



Community Advisory Committee

Scope of Work

Amended by the Board of Directors on January 18, 2024

The purpose of the San Diego Community Power (SDCP) Community Advisory Committee (CAC) is to advise the Board of Directors and provide for a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP, as stated in section 5.10.3 of the SDCP Joint Powers Authority Agreement. This Scope of Work may be amended at the Board's discretion.

The CAC will, under the direction of the Board of Directors and authorized SDCP staff:

1. Provide a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of SDCP;
2. Elect CAC officers and define priorities and duties within its scope to ensure the Committee can operate independently and collaboratively, with limited support from SDCP staff;
3. Adopt a work plan at the start of every calendar year that aligns with the defined objectives and scope approved by the Board of Directors to assist in decision-making;
4. Assist the Board in identifying issues of concern and opportunities to educate community members about SDCP;
5. Provide monthly reports and quarterly updates to the Board of Directors with findings and recommendations as may be needed;
6. Represent the views, concerns, priorities, and needs of their member agencies and the larger community in comments and recommendations;
7. Incorporate language around equity, diversity, and inclusion in discussions as they relate to SDCP operations
8. Support the planning and engagement of community outreach events and special projects as appropriate; and
9. Inform community members of current SDCP rates, goals, and programs, and encourage participation in publicly noticed meetings.