



## Community Advisory Committee (CAC) Work Plan for Fiscal Year 2021 - 2022

### [Committee Purpose and Scope of Work](#) [Standard Operating Procedures](#)

Focus	Description	When
Equity Overview	Prioritize equitable outcomes by working with the SDCP Board and Staff.	Year round
Educational Presentations	Invite and hold educational presentations to the CAC to assist in ongoing support to SDCP staff and the Board. Support presentations in our communities about SDCP programs and ways to participate.	Year round
Legislative / Public Policy / Regulatory	Bring forth news and advise the Board of legislative, public policy and regulatory issues that are brought forward by SDCP and/or identified by the SDCP Board as a priority. Make public comments at public meetings supporting SDCP positions on these issues.	Year round
Equitable, Inclusive and Sustainable Workforce Policy	Review and provide potential comments to the Board regarding having an equitable, inclusive and sustainable workforce policy.	Year round
Marketing and Communications Efforts	Support outreach efforts to the community, including events, marketing, communication, the residential Phase 3 enrollment launch, and other activities.	Year round
Procurement Efforts	Receive briefing and give comment on short-term and long-term procurement projects under consideration by the Board of Directors.	Year round



Focus	Description	When
Community Power Plan	Assist staff in the development and outreach of the Community Power Plan, which will inform what SDCP's long-term programmatic and local procurement outlook will be.	Year round
Staff and Board-Initiated Items	Provide recommendations on items as they are brought forward by SDCP staff and the Board.	Year round
Community-Member Communications Guide	The Guide describes the best practices for CAC members to engage with the community that they represent. The best practices may include, but are not limited to: acquiring resources from SDCP; use of, and resources for, social media; and coordinating with member city governments.	Q3-Q4 2021
Legislative 101 Session	Receive a basic training by staff on the bill development process in the California legislature.	Q3-Q4 2021
FY 21/22 Programs Outlook	Provide input on the programs outlook for fiscal year 21/22.	Q3-Q4 2021
Local Government Commission	Provide input to staff and the Local Government Commission (LGC) on topics for educational workshops, and their technical assistance work for member jurisdictions.	Q4 2021 – Q1 2022
DAC-GT & CS-GT	Provide input into the community outreach component of the Disadvantaged Communities Green Tariff and Community Solar Green Tariff programs.	Q1-Q2 2022

The CAC shall cover other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Brown Act.