



SAN DIEGO
**COMMUNITY
POWER**

Community Advisory Committee (CAC)
Work Plan for Fiscal Year 2022 - 2023

[Committee Purpose and Scope of Work](#)
[Operating Guidelines](#)
[Member Terms and Criteria](#)

| Focus | Description | Owner(s) | Timing | Outcome |
|--|---|----------------------------|---------------|---|
| Equity Overview | Prioritize justice, equity, diversity, and inclusion by working with the SDCP Board and Staff. | CAC members and SDCP staff | Year round | Ensure that the CAC provides input from an equity perspective on the tasks brought before them. |
| CAC Educational Presentations | CAC members may invite and hold educational presentations to the wider CAC to assist in ongoing support to SDCP staff and the Board to achieve the mission, vision, core values, and goals of the agency. | CAC members and SDCP staff | Year round | Ensure CAC is knowledgeable of SDCP operations as well as external issues which may affect the organization. |
| Legislative / Public Policy / Regulatory | Bring forth news and advise the Board of legislative, public policy and regulatory issues that may be of concern to SDCP, or identified by the SDCP Board or staff as a priority. Make verbal or written comments at public meetings supporting SDCP positions on these issues. | CAC members and SDCP staff | Year round | Anticipate issues that may come up to SDCP by utilizing the CAC's connections to the community and make possible public comments on said issue if provided with talking points by SDCP staff. |



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|---|---|------------|------------|--|
| Equitable, Inclusive and Sustainable Workforce Policy | Review and provide potential comments to the Board regarding having an equitable, inclusive and sustainable workforce policy. | SDCP staff | Year round | Support staff in updating the Inclusive and Sustainable Workforce Policy. |
| Energy Bid Evaluation Criteria | Review and provide comments to the Board regarding the energy bid evaluation criteria. | SDCP staff | Year round | Support staff in updating the Energy Bid Evaluation Criteria. |
| Marketing and Communications Efforts | Support outreach efforts to the community, including events, marketing, communication, the launch of Phase 4 enrollment which will cover National City and Unincorporated San Diego County, and other activities. | SDCP staff | Year round | Support SDCP staff in the marketing and communication of agency activities, particularly the enrollment of accounts in National City and Unincorporated San Diego County |
| Power Procurement Efforts | Receive briefings and give comment on short-term and long-term procurement projects under consideration by the Board of Directors. | SDCP staff | Year round | Support SDCP staff by providing input from a community perspective on short-term and long-term power procurement project |
| Community Power Plan (CPP) | Assist staff in the development and outreach of the Community Power Plan, which will inform what SDCP's | SDCP staff | Year round | Ensure community input is provided in the development of the CPP. |



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|---------------------------------|---|--------------------------|------------|--|
| | long-term programmatic and local procurement outlook will be. | | | |
| Staff and Board-Initiated Items | Provide recommendations on items as they are brought forward by SDCP staff and the Board. | SDCP staff and the Board | Year round | Provide input and feedback as well as potential actions on miscellaneous items |
| SDCP Orientation Training | Receive joint Board-CAC training on SDCP operations ranging including but not limited to legislative, regulatory, finance, strategic direction, customer & data, power procurement, and CalCCA. | SDCP staff | Q1 2023 | Become aware of the intricate operations of SDCP in order to best provide advice that will further the mission, vision, and goals of the organization. |
| DAC-GT & CS-GT | Provide input into the community outreach component of the Disadvantaged Communities Green Tariff (DAC-GT) and Community Solar Green Tariff (CSGT) programs. | SDCP staff | 2023 | Support staff in providing community input on the development of the DAC-GT and CSGT programs. |

The CAC shall cover other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Brown Act.