated interval of time. Demand should not be confused with Load or Energy.

DER – Distributed Energy Resource – A small-scale physical or virtual asset (e.g. EV charger, smart thermostat, behind-the-meter solar/storage, energy efficiency) that operates locally and is connected to a larger power grid at the distribution level.

Distribution - The delivery of electricity to the retail customer's home or business through low voltage distribution lines.

DLAP – Default Load Aggregation Point – In the CAISO's electricity optimization model, DLAP is the node at which all bids for demand should be submitted and settled.



DR – Demand Response - An opportunity for consumers to play a significant role in the operation of the electric grid by reducing or shifting their electricity usage during peak periods in response to time-based rates or other forms of financial incentives.

DRP – Distributed Resource Plans - plans that are required by statute that are intended to identify optimal locations for the deployment of distributed resources.

DWR – Department of Water Resources – DWR manages California's water resources, systems, and infrastructure in a responsible, sustainable way.

ECR – Enhanced Community Renewable - An IOU program that reflects the "Community Solar" model of renewable energy purchasing. Customers sign up to purchase a portion of a local solar project directly from a Developer at a level that meets at least 25% of their monthly electricity demand, but up to 100%. The customer will pay the Developer for the subscribed output, and receive a credit on their utility bill that reflects their enrollment level.

ED – Energy Division - The CPUC's Energy Division develops and administers energy policy and programs to serve the public interest, advise the Commission, and ensure compliance with the Commission decisions and statutory mandates.

EE – Energy Efficiency- the use of less energy to perform the same task or produce the same result. Energy-efficient homes and buildings use less energy to heat, cool, and run appliances and electronics, and energy-efficient manufacturing facilities use less energy.

ELCC – Effective Load Carrying Capacity – The additional load met by an incremental generator while maintaining the same level of system reliability. For solar and wind resources the ELCC is the amount of capacity which can be counted for Resource Adequacy purposes.

EPIC – Electric Program Investment Charge – The EPIC program was created by the CPUC to support investments in clean energy technologies that provide benefits to the electricity ratepayers of PG&E, San Diego Gas & Electric Company (SDG&E), and Southern California Edison Company (SCE)

ERRA – Energy Resource Recovery Account – ERRA proceedings are used to determine fuel and purchased power costs which can be recovered in rates. The utilities do not earn a rate of return on these costs, and only recover actual costs. The costs are forecast for the year ahead. If the actual costs are lower than forecast, then the utility gives money back, and vice versa.

ES – Energy Storage - the capture of energy produced at one time for use at a later time to reduce imbalances between energy demand and energy production.

ESA – Energy Storage Agreement - means a battery services contract, a capacity contract, demand response contract or similar agreement.

ESP – Energy Service Provider - An energy entity that provides service to a retail or end-use customer.

EV – Electric Vehicle - a vehicle that uses one or more electric motors for propulsion.

FCR – Flexible Capacity Requirements - "Flexible capacity need" is defined as the quantity of resources needed by the CAISO to manage grid reliability during the greatest three-hour continuous ramp in each month. Resources will be considered as "flexible capacity" if they can sustain or increase output, or reduce ramping needs, during the hours of "flexible need." "FCR"



means the flexible capacity requirements established for LSEs by the CPUC pursuant to the CPUC Decisions.

GHG – Greenhouse gas - water vapor, carbon dioxide, tropospheric ozone, nitrous oxide, methane, and chlorofluorocarbons (CFCs). A gas that causes the atmosphere to trap heat radiating from the earth. The most common GHG is Carbon Dioxide, though Methane and others have this effect as well.

GRC – General Rate Case – Proceedings used to address the costs of operating and maintaining the utility system and the allocation of those costs among customer classes. For California's three large IOUs, the GRCs are parsed into two phases. Phase I of a GRC determines the total amount the utility is authorized to collect, while Phase II determines the share of the cost each customer class is responsible and the rate schedules for each class. Each large electric utility files a GRC application every three years for review by the Public Advocates Office and interested parties and approval by the CPUC.

GTSR – Green Tariff Shared Renewables - The GTSR program enables customers to receive 50 to 100 percent of their electricity demand from renewable sources. The GTSR program has two components: the Green Tariff (GT) component and the Enhanced Community Renewables (ECR) component. Through GT, a customer may pay the difference between their current generation charge and the cost of procuring 50 to 100 percent renewables. With ECR, a customer agrees to purchase a share of a community renewable (typically solar) project directly from a developer, and in exchange will receive a credit from their utility for the customer's avoided generation procurement.

GWh – Gigawatt-hour - The unit of energy equal to that expended in one hour at a rate of one billion watts. One GWh equals 1,000 megawatt-hours.

ICA – Integration Capacity Analysis - The enhanced integrated capacity and locational net benefit analysis quantifies the capability of the system to integrate Distributed Energy Resources (DERs) within the distribution system. Results are dependent on the most limiting element of the various power system criteria such as thermal ratings, power quality, system protection limits and safety standards of existing equipment.

IDER – Integrated Distributed Energy Resources – A CPUC proceeding that aims to more effectively coordinate the integration of demand-side resources in order to better meet customer and grid needs, while enabling California to attain its greenhouse gas reduction goals.

IDSMD – Integrated Demand-Side Management - an approach that joins together all the resources utilities have at their disposal to plan, generate and supply electricity in the most efficient manner possible.

IEP – Independent Energy Producers – California's oldest and leading nonprofit trade association, representing the interest of developers and operators of independent energy facilities and independent power marketers.

IMD – Independent Marketing Division - Under state law, IOUs are prohibited from lobbying or marketing on community choice unless the IOU forms an independent marketing division funded by shareholders rather than ratepayers. SDG&E' and its parent company Sempra were permitted by the CPUC to create such an independent marketing division, which allowed SDG&E to lobby against plans to create a CCA program.

IOU – Investor-Owned Utility – A private electricity and natural gas provider, such as SDG&E, PG&E or SCE, which are the three largest IOUs in California.



IRP – Integrated Resource Plan – A plan which outlines an electric utility’s resource needs in order to meet expected electricity demand long-term.

kW – Kilowatt – Measure of power where power (watts) = voltage (volts) x amperage (amps) and 1 kW = 1000 watts

kWh – Kilowatt-hour – This is a measure of consumption. It is the amount of electricity that is used over some period of time, typically a one-month period for billing purposes. Customers are charged a rate per kWh of electricity used.

LCE – Lancaster Choice Energy - the CCA that serves the City of Lancaster, California.

LCFS – Low Carbon Fuel Standard – A CARB program designed to encourage the use of cleaner low-carbon fuels in California, encourage the production of those fuels, and therefore, reduce greenhouse gas emissions.

LCR – Local (RA) Capacity Requirements – The amount of Resource Adequacy capacity required to be demonstrated in a specific location or zone.

LMP – Locational Marginal Price – Each generator unit and load pocket is assigned a node in the CAISO optimization model. The model will assign a LMP to the node in both the day-ahead and real time market as it balances the system using the least cost. The LMP is comprised of three components: the marginal cost of energy, congestion and losses. The LMP is used to financially settle transactions in the CAISO.

LNBA – Locational Net Benefits Analysis - a cost-benefit analysis of distributed resources that incorporates location-specific net benefits to the electric grid.

Load - An end use device or customer that receives power from an energy delivery system. Load should not be confused with Demand, which is the measure of power that a load receives or requires. See Demand.

LSE – Load-serving Entity – Entities that have been granted authority by state, local law or regulation to serve their own load directly through wholesale energy purchases and have chosen to exercise that authority.

LTPP – Long-Term Procurement Rulemaking - This is an “umbrella” proceeding to consider, in an integrated fashion, all of the Commission’s electric procurement policies and programs.

MCE – Marin Clean Energy - the first CCA in California that began serving customers in 2010. They serve customers in Contra Costa, Marin, Napa and Solano counties in Northern California.

MEO – Marketing Education and Outreach - a term generally used to describe various strategies to inform customers, such as to motivate consumers to take action on energy efficiency or conservation measures and change their behavior.

MW – Megawatt – measure of power. A megawatt equals 1,000 kilowatts or 1 million watts.

MWH – Megawatt-hour – measure of energy

NAESCO – National Association of Energy Service Companies - – an advocacy and accreditation organization for energy service companies (ESCOs). Energy Service Companies



contract with private and public sector energy users to provide cost-effective energy efficiency retrofits across a wide spectrum of client facilities.

NBC – Non-Bypassable Charge - fees that are paid on every kilowatt-hour of electricity that is consumed from the grid. These charges can be used to fund things like energy assistance programs for low-income households and energy efficiency programs. These charges apply even if customers buy grid-supplied power from an outside power company such as a CCA.

NDA – Non-Disclosure Agreement - a contract by which one or more parties agree not to disclose confidential information that they have shared with each other.

NEM – Net Energy Metering – A program in which solar customers receive credit for excess electricity generated by solar panels.

NRDC – Natural Resources Defense Council - non-profit international environmental advocacy group.

NP-15 – North Path 15 – NP-15 is a CAISO pricing zone usually used to approximate wholesale electricity prices in northern California in PG&E's service territory.

OIR – Order Instituting Rulemaking - A procedural document that is issued by the CPUC to start a formal proceeding. A draft OIR is issued for comment by interested parties and made final by vote of the five Commissioners of the CPUC.

OSC – Order to Show Cause - order requiring an individual or entity to explain, justify, or prove something.

ORA – Office of Ratepayer Advocates - the independent consumer advocate within the CPUC, now called Public Advocates office.

PA – Program Administrator (for EE Business Plans) IOUs and local government agencies authorized to implement CPUC-directed Energy Efficiency programs.

PCE – Peninsula Clean Energy Authority - CCA serving San Mateo County and all 20 of its cities and towns as well as the City of Los Banos.

PCC1 – RPS Portfolio Content Category 1 – Bundled renewables where the energy and REC are dynamically scheduled into a California Balancing Authority (CBA) such as the CAISO. Also known as "in-state" renewables.

PCC2 – RPS Portfolio Content Category 2 – Bundled renewables where the energy and REC are from out-of-state and not dynamically scheduled to a CBA.

PCC3 – RPS Portfolio Content Category 3 – Unbundled REC

PCIA or "exit fee" - Power Charge Indifference Adjustment (PCIA) is an "exit fee" based on stranded costs of utility generation set by the California Public Utilities Commission. It is calculated annually and assessed to customers of CCAs and paid to the IOU that lost those customers as a result of the formation of a CCA.

PCL – Power Content Label – A user-friendly way of displaying information to California consumers about the energy resources used to generate the electricity they sell, as required by AB 162 (Statute of 2009) and Senate Bill 1305 (Statutes of 1997).



PD – Proposed Decision – A procedural document in a CPUC Rulemaking that is formally commented on by parties to the proceeding. A PD is a precursor to a final Decision voted on by the five Commissioners of the CPUC.

PG&E – Pacific Gas & Electric - the IOU that serves 16 million people over a 70,000 square mile service area in Northern California.

PHC – Prehearing Conference - CPUC hearing to discuss the scope of a proceeding among other matters. Interested stakeholders can request party status during these.

Pnode – Pricing Node – In the CAISO optimization model, it is a point where a physical injection or withdrawal of energy is modeled and for which a LMP is calculated.

PPA – Power Purchase Agreement – A contract used to purchase the energy, capacity and attributes from a renewable resource project.

PRP – Priority Review Project - transportation electrification pilot projects approved by the CPUC pursuant to SB 350.

PRRR – Progress on Residential Rate Reform – Pursuant to a CPUC decision, the IOUs must submit to the CPUC and parties periodic updates on the progress of their efforts to assist customers with residential rate design changes related to rate reform, including tier collapse and transition to a default time of use rate.

PUC – Public Utilities Code - California statute that contains 33 Divisions, and the range of topics within this Code includes natural gas restructuring, private energy producers, telecommunication services, and specific municipal utility districts and transit authorities. Primary statute for governance of utilities as well as CCAs in California.

PURPA – Public Utilities Regulatory Policy Act - federal statute passed by Congress to encourage fuel diversity via alternative energy sources and to introduce competition into the electric sector. It was meant to promote energy conservation (reduce demand) and promote greater use of domestic energy and renewable energy (increase supply). The law was created in response to the 1973 energy crisis.

RA – Resource Adequacy - Under its Resource Adequacy (RA) program, the California Public Utilities Commission (CPUC) requires load-serving entities—both independently owned utilities and electric service providers—to demonstrate in both monthly and annual filings that they have purchased capacity commitments of no less than 115% of their peak loads.

RAM – Renewables Auction Mechanism - a procurement program the Investor-owned Utilities (IOUs) may use to procure RPS eligible generation. The IOUs may use RAM to satisfy authorized procurement needs, for example, system Resource Adequacy needs, local Resource Adequacy needs, RPS needs, reliability needs, Local Capacity Requirements, Green Tariff Shared Renewables needs, and any need arising from Commission or legislative mandates.

RE – Renewable Energy - Energy from a source that is not depleted when used, such as wind or solar power.

REC - Renewable Energy Certificate - A REC is the property right to the environmental benefits associated with generating renewable electricity. For instance, homeowners who generate solar



electricity are credited with 1 solar REC for every MWh of electricity they produce. Utilities obligated to fulfill an RPS requirement can purchase these RECs on the open market.

RES-BCT – Renewables Energy Self-Generation Bill Credit Transfer - This program enables local governments and universities to share generation credits from a system located on one government-owned property with billing accounts at other government-owned properties. The system size limit under RES-BCT is 5 MW, and bill credits are applied at the generation-only portion of a customer's retail rate.

RFO – Request for Offers a competitive procurement process used by organizations to solicit the submission of proposals from interested parties in response to a scope of services.

RPS - Renewable Portfolio Standard - Law that requires CA utilities and other load serving entities (including CCAs) to provide an escalating percentage of CA qualified renewable power (culminating at 33% by 2020) in their annual energy portfolio.

SB – Senate Bill - a piece of legislation that is introduced in the Senate. In other words, the Senate, rather than the Assembly, is the house of origin in the legislature for the legislation.

SCE – Southern California Edison - the large IOU that serves the Los Angeles and Orange County area.

SCP – Sonoma Clean Power Authority - CCA serving Sonoma County and surrounding areas in Northern California.

SDG&E – San Diego Gas & Electric - the IOU that serves San Diego county, they own the infrastructure that delivers SDCP energy to customers.

SGIP – Self-Generation Incentive Program – A program which provides incentives to support existing, new, and emerging distributed energy resources (storage, wind turbines, waste heat to power technologies, etc.)

SUE – Super User Electric - electric surcharge that's intended to penalize consumers for excessive energy use.

SVCE – Silicon Valley Clean Energy - CCA serving Silicon Valley Area.

TCR EPS Protocol – The Climate Registry Electric Power Sector Protocol – Online tools and resources provided by The Climate Registry to assist organizations to measure, report, and reduce carbon emissions.

TE – Transportation Electrification - For the transportation sector, electrification means replacing fossil fuels with electricity as the means of powering light-duty vehicles, medium- and heavy-duty trucks, and buses. The primary goal is to reduce greenhouse gas (GHG) emissions and, ultimately, contribute to mitigating the effects of climate change on the planet.

Time-of-Use (TOU) Rates — The pricing of delivered electricity based on the estimated cost of electricity during a particular time-block. Time-of-use rates are usually divided into three or four time-blocks per 24 hour period (on-peak, mid-peak, off-peak and sometimes super off-peak) and by seasons of the year (summer and winter). Real time pricing differs from TOU rates in that it is based on actual (as opposed to forecasted) prices that may fluctuate many times a day and are weather sensitive, rather than varying with a fixed schedule.



TM – Tree Mortality - refers to the death of forest trees and provides a measure of forest health. In the context of energy, the CPUC is tasked with utilizing its authority to extend contracts and take actions to authorize new contracts on bioenergy facilities that receive feedstock from high hazard zones.

TURN – The Utility Reform Network - A ratepayer advocacy group charged with ensuring that California IOUs implement just and reasonable rates.

Unbundled RECs - Renewable energy certificates that verify a purchase of a MWH unit of renewable power where the actual power and the certificate are “unbundled” and sold to different buyers.

VPP – Virtual Power Plant – A cloud-based network that leverages an aggregation of distributed energy resources (DERs) to shift energy demand or provide services to the grid. For example, thousands of EV chargers could charge at a slower speed and hundreds of home batteries could discharge to the grid during a demand peak to significantly reduce the procurement of traditional supply resources.

VAMO – Voluntary Allocation, Market Offer - the process for SDG&E to allocate a proportional share of their renewable portfolio to SDCP and other LSEs within the service territory.

