



**Community Advisory Committee
2024 Work Plan**

The CAC shall cover these tasks year-round, and other tasks not mentioned above with prior approval of SDCP staff but within the purview of the Scope of Work. All tasks shall be presented and acted upon in a manner that complies with the Ralph M. Brown Act.

| Focus | Description | Outcomes |
|---|--|--|
| Equity Overview | Prioritize justice, equity, diversity, and inclusion by working with the SDCP Board and Staff. | Ensure that the CAC provides input from an equity perspective on the tasks brought before them by revising CAC key documents and SDCP policies and procedures brought before the CAC to ensure they promote equity. |
| CAC Educational Presentations | CAC members may invite and hold educational presentations to the wider CAC to assist in ongoing support to SDCP staff and the Board to achieve the mission, vision, core values, and goals of the agency. | Ensure CAC is knowledgeable of SDCP operations as well as external issues which may affect the organization, which may include: <ul style="list-style-type: none"> • SDCP Orientation Training • Battery Storage: Why is it important? • Distributed Energy Resources • Advancements in Geothermal Energy • California Community Choice Association • Finance & Rate Setting Process |
| Legislative / Public Policy / Regulatory | Bring forth news and advise the Board of legislative, public policy and regulatory issues that are brought forward by SDCP and/or identified by the SDCP Board as a priority. Make public comments at public meetings supporting SDCP positions on these issues. | <ul style="list-style-type: none"> • Anticipate issues that may come up to SDCP by utilizing the CAC's connections to the community; • Clarify strategies and information-sharing protocols to activate advocacy, with the CAC Secretary and SDCP Staff determining and sharing time-sensitive developments to organize support from CAC members and their networks; • Make possible public comments and/or letters of support on issues if provided with talking points by SDCP staff; and • Receive Legislative Session 101 Training and Quarterly Presentations on Legislative and Regulatory Activity. |

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|---|---|---|
| Energy Bid Evaluation Criteria | Support and monitor the implementation of the revised Energy Bid Evaluation Criteria. | Support staff in monitoring the Energy Bid Evaluation Criteria and overall Power Procurement Efforts by receiving quarterly reports on its implementation and functioning. |
| Marketing and Communications Efforts | Support strategic outreach efforts to the community, including events, marketing, communication, and other activities. | <p>Support SDCP staff in the strategic marketing and communication of agency activities to dispel inaccurate information by:</p> <ul style="list-style-type: none"> • Receiving Community-Member Communications Guide & Tool Kit Training; • Volunteering at SDCP outreach events and workshops; and • Promoting SDCP Programs |
| Community Power Plan Implementation | Assist staff in the implementation of the Community Power Plan, which informs what SDCP's long-term programmatic and local procurement outlook will be. | <p>Ensure community input continues to be key in the development and implementation of CPP programs by:</p> <ul style="list-style-type: none"> • Approving the creation of a Programs-specific body of the CAC; • Receive quarterly updates and/or staff reports on pilot projects/CPP implementation at large; and • Supporting workshops with member agencies to increase community engagement on CPP programmatic adoption including: <ul style="list-style-type: none"> ○ Solar for Our Communities ○ Regional Energy Network ○ Solar and Battery Storage Incentives |
| Civic Engagement & Participation | Explore and develop ways to increase participation at CAC meetings, leverage CAC members' networks, and create an SDCP CAC member and volunteer recruitment pipeline. | <p>Increase interest and awareness of SDCP programming; community involvement in the organization's mission, vision, and goals; CAC turnover resiliency by:</p> <ul style="list-style-type: none"> • Assisting in the development of social media content explaining the importance of the CAC; • Facilitating a CAC Member Network and Affiliations Workshop; • Connecting SDCP staff to volunteering and fellowship programs to expand outreach capacity; and • Introducing members of the community to SDCP publicly noticed meetings and staff and member agency programming/elected staff. |