

**SAN DIEGO COMMUNITY POWER (SDCP)**  
**BOARD OF DIRECTORS**  
San Diego City Administration Building, 12th Floor  
202 "C" Street  
San Diego, CA 92101

MINUTES

February 27, 2020

The Board minutes are prepared and ordered to correspond to the Board Agenda. Agenda Items can be taken out of order during the meeting.

The Agenda Items were considered in the order presented.

**CALL TO ORDER**

Chair Mosca called the SDCP Board of Directors meeting to order at 5:05 p.m.

**PLEDGE OF ALLEGIANCE**

Board Member West (Imperial Beach) led the Pledge of Allegiance.

**ROLL CALL**

PRESENT: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)

ABSENT: None

*Also Present: Interim Executive Officer Hooven, Assistant General Counsel Norvell, Interim Board Clerk Wiegelman*

**ITEMS TO BE ADDED, WITHDRAWN OR REORDERED ON THE AGENDA**

There were no additions or deletions to the agenda.

**PUBLIC COMMENTS**

Tara Hammond, City of San Diego resident, spoke regarding San Diego Gas and Electric's (SDG&E) proposal to increase the minimum bill and the City of San Diego's Franchise Agreement.

**CONSENT AGENDA**  
**(Item 1)**

**1. APPROVAL OF THE MINUTES FOR THE BOARD OF DIRECTORS OF SAN DIEGO COMMUNITY POWER SPECIAL MEETING HELD THURSDAY, JANUARY 30, 2020**

ACTION: Motioned by Board Member Baber (La Mesa) and seconded by Board Member West (Imperial Beach) to approve Consent Calendar Item 1. The motion carried by the following vote:

Vote: 5-0

Yes: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)  
No: None  
Abstained: None  
Absent: None

**REGULAR AGENDA**

**2. OPERATIONS AND ADMINISTRATION REPORT FROM THE INTERIM EXECUTIVE OFFICER**

Interim Executive Officer Hooven provided an update on the status of the various vendor requests for proposals (RFPs), staff workload, the policy matrix, the Community Advisory Committee recruitment process, the memorandums of understanding with the City of La Mesa and City of San Diego for support services, staff discussions with SDG&E, and the status of SDG&E's minimum rate proposal.

ACTION: Following Board discussion, it was the consensus of the Board to extend the application deadline for the Community Advisory Committee recruitment.

Chair Mosca (Encinitas) provided an update on the recruitment process for the SDCP Executive Director.

Board questions and comments ensued.

Micah Mitrosky, IBEW Local 569, spoke regarding the proposed 2020 policy matrix.

**3. RESOLUTION ADOPTING A DELEGATED CONTRACT AUTHORITY POLICY**

Interim Executive Officer Hooven provided an overview of the Resolution and explained the purpose for a delegated contract authority policy. Interim Executive Officer Hooven summarized the best practices of delegated contract authority policies.

Assistant General Counsel Norvell stated the best practices of other CCA's were considered when creating the policy and the policy only applies to non-energy procurements.

Board questions and comments ensued.

Shawn Marshall, Executive Director, Lean Energy US, explained the importance of a delegated contract authority policy.

ACTION: Motioned by Vice Chair Padilla (Chula Vista) and seconded by Board Member West (Imperial Beach) to adopt Resolution 2020-01 adopting a delegated contract authority policy for administrative contracting purposes. The motion carried by the following vote:

Vote: 5-0

Yes: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)

No: None

Abstained: None

Absent: None

**4. APPROVAL OF AGREEMENT WITH PACIFIC ENERGY ADVISORS FOR SAN DIEGO COMMUNITY POWER ENERGY CONSULTING SERVICES**

Interim Executive Officer Hooven provided an overview of the bidding and selection process for SDCP consulting services and reviewed the duration and cost of the agreement.

Interim Executive Officer Hooven introduced Sam Kang, Managing Director, Pacific Energy Advisors, who provided an overview of Pacific Energy Advisors' experience with Community Choice Aggregations.

Board questions and comments ensued.

ACTION: Motioned by Board Member Baber (La Mesa) and seconded by Board Member Montgomery (San Diego) to approve an Energy Consulting Services Agreement with Pacific Energy Advisors for a 3-year term beginning March 2020 through March 2023, and delegate execution of the agreement to the Interim Executive Officer. The motion carried by the following vote:

Vote: 5-0

Yes: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)

No: None

Abstained: None

Absent: None

**5. APPROVAL OF AGREEMENT WITH LEAN ENERGY US FOR ONGOING IMPLEMENTATION SERVICES**

Interim Executive Officer Hooven provided an overview of the agreement with Lean Energy US for ongoing implementation services.

Board questions and comments ensued.

ACTION: Motioned by Board Member Baber (La Mesa) and seconded by Vice Chair Padilla (Chula Vista) to approve an Implementation Services Agreement with LEAN Energy US for a one-year term retroactive to January 1, 2020 through December 31, 2020 with an option to extend. The motion carried by the following vote:

Vote: 5-0

Yes: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)

No: None

Abstained: None

Absent: None

**6. APPROVAL OF THE SAN DIEGO COOPERATION AND ADMINISTRATIVE SERVICES AGREEMENT**

Interim Executive Officer Hooven provided an overview and explained the purpose of the San Diego Cooperation and Administrative Services Agreement.

Board questions and comments ensued.

Assistant General Counsel Norvell stated the Board may add a meet and confer clause into the agreement at a future meeting.

Board questions and comments continued.

ACTION: Motioned by Board Member Montgomery (San Diego) and seconded by Vice Chair Padilla (Chula Vista) to authorize the execution of the Cooperation and Administrative Services Agreement with City of San Diego, providing certain services to San Diego Community Power by the City and reimbursement to the City of these services, as amended, to add a meet and confer clause into the agreement pursuant to Section 7.3.2(a) of the San Diego Community Power Joint Powers Agreement. The motion carried by the following vote:

Vote: 5-0

Yes: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)

No: None

Abstained: None

Absent: None

**7. FORMATION AND APPOINTMENT OF THE FINANCE AND RISK MANAGEMENT COMMITTEE**

Interim Executive Officer Hooven explained the role of the Finance and Risk Management Committee.

Assistant General Counsel Norvell stated the SDCP Joint Powers Agreement allows for alternates to serve on the Finance and Risk Management Committee as replacements for the primary Committee Member.

Board questions and comments ensued.

ACTION: Motioned by Chair Mosca (Encinitas) and seconded by Vice Chair Padilla (Chula Vista) to establish the Finance and Risk Management Committee and appoint Board Member West (Imperial Beach) and Board Member Baber (La Mesa) to serve on the Finance and Risk Management Committee until December 2020. The motion carried by the following vote:

Vote: 5-0

Yes: Chair Mosca (Encinitas), Vice Chair Padilla (Chula Vista), Board Member Baber (La Mesa), Board Member Montgomery (San Diego), and Board Member West (Imperial Beach)

No: None

Abstained: None

Absent: None

**DIRECTOR COMMENTS**

There were no comments.

**REPORTS BY MANAGEMENT AND GENERAL COUNSEL**

There were no reports.

**ADJOURNMENT**

Chair Mosca (Encinitas) adjourned the meeting at 5:56 p.m.

Megan Wiegelman, CMC  
Interim Board Clerk