OPEN POSITION ANNOUNCEMENT!

IT Systems Engineer
Open until filled. Posted 05/16/2024

San Diego County – hybrid work schedule set by SDCP

About the role: San Diego Community Power (SDCP) is seeking an experienced IT Systems Engineer to join our growing team of technology experts who are building a world class IT & Data organization. A key priority of this role will be to assist in providing systems engineering support for SDCP's IT and data systems and support end-users. The IT Systems Engineer will implement and deploy IT infrastructure and computing systems to enable SDCP staff with technologies and IT systems. This role will lead and assist the IT manager in ensuring that SDCP is using up-to-date technologies, and all systems work as expected and efficiently.

This role will report to the IT Manager.

WHO IS SAN DIEGO COMMUNITY POWER?
San Diego Community Power is a community-driven, not-for-profit public agency providing cleaner energy to the San Diego region. Formed in 2019, Community Power is the second largest Community Choice Aggregator (CCA) in California, serving nearly 1 million customer accounts across its member agencies: the Cities of San Diego, Chula Vista, Encinitas, Imperial Beach, La Mesa and National City, as well as the unincorporated areas of San Diego County.

OUR HISTORY

San Diego Community Power was formed in 2019 as a public, not-for-profit community choice aggregator (CCA) in the San Diego region. We began electric service in 2021 and serve five member agencies: San Diego, Chula Vista, Encinitas, La Mesa and Imperial Beach, County of San Diego, and National City. SDCP was formed to bring local control and customer choice to San Diego while also providing clean and renewable energy at competitive rates. By the end of 2023, SDCP will provide electricity for nearly half the electric load in San Diego Gas and Electric's service territory and will be the second largest CCA in California. For more information, please visit SDCommunityPower.org.

COMMITMENT TO DIVERSITY

At SDCP, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and hope to hire employees that reflect our communities. We provide equal employment opportunities to all applicants for employment and prohibit discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

ESSENTIAL DUTIES AND PRIMARY RESPONSIBILITES

- Lead implementation and deployment of IT infrastructure, systems engineering, network security system and desktop configurations.
- Assist in maintaining essential IT infrastructure, including Microsoft O365 product suite, operating systems, security tools, applications, servers, email systems, laptops, desktops, software, and hardware.
- Assist with projects and solutions within the larger business initiative.
- Handle business-critical IT tasks, systems administration and support Atlassian product suite.
- Research and evaluate emerging technologies, hardware, and software.
- Assist with tracking and maintaining hardware and software inventory.
- Monitor performance of information technology systems to determine cost and productivity levels and make recommendations for improving the IT infrastructure.
- Help analyze business requirements by partnering with key stakeholders across the organization to develop solutions for IT needs.
- Assist in root cause analysis and troubleshooting of hardware and software issues related to internal IT.
- Lead and assist in implementing broader IT strategies and IT policies and best practices.
- Assist in creating and running workshops and training programs for staff.
- Assist in developing and managing intranet employee website and contents.
- Assist with IT set up and run recordings for offsite meetings outside of normal business hours.

MINIMUM KNOWLEDGE, SKILLS AND ABILITES

- Advanced working knowledge and experience working with IT infrastructure, email exchange servers, networking, firewall, VoIP, audio & video conference room setup, and SharePoint administration.
- Demonstrated experience in Microsoft 365 in cloud environment.
- Knowledge of IT and data systems engineering, architecture, and design.
- Experience performing root cause analysis on internal and external data and processes to answer specific business questions and identify opportunities for improvement.
- Experience assisting in implementation of large IT projects and rolling out IT infrastructures across various technologies.
- Excellent working knowledge of computer systems, security, network and systems administration, databases and data storage systems, and phone systems
- Strong critical thinking and decision-making skills
- Excellent project management skills and strong ability to prioritize.
- Experience in supporting IT infrastructure and end-user operations.
- Experience in implementing IT best practice.
- Experience supporting and working with cross-functional teams in a dynamic environment.

PREFERRED KNOWLEDGE, SKILLS AND ABILITES

- Experience in the energy sector and/or supporting the implementation of programs funded by California state agencies (e.g., California Public Utilities Commission, California Energy Commission, California Air Resources Board).
- Ability to strongly represent the organization in various professional engagement settings from local to national convenings (conferences, workshops, executive meetings, etc).

PREFERRED QUALIFICATIONS, EDUCATION AND EXPERIENCE

Minimum of five (5) years of professional experience in an IT system Engineering role, preferably in the energy industry with a graduate degree in Computer Science, Information Systems, computer systems or another similar field. Microsoft Azure or O365 certification preferred. The candidate should also have experience using the following software/tools:
- Experience with Microsoft suite of software – Email Exchange Server, 365, Teams, SharePoint.
- Experience with AWS, Azure and Google Cloud services.
- Experience with networking, firewall and VoIP.
- Experience with agile methodologies.

WORK ENVIROMENT & CONDITIONS

Prolonged periods sitting at a desk and working on a computer. The position requires occasional carrying, lifting and/or moving objects up to 15 pounds. Occasional local travel required and reliable transportation to be able to attend SDCP events, meetings, and workshops as needed is expected.

At SDCP we work in the communities we serve and in the office. SDCP works to ensure a safe and healthy workplace for employees and in our communities. SDCP requires employees to be fully vaccinated for COVID-19.

SDCP is an agency required to adopt and promulgate a Conflict-of-Interest Code ("COI"). The COI code requires employees in designated positions, including those identified under the interim disclosure process to file a Statement of Economic Interests (Form 700) on an annual basis. A Successful candidate accepting this position may be required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission.

This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and may be amended at the discretion of SDCP as needed

Compensation:

Salary Range: The position salary range is: $84,900 - $110,400; with exact compensation to be determined by SDCP, depending upon experience.

Benefits: Standard benefits package including but not limited to:

Insurance: SDCP offers group health benefits, including medical, vision, and dental insurance, for eligible FT employees. SDCP pays 100% of health group benefits, including medical, vision, and dental insurance premiums for employees and dependents. Also provided is a $100,000 Life & AD&D policy, STD and LTD coverage that is 100% paid by SDCP.

Retirement: SDCP offers a 457(b) plan for employee contributions and contributes 10% of eligible compensation to the employee's Money Purchase Plan.

Paid Time Off: 11 holidays per year + paid winter holiday *(between 12/24-12/31)*, 160 hours of accrued paid time off per year *(increases with time in service)*, and 96 hours per year of accrued paid sick leave.

SAN DIEGO COMMUNITY POWER IS AN EQUAL EMPLOYMENT OPPORTUNITY (EEO) AND AMERICAN DISABILITES ACT (ADA) EMPLOYER

How To Apply

Applicants must submit their resume, cover letter, and references using the "Apply today" functionality on our Career Opportunities webpage at:

SDCommunityPower.org/about/career-opportunities

sdcommunitypower.org