



Policy Title	Community Clean Energy Innovation Grants Policy	
Policy Number 2022-13	Effective Date	Original: 12/15/2022

Community Clean Energy Innovation Grants Policy

A. PURPOSE

The purpose of this Community Clean Energy Innovation Grants Policy (Policy) is to provide authority to the San Diego Community Power (SDCP) Chief Executive Officer (CEO), or designee, to design and approve the Community Clean Energy Innovation Grants Program (Program) guidelines, implement the Program, develop required contracts and grantmaking, and make minor modifications to the guidelines, where necessary.

B. GRANT PROGRAM GOALS

The Program aims to support scalable, replicable clean energy pilot projects that provide economic, environmental, and health benefits to SDCP's communities and increase overall energy literacy of SDCP customers. Program funded activities are expected to advance one or more of the following program focus areas:

- Energy behaviors that reduce energy consumption and/or costs
- Improvements in indoor and/or outdoor air quality
- Workforce development opportunities that support careers in the clean energy industry
- Energy resilience to ensure communities can avoid, prepare for, minimize, adapt to, and recover from energy disruptions
- Increased access to the benefits of clean energy technologies with a focus on underserved communities and vulnerable populations

C. GRANT PROGRAM STRUCTURE & PROCESS

The following sections outline overall Program structure and process. SDCP staff will inform the SDCP Board of Directors (Board) upon finalization of the detailed structure and process in a final Program guidelines document.

Eligibility

Applicants must be a nonprofit with 501(c)(3) public charity status serving SDCP customers. A 501(c)(3) public charity may serve as a fiscal sponsor for another applicant to administer the grant and provide required grant reporting.



Evaluation Committee

The Chief Executive Officer, or designee, will establish a committee to review and score grant applications based on the evaluation criteria outlined below, which committee may include SDCP staff and a representative from SDCP’s Community Advisory Committee. Staff from a program administrator should one be hired to support SDCP staff in the administration of the Program.

Evaluation Criteria

The application evaluation criteria will be structured based on the categories outlined below. Application of the criteria will be articulated in the final Program guidelines. In the circumstance where applications have an equal evaluation score, the evaluation committee will prioritize selection of projects across a diversity of the program focus areas.

Criteria	Description
Feasibility	Application includes staffing capability, timing, and applicable skills to implement project. Budget is less than or equal to maximum allowable amount and is reasonable for project scope.
Community Benefits	Project addresses economic, environment, and/or health benefits in SDCP’s communities by focusing on one of the following project focus areas: <ul style="list-style-type: none"> • Energy behaviors that reduce energy consumption and/or costs • Improvements in indoor and/or outdoor air quality • Workforce development opportunities that support careers in the clean energy industry • Energy resilience to ensure communities can avoid, prepare for, minimize, adapt to, and recover from energy disruptions • Increased access to the benefits of clean energy technologies with a focus on underserved communities and vulnerable populations
Scalability and Replicability	Project can be replicated and/or expanded to other communities in SDCP’s service territory.
Communities of Concern	Project focuses on underserved, vulnerable populations in SDCP’s service territory (i.e., communities of concern).
Innovation	Project proposes an untested, innovative approach to provide community benefits outlined above.



Grantee Reporting

Grantees will provide final reports to SDCP summarizing project outcomes and other project metrics as defined in an executed grant agreement with SDCP or the program administrator.

Timeline

Grant funds will be expended by grantees no later than 12 months from award date.

Grantee Compliance

Grantees will be required to comply with all applicable federal, state, and local laws, rules, and regulations, which may include provisions of the California Labor Code relating to the payment of prevailing wages and the performance of other requirements on certain public works and maintenance projects.

D. GRANT FUNDING

This Policy does not explicitly authorize procurement by SDCP as the related Program does not purchase a good or service, with the exception of a potential program administrator to support the distribution of grant funds. All Program-related expenditures will comply with the SDCP Board-approved procurement policy.

Individual grant amounts shall not exceed 15% of total annual approved Program budget. Staff will inform the Board of any grant disbursements related to the Program.

E. TERRITORY

SDCP's service area.

F. AUTHORITY DELEGATION

This Policy authorizes the CEO, or designee, to design and approve the Program guidelines, implement the Program, develop required contracts and grantmaking, and make minor modifications to the guidelines, where necessary.