



SAN DIEGO
**COMMUNITY
POWER**

Community Advisory Committee (CAC)
Work Plan for Fiscal Year 2022 - 2023

[Committee Purpose and Scope of Work](#)
[Operating Guidelines](#)
[Member Terms and Criteria](#)

Focus	Description	Owner(s)	Timing	Outcome
Equity Overview	Prioritize justice, equity, diversity, and inclusion by working with the SDCP Board and Staff.	CAC members and SDCP staff	Year round	Ensure that the CAC provides input from an equity perspective on the tasks brought before them.
CAC Educational Presentations	CAC members may invite and hold educational presentations to the wider CAC to assist in ongoing support to SDCP staff and the Board to achieve the mission, vision, core values, and goals of the agency.	CAC members and SDCP staff	Year round	Ensure CAC is knowledgeable of SDCP operations as well as external issues which may affect the organization.
Legislative / Public Policy / Regulatory	Bring forth news and advise the Board of legislative, public policy and regulatory issues that may be of concern to SDCP, or identified by the SDCP Board or staff as a priority. Make verbal or written comments at public meetings supporting SDCP positions on these issues.	CAC members and SDCP staff	Year round	Anticipate issues that may come up to SDCP by utilizing the CAC's connections to the community and make possible public comments on said issue if provided with talking points by SDCP staff.



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Equitable, Inclusive and Sustainable Workforce Policy	Review and provide potential comments to the Board regarding having an equitable, inclusive and sustainable workforce policy.	SDCP staff	Year round	Support staff in updating the Inclusive and Sustainable Workforce Policy.
Energy Bid Evaluation Criteria	Review and provide comments to the Board regarding the energy bid evaluation criteria.	SDCP staff	Year round	Support staff in updating the Energy Bid Evaluation Criteria.
Marketing and Communications Efforts	Support outreach efforts to the community, including events, marketing, communication, the launch of Phase 4 enrollment which will cover National City and Unincorporated San Diego County, and other activities.	SDCP staff	Year round	Support SDCP staff in the marketing and communication of agency activities, particularly the enrollment of accounts in National City and Unincorporated San Diego County
Power Procurement Efforts	Receive briefings and give comment on short-term and long-term procurement projects under consideration by the Board of Directors.	SDCP staff	Year round	Support SDCP staff by providing input from a community perspective on short-term and long-term power procurement project
Community Power Plan (CPP)	Assist staff in the development and outreach of the Community Power Plan, which will inform what SDCP's	SDCP staff	Year round	Ensure community input is provided in the development of the CPP.



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	long-term programmatic and local procurement outlook will be.			
Staff and Board-Initiated Items	Provide recommendations on items as they are brought forward by SDCP staff and the Board.	SDCP staff and the Board	Year round	Provide input and feedback as well as potential actions on miscellaneous items
SDCP Orientation Training	Receive joint Board-CAC training on SDCP operations ranging including but not limited to legislative, regulatory, finance, strategic direction, customer & data, power procurement, and CalCCA.	SDCP staff	Q1 2023	Become aware of the intricate operations of SDCP in order to best provide advice that will further the mission, vision, and goals of the organization.
DAC-GT & CS-GT	Provide input into the community outreach component of the Disadvantaged Communities Green Tariff (DAC-GT) and Community Solar Green Tariff (CSGT) programs.	SDCP staff	2023	Support staff in providing community input on the development of the DAC-GT and CSGT programs.

The CAC shall cover other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Brown Act.