

The purpose of the San Diego Community Power (Community Power) Community Advisory Committee (CAC) is to advise the Board of Directors and provide a venue for ongoing citizen support and engagement in the strategic direction, goals, and programs of Community Power, as stated in section 5.10.3 of the Community Power Joint Powers Authority Agreement.

The CAC annually adopts a work plan at the start of the calendar year that aligns with the defined objectives and [scope of work](#) approved by the Board of Directors on January 18, 2024 to assist members in their decision-making. This Work Plan is also complementary to the Board-approved, agency-wide [Strategic Plan Goals FY 2026-FY2028](#).

2026 Community Advisory Committee Work Plan

Objective 1: Ensure CAC members are well-equipped to assist the Board of Directors in decision-making, and that the CAC operates independently of, as well as collaboratively, Community Power staff.

Consistent with Community Power’s commitment to justice, equity, diversity and inclusion, the CAC will ensure an equity perspective in all of its operations, and that the CAC represents a diverse cross-section of interests and skills sets, and diverse social, economic, and racial backgrounds that are representative of all residents within the service territory of Community Power.

Focus	Outcomes
Training and Compliance Requirements	Work with the Clerk of the Board to ensure 100% member compliance with the following required trainings, regulations, and form submissions, as well as familiarity with key governance policies, including: <ul style="list-style-type: none"> • California Public Records Act • Ralph M. Brown Act • Ethics Training • Sexual Harassment Prevention Training • Statement of Economic Interests • Conflict of Interest and Ethical Conduct Policy • Community Power’s Board and Committee Compensation and Reimbursement Policy
Operations	Work with Community Power staff to: <ul style="list-style-type: none"> • Annually adopt a work plan; • Annually elect CAC Officers; • Provide quarterly presentations to the Board of Directors on CAC activities, with findings and recommendations as may be needed; • Prior to attending, read all pertinent meeting materials to be able to actively participate, and attend, whenever possible, informational briefings; and • Comply with all member responsibilities, as outlined in the CAC Policies and Procedures.
Civic Engagement, Outreach and Member Recruitment	Work with Community Power staff to: <ul style="list-style-type: none"> • Inform their community members of current Community Power rates, goals, and programs; • Attend and actively participate in at least two (2) community events with Community Power; • Assist staff and the Board of Directors in member recruitment efforts to fill existing and future vacancies; • Raise awareness and interest about serving in the CAC and encourage participation in Community Power’s publicly-noticed meetings.
External Educational Presentations	Members may coordinate with Community Power staff to agendize external educational presentations during regular CAC meetings, to assist members in providing ongoing support of Community Power operations as well as ensuring members are knowledgeable of issues that may impact the organization.

Objective 2: Represent and provide the views, concerns, priorities, and needs of their member agencies and the larger community on the strategic direction, goals, and programs of Community Power through comments and recommendations made during regular meetings, briefings, ad-hoc committees, and/or otherwise directly connecting with Community Power staff and/or the Board to assist them in identifying issues of concern and opportunities to educate community members about Community Power.

Consistent with Community Power’s commitment to justice, equity, diversity and Inclusion, the CAC will ensure an equity perspective on the tasks brought before them and monitor the equitable distribution of programming and service levels.

Focus	Outcomes
Financial Stability	Monitor and provide advisory feedback on progress towards achieving cost-saving measures for customers, which may include a public investment grade credit rating, building reserves, developing a rate stabilization reserve, and any other policy that may strengthen financial controls in contracting, risk management, and procurement, while recognizing that the Board of Directors holds fiduciary responsibility for these matters.
Energy Portfolio Development	Track the development of a clean energy portfolio with 100% renewable content by 2035, of which 300 MW will be distributed energy resources capacity, by receiving updates from staff and, whenever appropriate, sharing community resources, priorities and concerns with staff.
Community Program Delivery	Assist staff in the outreach and evaluation of all Community Power programs, pilots and initiatives, including the San Diego Regional Energy Network.
Legislative and Regulatory	Continuously learn about policies consistent with Community Power’s regulatory and legislative platform; advance Community Power’s policy platform, whenever appropriate, by making Community Power-approved public comments and/or otherwise deploy organized advocacy efforts.
Public Affairs	Increase brand awareness through outreach, education, and strategic communications to help customers understand their energy usage, save money, and utilize customer offerings.
Customer Operations	Uplift competitiveness, affordability, and fiscal sustainability by providing advisory input during the rate-setting process; proactively raise relevant issues that may cause customer confusion and/or complaints to staff and dispel misinformation with fact-based evidence, with support from staff.

The CAC shall cover these tasks year-round, and other tasks not mentioned above (but within the purview of the Scope of Work) with prior approval of Community Power staff. All tasks shall be presented and acted upon in a manner that complies with the Ralph M. Brown Act.