



San Diego Community Power New Member Policy 2021-04

Effective Date: June 24, 2021

PURPOSE

This policy provides the framework for SDCP staff and Board of Directors to evaluate the addition of new member agencies and communities to SDCP.

GENERAL CRITERIA

Ultimately, admission of a new member will be a decision made by the Board of Directors on a case-by-case basis. It is important for all members, existing and new, to share a common vision of the goals and objectives of SDCP.

Following are general criteria staff and the Board may use to aid in the decision.

- Does the new member agency support the mission, vision, goals, and objectives of SDCP?
- Does the new member agency commit to supporting SDCP through regulatory, legislative, and other policy support, where possible?
- Are there financial impacts/benefits to existing customers?
- Are there financial impacts/benefits to the new member agency's communities?

COSTS

Analysis

A pro forma analysis should be conducted by SDCP to determine the financial and operational impacts of new member communities. The new member agency must request the most current year(s) of electricity data for their jurisdiction from San Diego Gas & Electric and provide that data to SDCP for analysis. The new member agency shall agree to paying the costs of the analysis within the fiscal year it is conducted. These costs will be waived for the new member under the following circumstances:

1. The new member agency decides to join SDCP;
2. The new member agency has a population of 75,000 or less; or,
3. The Board waives the costs.

Other Costs

The Board or staff may choose to assess membership, or other fees, to mitigate financial impacts for the additional of a new member community or a new member agency pending the outcome of the pro forma analysis.

TIMELINE

The following timeline is a guide for analysis and potential admission of a new member community. The timeline is based on lead time for necessary steps and regulatory deadlines.

- New Member Agency
 - By June 30
 - Provide most recent 3 years of data
 - Commitment to pay fee for analysis if needed
 - By August 30
 - Preliminary decision needed
 - By October 31
 - Adopt JPA Agreement
 - Adopt CCA ordinance as required by law
 - Name a Director and Alternate

- SDCP
 - By August 15
 - Complete pro forma analysis
 - By September 30
 - Present findings and seek Board resolution for admission of new member community
 - Determine financial impact to SDCP of new member and mitigations, if needed
 - By November 30
 - Amendment and Board approval of Implementation Plan for submission to California Public Utilities Commission (deadline to file is Jan. 1 of the following year)
 - January 1, 2023 or later
 - Start service for the County, enrollment schedule TBD

VOTING

Pursuant to Section 4.11.2 of the Joint Powers Authority Agreement, voting shares should be re-calculated with any new member's electricity load added to the calculation. The new voting shares should be presented to the Board annually or when the new member is added.