



## OPEN POSITION ANNOUNCEMENT!

### Program Manager – Vehicle Grid Integration

Open until filled. Posted 07/01/2024

*San Diego County – hybrid work schedule set by SDCP*

**About the role:** San Diego Community Power (SDCP) is seeking a passionate Program Manager that will lead SDCP's Vehicle-Grid Integration (VGI) portfolio. Under the direction of the Senior Program Manager, this role will be responsible for the development, launch, and management of numerous VGI projects, including a V1G telematics pilot and a V2X demonstration project.

Responsibilities for this role include, but are not limited to program design, budget management, resource planning, vendor selection/management, customer engagement/recruitment, and drafting/presenting both internal and external reports and presentations.

## WHO IS SAN DIEGO COMMUNITY POWER?

San Diego Community Power is a community-driven, not-for-profit public agency providing cleaner energy to the San Diego region. Formed in 2019, Community Power is the second largest Community Choice Aggregator (CCA) in California, serving nearly 1 million customer accounts across its member agencies: the Cities of San Diego, Chula Vista, Encinitas, Imperial Beach, La Mesa and National City, as well as the unincorporated areas of San Diego County.

## OUR HISTORY

San Diego Community Power was formed in 2019 as a public, not-for-profit community choice aggregator (CCA) in the San Diego region. We began electric service in 2021 and serve five member agencies: San Diego, Chula Vista, Encinitas, La Mesa and Imperial Beach, County of San Diego, and National City. SDCP was formed to bring local control and customer choice to San Diego while also providing clean and renewable energy at competitive rates. By the end of 2023, SDCP will provide electricity for nearly half the electric load in San Diego Gas and Electric's service territory and will be the second largest CCA in California. For more information, please visit [SDCommunityPower.org](https://SDCommunityPower.org).

## COMMITMENT TO DIVERSITY

At SDCP, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and hope to hire employees that reflect our communities. We provide equal employment opportunities to all applicants for employment and prohibit discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

## ESSENTIAL DUTIES AND PRIMARY RESPONSIBILITIES

- Independently develop VGI demonstration projects, pilots, and programs, including resource forecasting, program handbook, incentive design, customer eligibility, and procurement and management of support services.
- Lead the coordination, management, and implementation of vehicle-grid integration programs by working closely with SDCP staff, consultants, industry, and other relevant stakeholders.
- Develop indicators to measure program effectiveness; Monitor program progress relative to goals and make recommendations for improved program delivery.
- Serve as primary point of contact for all program activities (e.g., program participants, funding agencies, SDCP Board of Directors and Community Advisory Committee, industry and other relevant stakeholders).
- Develop and conduct requests for proposals; negotiate, implement, and manage contracts.
- Research potential funding opportunities and critically evaluate applicability, feasibility, and requirements; oversee applications to seek external funding.
- Work independently, using good judgment and initiative in carrying out assignments; Set goals and priorities and carry out multiple assignments concurrently; think strategically to mitigate political and regulatory impediments to program development.
- Represent SDCP in a variety of public hearings, stakeholder engagement meetings, and other related public meetings; Draft staff reports and presentations for SDCP Board and Committee meetings.
- Establish effective and cooperative working relationships with customers, local businesses, community groups, interested stakeholders, officials of municipalities, agencies, special districts, and other related agencies.
- Carry out technology, policy, and economic analysis to support the planning, design, development, and evaluation of the program portfolio to support decarbonization and grid integration across SDCP service territory.
- Perform other related duties and responsibilities as required and assigned.

## PREFERRED KNOWLEDGE, SKILL AND ABILITIES

- Three (3) years of experience working in customer energy program management for or on behalf of a community choice aggregator, investor-owned utility, municipal utility, or 3rd party program administrator in at least one of the following areas: electric vehicles, demand response, grid interactive/integration (e.g., VPP), distributed energy resources (DERs).
- Knowledge and demonstrated understanding of the fundamentals of environmental justice and equity principles.
- Knowledge and demonstrated understanding of general decarbonization strategies and associated programs to reach decarbonization goals including principles of electricity generation, transmission, distribution, and infrastructure.
- Knowledge and demonstrated understanding of VGI technology and strategies, such as vehicle telematics, connected EVSE, and bidirectional charger technology.
- Positive, collaborative, supportive team member, excited to work with diverse teams and communities.
- Work independently, strong organizational skills and demonstrated goal setting and self-management to support multiple assignments concurrently.
- Ability to take and provide critical feedback in constructive ways.
- Strong communicator who can write and present compellingly and clearly.
- Strong critical thinking skills including a high tolerance for uncertainty and the ability to identify issues and propose solutions.
- Ability to act with integrity, professionalism, and confidentiality.
- Ability to comprehend and adhere to SDCP personnel policies.

- High proficiency with Microsoft Office Suite, Word, Excel, PowerPoint, and ability to use virtual meeting applications.

The following are preferred knowledge, skills, and abilities (KSA):

- Demonstrated subject matter expertise in more than one of the following areas: electric vehicles, demand response, grid interactive/integration (e.g., VPP), distributed energy resources (DERs).
- Five (5) years of experience working in customer energy program management for or on behalf of a community choice aggregator, investor-owned utility, municipal utility, or 3rd party program administrator.
- Two (2) years of experience working in customer energy programs that focus on load flexibility.
- Two (2) years of direct experience supporting the implementation of programs funded by California state agencies (e.g., California Public Utilities Commission, California Energy Commission, California Air Resources Board).
- Familiarity with resource adequacy and CAISO wholesale market programs.
- Familiarity with San Diego regional sustainability/energy/climate action ecosystem (i.e., public agencies, non-profits, community-based organizations) and the California utility landscape.

## **PREFERRED QUALIFICATIONS, EDUCATION AND EXPERIENCE**

Any combination of education and experience that would provide the knowledge and abilities listed. A typical way to obtain the required qualifications would be:

A four-year degree or higher from an accredited college or university AND a minimum of seven (7) years of professional experience. Candidates should have at least five (5) years of experience in project management or program implementation. Four (4) additional years of professional experience may be used in place of a degree. A graduate degree may substitute for one year of professional experience.

## **WORK ENVIRONMENT & CONDITIONS**

Prolonged periods sitting at a desk and working on a computer. The position requires occasional carrying, lifting and/or moving objects up to 25 pounds. Occasional local travel required and reliable transportation to be able to attend SDCP events, meetings, and workshops as needed is expected.

At SDCP we work in the communities we serve and in the office. SDCP works to ensure a safe and healthy workplace for employees and in our communities. SDCP requires employees to be fully vaccinated for COVID-19.

SDCP is an agency required to adopt and promulgate a Conflict-of-Interest Code ("COI"). The COI code requires employees in designated positions, including those identified under the interim disclosure process to file a Statement of Economic Interests (Form 700) on an annual basis. A Successful candidate accepting this position may be required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission.

*This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and may be amended at the discretion of SDCP as needed*

**Compensation:**

**Salary Range:** The position salary range is: \$117,800 to \$159,000; with exact compensation to be determined by SDCP, depending upon experience.

**Benefits:** Standard benefits package including but not limited to:

**Insurance:** SDCP offers group health benefits, including medical, vision, and dental insurance, for eligible FT employees. SDCP pays 100% of health group benefits, including medical, vision, and dental insurance premiums for employees and dependents. Also provided is a \$100,000 Life & AD&D policy, STD and LTD coverage that is 100% paid by SDCP.

**Retirement:** SDCP offers a 457(b) plan for employee contributions and contributes 10% of eligible compensation to the employee's Money Purchase Plan.

**Paid Time Off:** 11 holidays per year + paid winter holiday (*between 12/24-12/31*), 160 hours of accrued paid time off per year (*increases with time in service*), and 96 hours per year of accrued paid sick leave.

**SAN DIEGO COMMUNITY POWER IS AN EQUAL EMPLOYMENT OPPORTUNITY (EEO) AND AMERICAN DISABILITES ACT (ADA) EMPLOYER**

**How To Apply**

Applicants must submit their resume, cover letter, and references using the "Apply today" functionality on our Career Opportunities webpage at:

[SDCommunityPower.org/about/career-opportunities](https://SDCommunityPower.org/about/career-opportunities)

[sdcommunitypower.org](https://sdcommunitypower.org)