

**RESOLUTION NO. 2025-09**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN DIEGO  
COMMUNITY POWER (COMMUNITY POWER), ESTABLISHING  
PROCEDURES FOR DISPOSAL OF SURPLUS PROPERTY  
OWNED BY COMMUNITY POWER.**

A. San Diego Community Power (Community Power) is a joint powers agency formed pursuant to the Joint Exercise of Powers Act (Cal. Gov. Code § 6500 *et seq.*), California Public Utilities Code § 366.2, and a Joint Powers Agreement effective on October 1, 2019, and amended and restated December 16, 2021 (JPA Agreement).

B. Pursuant to Section 3.2, Specific Powers, of the JPA Agreement, specific powers of Community Power shall include, but not be limited to, each of the following powers, which may be exercised at the discretion of the Board:

3.2.4, the Board may acquire property for electric generation/interconnection purposes by eminent domain, or otherwise, except as limited under Section 6508 of the Act and Sections 3.6 and 4.12.3 of this Agreement, and to hold or dispose of any property; provided, however, SDCP shall not exercise the power of eminent domain within the jurisdiction of a Party over its objection.

C. Surplus Property is defined as all furniture, equipment or other tangible assets owned by Community Power that is determined by the Chief Executive Officer to be obsolete, damaged, or no longer usable by Community Power.

D. On an annual basis, Community Power shall review and inventory all property and equipment to compile a listing of property, for presentation to the CEO, as Surplus Property. The CEO will review the listing of Surplus Property and ensure the disposal of the Surplus Property in accordance with this Policy.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of Community Power as follows:

Section 1. The Board of Directors of Community Power wishes to establish a Disposal of Surplus Property Policy attached as an exhibit to this Resolution.

Section 2. This resolution shall take effect immediately upon its adoption.


**PASSED AND ADOPTED** at a meeting of the Board of Directors of San Diego Community Power held on August 28, 2025.

**AYES:** CHAIR LAWSON-REMER, VICE CHAIR YAMANE, ALTERNATE DIRECTOR FISHER, DIRECTORS ELO-RIVERA, INZUNZA, SAN ANTONIO AND SUZUKI

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** NONE



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Terra Lawson-Remer, Chair  
Board of Directors  
San Diego Community Power

**ATTEST:**

**APPROVED AS TO FORM:**

*Maricela Hernandez*  
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Maricela Hernandez, MMC, CPMC  
Clerk of the Board of Directors  
San Diego Community Power

*Veera Tyagi*  
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Veera Tyagi, General Counsel  
San Diego Community Power

<b>Policy</b>	<b>Disposal of Surplus Property</b>	<b>Original Adoption Date</b>	<b>August 28, 2025</b>
<b>Approval Date</b>	<b>August 28, 2025</b>	<b>Resolution No.</b>	<b>2025-009</b>

**PURPOSE AND SCOPE:**

This policy establishes the requirements for disposal of Surplus Property owned by San Diego Community Power (“Community Power”).

**DEFINITIONS:**

**Surplus Property** is defined as all furniture, equipment, or other tangible assets owned by Community Power that is determined by the Chief Executive Officer (CEO) to be obsolete, damaged, or no longer useable by Community Power.

**POLICY STATEMENT:**

On an annual basis, Community Power shall review and inventory all property and equipment to compile a listing of property, for presentation to the CEO, as Surplus Property. The CEO will review the listing of Surplus Property and ensure the disposal of the Surplus Property in accordance with this Policy.

**CATEGORIES OF SURPLUS PROPERTY:**

1. **Property Valued at \$25,000 or more.** For Surplus Property that is a capital asset and has, individually, an estimated market value exceeding \$25,000 or more at the time of surplus, disposal of such property must be approved by the Board of Directors of Community Power. Upon approval, the CEO may dispose of such property from the methods listed below, taking into consideration the type of property, condition of the property, and circumstances under which disposal is deemed necessary, provided that the CEO shall, within a reasonable period of time, provide a report back to the Board regarding such disposal at a regular meeting.
2. **Property Valued Under \$25,000.** The CEO will determine how to dispose of individual Surplus Property with an estimated market value of less than \$25,000 at the time of surplus, from the methods listed below, taking into consideration the type of property, condition of the property, and circumstances under which disposal is deemed necessary. To the extent any Surplus Property is not capitalized by Community Power accounting, then such Surplus Property shall be presumed to fall within this category. The CEO shall, within a reasonable period of time, provide a report to the Board regarding such disposal at a regular meeting.

3. **Property of De Minimis Value.** For property of de minimis value, Community Power staff shall be able to recycle or discard such property from time to time if Community Power staff deems such property to be obsolete, damaged, or no longer useable by Community Power. For purposes of this Policy, “property of de minimis value” means any individual property with value of less than \$500 such as used office supplies or kitchen supplies.

## **METHODS TO DISPOSE OF SURPLUS PROPERTY:**

1. **Auction.** Sale by auction or direct solicitation of bids.
2. **Direct Donation.** Donation of Surplus Property directly to any California public institution, including but not limited to, public libraries, school districts, or interested 501(c)(3) charities.
3. **Certain Electronic Equipment.** Surplus electronic equipment such as hard drives and other recordable media (rewritable and non-rewritable) will not be included in any auction, direct donation, or other routine means of disposing of equipment (e.g., E-waste recycling, etc.) without proper sanitization.
  - a. All hard drives and other rewriteable media shall be sanitized according to US Department of Defense (“DoD”) data sanitization standard (DoD 5220.22-M).
  - b. Community Power IT staff will physically destroy, or make arrangements for the physical destruction of, any rewritable and non-rewriteable media such as CDs, DVDs, and USB Drives.
4. **E-waste Recycling.** Computers, monitors, DVD players, fax machines, and other types of electronic products may be E-waste recycled.
5. **Other Recycling.** If the Surplus Property cannot be reused by a third party, it should be recycled, if possible. If the Surplus Property cannot be reused or recycled, then it shall be discarded (see *also* Property of De Minimis Value section above).

## **DOCUMENTATION AND PROCEEDS FROM THE SALE OF SURPLUS PROPERTY:**

1. **Documentation.** For the disposal of all property that is not of de minimis value, Community Power staff will indicate on a Disposal of Surplus Property form that said item has been deemed Surplus Property and will include, at a minimum, the description of disposition method, date of the disposition, and any proceeds from said

disposition. This form and related supporting documents should be submitted to the Finance Department for the timely updating of property inventory and accounting records.

2. **Proceeds.** The proceeds from the sale of any Surplus Property will be deposited into the Community Power Operating Fund and accounted for in accordance with Generally Accepted Accounting Principles.